

# REPORT FOR DECISION

<b>Agenda Item</b>	
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<b>DECISION OF:</b>	<b>Cabinet</b>
<b>DATE:</b>	<b>19 September 2012</b>
<b>SUBJECT:</b>	<b>Township Plans</b>
<b>REPORT FROM:</b>	<b>Cabinet Member – Community Development</b>
<b>CONTACT OFFICER:</b>	<b>David Fowler – Head of Communities Cindy Lowthian – Communities Manager</b>
<b>TYPE OF DECISION:</b>	<b>EXECUTIVE (KEY DECISION)</b>
<b>FREEDOM OF INFORMATION/STATUS:</b>	This paper is within the public domain
<b>SUMMARY:</b>	<p>The overall purpose of the Township Forum initiative is to promote better outcomes for the social, health, economic and environmental well being of residents.</p> <p>To achieve this, each Township Forum has developed a Township Plan which identifies local issues and priorities where, working together with local councillors, community representatives, groups and residents, they can make a difference.</p> <p>This report outlines the priorities agreed for each Township Plan. It also outlines the process followed to develop the plans and the performance management framework in place for ensuring each plan is effectively monitored and implemented.</p> <p>Projects outlined in each Locality Plan will be delivered within the Council’s existing budgetary framework and do not require additional financial commitment from the Council.</p> <p>Cabinet is asked to</p> <ul style="list-style-type: none"> <li>(i) Note the priority outcomes agreed in each Township Plan</li> <li>(ii) Consider and note the content of the Township Plans</li> <li>(ii) Support Township Forums in delivering their Township Plans</li> </ul>

<b>OPTIONS &amp; RECOMMENDED OPTION</b>	<p><b>Option 1 (Recommended)</b> 1. Note and support the Township Plans for each of the Six Township Forums</p> <p><b>Option 2 (Recommended if the Township Plan for Ramsbottom, Tottington and North Manor is not approved by the Township Forum at their meeting on 13.09.12)</b> 1. Note and support the Township Plans for Radcliffe, Bury West, Bury East, Prestwich and Whitefield and Unsworth.</p> <p><b>Option 3 (Not recommended)</b> 1. Reject any or all of the above recommendations</p>
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<b>IMPLICATIONS:</b>	
<b>Corporate Aims/Policy Framework:</b>	Do the proposals accord with the Policy Framework? Yes
<b>Statement by the S151 Officer:</b>	There are no direct financial implications of this report - all proposed Township Forum activity must take place within existing resources.
<b>Statement by Executive Director of Resources:</b>	There are no other specific resource implications resulting from the preparation of the Plans.
<b>Equality/Diversity implications:</b>	Yes Equality Analysis has been undertaken on each Township Forum Plan; it is concluded that the plans are positive by aiming to promote better health, social, economic and environmental wellbeing outcomes for all residents.
<b>Considered by Monitoring Officer:</b>	Yes JH
<b>Wards Affected:</b>	All
<b>Scrutiny Interest:</b>	

**TRACKING/PROCESS**

**DIRECTOR:**

Chief Executive/ Strategic Leadership Team	Executive Member/Chair	Ward Members	Partners
Deputy Chief Executive/SLT, 03.09.12	Cabinet Member for Community Development, 31.08.12		

