

# Equality Analysis Form

The following questions will document the effect of your service or proposed policy, procedure, working practice, strategy or decision (hereafter referred to as 'policy') on equality, and demonstrate that you have paid due regard to the Public Sector Equality Duty.

## 1. RESPONSIBILITY

<b>Department</b>	EDS	
<b>Service</b>	Traffic Network Services	
<b>Proposed policy</b>	Residents Parking Scheme Implementation	
<b>Date</b>	01/02/2013	
<b>Officer responsible for the 'policy' and for completing the equality analysis</b>	<b>Name</b>	Tina Glover
	<b>Post Title</b>	Group Leader
	<b>Contact Number</b>	5855
	<b>Signature</b>	
	<b>Date</b>	14/02/13
<b>Equality officer consulted</b>	<b>Name</b>	Principal Libraries and Adult Learning Officer
	<b>Post Title</b>	5973
	<b>Signature</b>	<i>Diganta Kumar</i>
	<b>Contact Number</b>	5973
	<b>Date</b>	14/02/13

## 2. AIMS

<b>What is the purpose of the policy/service and what is it intended to achieve?</b>	<p>In order to provide a transparent framework we have developed a Policy that sets out the process we will follow in relation to the introduction of residents parking requests.</p> <p>The objective of residents parking scheme is to provide car-owning residents, with a reasonable chance of being able to park near to their homes, where the regular and frequent parking of non residents prevents this. It is intended for those who cannot provide alternative space rather than those who choose not to.</p>
<b>Who are the main stakeholders?</b>	Local residents of the Borough, The Council, Local Businesses

### 3. ESTABLISHING RELEVANCE TO EQUALITY

**3a. Using the drop down lists below, please advise whether the policy/service has either a positive or negative effect on any groups of people with protected equality characteristics. If you answer yes to any question, please also explain why and how that group of people will be affected.**

<b>Protected equality characteristic</b>	<b>Positive effect (Yes/No)</b>	<b>Negative effect (Yes/No)</b>	<b>Explanation</b>
Race	No	No	The Policy has a neutral effect on all protected equality Characteristics
Disability	No	No	The Policy has a neutral effect on all protected equality Characteristics
Gender	No	No	The Policy has a neutral effect on all protected equality Characteristics
Gender reassignment	No	No	The Policy has a neutral effect on all protected equality Characteristics
Age	No	No	The Policy has a neutral effect on all protected equality Characteristics
Sexual orientation	No	No	The Policy has a neutral effect on all protected equality Characteristics
Religion or belief	No	No	The Policy has a neutral effect on all protected equality Characteristics
Caring responsibilities	No	No	The Policy has a neutral effect on all protected equality Characteristics
Pregnancy or maternity	No	No	The Policy has a neutral effect on all protected equality Characteristics
Marriage or civil partnership	No	No	The Policy has a neutral effect on all protected equality Characteristics

**3b. Using the drop down lists below, please advise whether or not our policy/service has relevance to the Public Sector Equality Duty. If you answer yes to any question, please explain why.**

General Public Sector Equality Duties	Relevance (Yes/No)	Reason for the relevance
Need to eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010	No	
Need to advance equality of opportunity between people who share a protected characteristic and those who do not (eg. by removing or minimising disadvantages or meeting needs)	No	
Need to foster good relations between people who share a protected characteristic and those who do not (eg. by tackling prejudice or promoting understanding)	No	

**If you answered 'YES' to any of the questions in 3a and 3b**

**Go straight to Question 4**



**If you answered 'NO' to all of the questions in 3a and 3b**

**Go to Question 3c and do not answer questions 4-6**



**3c. If you have answered 'No' to all the questions in 3a and 3b please explain why you feel that your policy/service has no relevance to equality.**

The policy doesn't target any particular user group. Each protected characteristic has the same entitlements. The proposals will be assessed as they develop to ensure no group is unfairly affected.

**4. EQUALITY INFORMATION AND ENGAGEMENT**

**4a.** For a service plan, please list what equality information you currently have available, **OR** for a new/changed policy or practice please list what equality information you considered and engagement you have carried out in relation to it.

Please provide a link if the information is published on the web and advise when it was last updated?

(NB. Equality information can be both qualitative and quantitative. It includes knowledge of service users, satisfaction rates, compliments and complaints, the results of surveys or other engagement activities and should be broken down by equality characteristics where relevant.)

Details of the equality information or engagement	Internet link if published	Date last updated

**4b.** Are there any information gaps, and if so how do you plan to tackle them?

## 5. CONCLUSIONS OF THE EQUALITY ANALYSIS

<p><b>What will the likely overall effect of your policy/service plan be on equality?</b></p>	
<p><b>If you identified any negative effects (see questions 3a) or discrimination what measures have you put in place to remove or mitigate them?</b></p>	<p>N/A as no negative effects were identified.</p>
<p><b>Have you identified any further ways that you can advance equality of opportunity and/or foster good relations? If so, please give details.</b></p>	
<p><b>What steps do you intend to take now in respect of the implementation of your policy/service plan?</b></p>	<p>Seek endorsement by Cabinet.</p>

## 6. MONITORING AND REVIEW

**If you intend to proceed with your policy/service plan, please detail what monitoring arrangements (if appropriate) you will put in place to monitor the ongoing effects. Please also state when the policy/service plan will be reviewed.**

The Policy will be reviewed periodically when it is felt necessary.

**COPIES OF THIS EQUALITY ANALYSIS FORM SHOULD BE ATTACHED TO ANY REPORTS/SERVICE PLANS AND ALSO SENT TO THE EQUALITY INBOX ([equality@bury.gov.uk](mailto:equality@bury.gov.uk)) FOR PUBLICATION.**