Scrutiny Committee	Committee	Council	
	Cabinet, 19.09.12		

## **1.0 BACKGROUND**

- 1.1 Township Plans provide an essential focus to the work of the Township Forums. They capture local priority outcomes which will guide the work of each Township Forum. They are three yearly plans which include an annual action plan. This action plan incorporates the key projects and actions which will be delivered over the coming year to contribute towards delivery of the local priority outcomes.
- 1.2 The Township Plans have been developed through active engagement and discussions with Township Forum members - including both councillors and Advisory Group members. Workshops have also been held to provide an opportunity for wider community representatives, partner organisations and residents to get involved. The emerging plans have been presented to public meetings of the Township Forum - providing further opportunities for residents to get involved and shape their local area.
- 1.3 The Township Plans provide a local dimension to the council's priority outcomes contained within the Corporate Plan; reflecting both 'bottom up' priorities and 'top down' objectives. They reflect the Plan for Change and inform its values and outcomes. The Township Plans also contribute to Team Bury's vision of making the borough "a great place in which to live, work, visit and study".
- 1.4 It is important to recognise that the current financial climate means there is limited scope (from all local partners) to attract additional financial investment. Township Forums have approached this challenge by focussing on the things that can be done together (with local partners and community groups) within existing resources. They have aimed to prioritise the issues requiring the greatest attention - focusing on the key issues that make the biggest difference to their local communities and that benefit from a local partnership approach.
- 1.5 This report outlines the purpose and format of the Township Plans. It shows the process followed for developing and agreeing priorities and summarises those agreed by each Township Forum. It also provides details on the performance management framework in place to ensure effective monitoring and delivery of the plans.

## **2.0 PURPOSE OF TOWNSHIP PLANS**

### **2.1 Township Plans:**

- Set and drive local priorities to promote better outcomes for the social, health, economic and environmental well being of residents.
- Provide an opportunity for residents to get involved and shape their local area.
- Bring together various community representatives, councillors and partner organisations at a local level, to work towards identifying ways in which local issues can be addressed.
- Recognise each of the six township areas is unique, each having particular local issues, demographic makeup, socio-economic challenges and opportunities to address. The outcomes agreed within each plan reflect these differences. The Township Plans provide a vehicle for local stakeholders to work together to make a difference.

2.2 Township plans are a useful tool for everyone who has an interest in improving the local area as they not only provide Township Forum members with a work programme of actions to be addressed, but they will also ensure that local people have a means of monitoring the impact and progress of the Township Forum and the difference it is making to quality of life in the area.

### 3.0 **FORMAT OF TOWNSHIP PLANS**

3.1 Township Plans:

- Are three yearly plans – corresponding with the council’s corporate planning framework and allowing the Township Forums to monitor the difference they are making over a period of time.
- Show the local ‘priority outcomes’ agreed by each Township Forum to guide their work over the next three years.
- Include annual action plans. These detail the projects, activities and milestones to support delivery of the ‘priority outcomes’ for the next year. They include details of who will take responsibility for different projects to ensure accountability for delivery.

3.2 It is important to recognise that the annual action plans will continue to evolve and change over time. This is because they are working documents. They will be reviewed and updated regularly at Township Forum meetings, allowing new issues and projects to emerge and be included. This also allows issues or projects that are included and then completed or resolved - to be taken out of the action plans.

### 4.0 **PROCESS FOR DEVELOPING TOWNSHIP PLANS AND PRIORITISING**

4.1 Township Plans have been developed using a combination of local evidence based data and engagement with local stakeholders.

4.2 When developing priority outcomes and actions, Township Forum members were encouraged to identify a small and manageable number of areas where, working together, they could ‘make a difference’.

4.3 The process followed included:

1. Accessed various research and demographic information including:
  - National research and intelligence
  - Local Health Data
  - Ward profiles
2. Round table workshops to seek the views and contributions of Township Forum members and residents (including ward councillors, Advisory Group members, residents, partners and other council officers).
3. Township Plans are a regular agenda item at public meetings of the Township Forums; presentations given on the Township Plans to meetings and discussions encouraged.
4. Draft plans emailed to Forum members including Advisory Group members/ward councillors to invite views and comments.
5. Meetings have taken place with Advisory Group members.
6. Meetings with partners to consult on and feed into the plans during their development. Partners include:
  - Police
  - Six Town Housing
  - Council departments

- Health/ Public Health
- Other local partners

#### 4.4 **Current Status**

4.5 At the last round of Township Forum meetings, finalised draft plans (including 2012/13 action plans and Equality Analysis) were approved in Radcliffe, Bury West, Bury East, Whitefield and Unsworth and Prestwich.

4.6 At the time of writing this report the finalised draft Township Plan for Ramsbottom, Tottington and North Manor (RTNM) has not yet been approved by the RTNM Township Forum. It will be considered at their meeting on 13.09.12 where Township Forum Members will be asked to approve the plan. The Cabinet Member for Community Development will be able to provide a verbal update (following this Township Forum meeting) at the Cabinet meeting on 19.09.12.

#### 5.0 **TOWNSHIP PLANS 2012-2015**

5.1 Copies of the Township Plans (including 2012/13 action plans) for each Township Forum are available in the Members Room, along with copies of the Equality Analysis undertaken (for each of the plans). Copies are also available via the Township Forum web-pages.

5.2 Appendix A summarises the priority outcomes agreed by each Township Forum (contained within their plans) and examples of projects supported by the Township Forums (to support delivery of these priority outcomes).

5.3 The Township Plans form an important element of the overall planning framework for the Council. They provide a local dimension to all the Council's priority outcomes and values contained within the Corporate Plan. In particular, to "Make Bury a better place to live" and the Council's key value to "Empower and support our communities".

5.4 The Township Plans also contribute to Team Bury's vision of making the borough "a great place in which to live, work, visit and study" and support the ambitions that will help make this vision a reality, in particular "Each township thriving".

5.5 Cabinet are asked to consider and note the priority outcomes and content contained within them. Cabinet are also asked to give their support to the Township Forums in delivering the Plans.

#### 6.0 **PERFORMANCE MANAGEMENT**

6.1 Priority outcomes and actions (contained within the Township Plans) will be monitored and managed in line with Bury Council's Performance Management Framework. This will involve the following:

- Annual action plans (supporting delivery of the priority outcomes) will be monitored and updated action plans will be shared at each Township Forum meeting.
- Bi-annual performance reports in relation to the priority outcomes will be shared with each Township Forum.
- An annual report will be prepared by each Township Forum for consideration by Council (as stated in the Operating Framework for Township Forums)

## **7.0 CONCLUSION**

- 7.1 This report outlines the progress made across all the borough's six Township Forums towards delivering improved outcomes for local people.
- 7.2 The Township Plans are a useful vehicle for everyone who has an interest in improving their local Township area. They not only provide Township Forum members with a work programme of projects and actions to be delivered over the next year, but will also ensure that local people have a means of monitoring the progress and impact these make to the quality of life in the area.
- 7.3 Township Forum plans form part of a much wider agenda for improving local services and communities across the whole of Bury. They have the potential to influence the work of both the Council and its partners. Township Plans, based on local priorities, with local councillors, partners and groups listening to local people, can only benefit Bury's diverse communities. This is our aim as we continue to develop and refine the Township planning and Township Forum initiative.

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### **List of Background Papers:-**

Council, 16 May 2012, Review – Township Forums, Report from Councillor Walmsley, Executive Member - Communities

**Contact Details:-** Cindy Lowthian, Communities Manager, Bury Council. Chief Executives Department, Town Hall, Knowsley Street. Telephone (0161) 2535121

## Appendix A

### Township Plans - Priority Outcomes

Township Forum Area	Priority Outcomes	Project Examples
<p><b>Prestwich</b></p>	<ol style="list-style-type: none"> <li>1. Improved Health and Wellbeing</li>   <li>2. Improved Employment Opportunities</li>   <li>3. Improved Educational Attainment/learning opportunities</li> </ol>	<ul style="list-style-type: none"> <li>• Prestwich Toasty Campaign – to reduce poverty and its affects</li> <li>• Healthy Eating initiatives including Incredible Edible</li> <li>• Initiatives to promote fitness/exercise opportunities.</li> <li>• Re-establish Rainsough Health Group (to look at areas of deprivation in relation to health and wellbeing, employment and educational attainment)</li>   <li>• Work to promote 'Backing Young Bury' in Prestwich</li> <li>• Work with Prestwich Business Group to promote local apprenticeship schemes</li>   <li>• Work through Rainsough Health and inequalities group to develop initiatives to help ensure children are "school ready".</li> </ul>

	<p>4. Promote Community Safety</p> <p>5. Promote Community Pride and belonging</p>	<ul style="list-style-type: none"> <li>• Local Partnership meetings (including Police, housing providers, youth services, environmental health and Rangers) to identify and address local issues</li> <li>• Proactive work with young people (work with partners/volunteers to provide activities and introduction of Youth PACT meetings)</li> <li>• Promotion of Parks Groups/Forums</li> <li>• Support Parks events (Prestwich Clough day, Prestwich Festival and Prestwich Carnival)</li> </ul>
<p><b>Whitefield and Unsworth</b></p>	<p>1. Improved Health and Wellbeing</p> <p>2. Improved Employment Opportunities</p> <p>3. Improved Educational Attainment/Learning</p>	<ul style="list-style-type: none"> <li>• Action plan developed through Besses Health Group</li> <li>• Work with bus operator to explore opportunities to improve access to Blackford House Health Centre</li> <li>• Development of allotment sites at Boz Park</li> <li>• Promote 'Backing Young Bury' locally through Whitefield business group</li> <li>• Investigate venue for job club</li> <li>• Work with transport providers regarding bus service availability to Pilsworth site.</li> <li>• Work through Besses Health Group to create inter-agency action plan (for families with young children)</li> <li>• Work through 'Reaching Families' to support parents</li> </ul>



	<p>4. Improved Community Safety</p> <p>5. Promote Community Pride/belonging</p>	<ul style="list-style-type: none"> <li>• Local partnership meetings with Police and other partners</li> <li>• Work with volunteers to improve youth facilities and activities for Victoria Estate</li> <li>• Positive promotion (through the Township Forum members) of Whitefield</li> <li>• Support (through the Township Forum) for Parks events (Boz Park fun day, Halloween Festival, holiday activities for young people)</li> </ul>
<p><b>Ramsbottom, Tottington and North Manor</b></p>	<p>1. Improved Employment Opportunities</p> <p>2. Promote Community Safety</p>	<ul style="list-style-type: none"> <li>• Promotion of 'Backing Young Bury' locally</li> <li>• Pilot mentoring scheme with local businesses for 16-24 year olds to gain knowledge and advice on employment/training</li> <li>• Work with Groundwork to promote volunteering opportunities (through multi-agency approaches)</li> <li>• Work to promote accredited learning programme (as a pathway to work for young people)</li> <li>• Discussions with Police to explore opportunities to set up regular partnership meetings (with police and other local partners)</li> <li>• Promotion of positive news stories</li> <li>• Support 'Be Safe Be Cool' initiative (raising awareness of anti-social behaviour amongst school aged children)</li> <li>• Streets of Community Spirit Project (work with Groundwork)</li> </ul>

	<p>3. Address Rural Issues</p> <p>4. Promote Health and Wellbeing</p> <p>5. Promote Community Cohesion/Integration</p>	<ul style="list-style-type: none"> <li>• Township Forum support of Bury Rural Inequalities Forum/residents to access BDUK funding (to address issues around limited Broadband access)</li> <li>• Promote and support 'Mini-Olympics' initiative</li> <li>• Work with Groundwork to promote accredited Paediatric training courses</li> <li>• Work with local Children's Centre to support early intervention projects</li> <li>• Explore opportunities to work with local schools</li> <li>• Positive promotion of RTNM through Township Forum</li> <li>• Work with Groundwork to promote Streets of Community Spirit initiative</li> </ul>
<b>Bury East</b>	<p>1. Improved Employment Opportunities</p> <p>2. Improved Health and Wellbeing</p> <p>3. Improved Community Safety</p>	<ul style="list-style-type: none"> <li>• Work with local business to promote 'Backing Young Bury' scheme locally</li> <li>• Support a range of local projects to help get young people 'work ready'</li> <li>• Deliver Alcohol Prospectus Project in Bury East</li> <li>• Promote Mini-Olympics initiative for young people</li> <li>• Promote healthy eating initiatives through joint work with local children centres.</li> <li>• Deliver Alcohol Prospectus Project in Bury East</li> <li>• Support Bury East Tasking Group meetings (with Police and other local partners) to improve partnership response to community safety issues</li> <li>• Promote local diversionary projects to engage</li> </ul>

	<p>4. Promote Community Cohesion/Integration within our Community</p>	<p>young people</p> <ul style="list-style-type: none"> <li>• Promote opportunities to attend Township Forum meetings with local BME community</li> <li>• Work with local partners to promote pride and belonging in Bury East</li> <li>• Promote Made in Bury brand through Township Forum</li> <li>• Explore opportunities to work with local schools to improve understanding of community cohesion issues</li> </ul>
<b>Radcliffe</b>	<p>1. Improved Employment Opportunities</p> <p>2. Improve Community Safety</p> <p>3. Improved Health and Wellbeing Outcomes</p>	<ul style="list-style-type: none"> <li>• Increase local apprenticeships opportunities for young people (including promotion of Backing Young Bury)</li> <li>• Promote volunteering opportunities through local multi-agency approach</li> <li>• Local initiatives to support young people into work</li> <li>• Local initiatives to reduce ASB through early intervention/prevention i.e. continued work with Police, ROC Centre and St Andrew’s Church</li> <li>• Friday night football scheme in Radcliffe. Explore opportunity to expand this scheme into Ainsworth</li> <li>• Regular local partnership meetings with Police/local partners to identify and address issues through a partnership approach</li> <li>• Making Radcliffe Safer Campaign</li> <li>• Early intervention and support for children and families (to agree action plan with Children Centre lead)</li> </ul>

	<p>4. Improved educational attainment/learning opportunities</p> <p>5. Improved local transport links</p> <p>6. Promote Community Pride and Belonging</p>	<ul style="list-style-type: none"> <li>• Initiative to work with community groups to up skill families/help build confidence regarding health/medical emergencies</li> <li>• Local initiatives to encourage families to become more active</li> <li>• Local initiatives to support parents in helping ensure children are 'school ready'</li> <li>• Continued discussions with Transport providers re transport links from Ainsworth to Tottington Health Centre</li> <li>• Active promotion of positive activities in Radcliffe (through Township Forum members)</li> <li>• Groundwork Streets of Community Spirit initiative</li> <li>• Work to identify next steps following unsuccessful PORTAS bid for Radcliffe</li> </ul>
<b>Bury West</b>	<p>1. Improved Employment Opportunities</p> <p>2. Improve Community Safety</p>	<ul style="list-style-type: none"> <li>• Increase number of local apprenticeships including promotion of 'Backing Young Bury' in Bury West</li> <li>• Local multi-agency approach to promote volunteering opportunities</li> <li>• Reduce ASB through local early intervention and prevention initiatives i.e. youth provision at the Elton Centre</li> <li>• Be Safe/Be Cool initiative in local schools</li> </ul>

	<p>3. Improved health and wellbeing</p> <p>4. Improved Educational Attainment</p> <p>5. Improved Road Safety</p> <p>6. Community Pride and Belonging</p>	<ul style="list-style-type: none"> <li>• Develop local action plan through local children centre lead</li> <li>• Reaching Families – work to encourage reading from an early age</li> <li>• Promote learning opportunities through local library</li> <li>• Township Forum established highways sub-group</li> <li>• Work with local transport provider re local bus service issues in Bury West</li> <li>• Local initiatives to address litter and grot spots</li> <li>• Work through Community Pay Back scheme to address local issues identified</li> <li>• Promote local events i.e. Forces and Forties Extravaganza</li> </ul>
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