

ROLE SPECIFICATION

EXECUTIVE MEMBER, REGENERATION AND HOUSING

CONTEXT

The majority of the Council's functions are the responsibility of the Executive (as assigned to it by law or under the Constitution) who will take most of the day to day key decisions. The Executive has to make decisions which are in line with the Council's overall policies and budget.

ROLE

Members of the Executive will have wide ranging leadership roles and will need to:

- lead the community planning process and ensure best value, with input and advice from scrutiny commissions and panels, area boards, officers and any other persons as appropriate;
 - lead the preparation of the Council's Budget and Policy Framework, to include attending and contributing to the Council's annual strategic planning event.
 - take decisions on resources and priorities with other stakeholders and partners in the local community to deliver and implement the budget and policies decided by full Council.
 - be the focus for forming partnerships with other local public, private, voluntary and community sector organisations to address local needs;
 - ensure that the diverse needs of all groups and citizens are properly reflected in local strategies, plans and service provision;
 - commit to the delivery of fair and non discriminatory services to all members of the local community;
 - commit to upholding human rights and promoting equality of opportunity and good race relations;
 - present where appropriate performance reports to the Performance Management and Resource Scrutiny Panel;
 - represent the Council's view on portfolio issues at Council, Executive and where appropriate scrutiny commissions;
 - represent the view of the Council on matters of corporate or strategic policy as the lead executive member, to the Government and to other bodies and organisations relevant to the Council's work.
 - participate as a member of any panel, task group or other Council forum as appropriate.
 - participate in local consultative arrangements and actively engage in communication and dialogue with any bodies and organisations involved in portfolio issues.
 - provide support and guidance and work collaboratively with the designated lead members working within the portfolio holders area of responsibility.
 - be responsible for the functions delegated to the Executive either as a whole or to the Executive Member, as set out in the Council's Constitution.
-

SPECIFIC ROLES AND RESPONSIBILITIES

The role of the Executive Member for Regeneration and Housing is pivotal to the success of the Council in meeting its aims and objectives especially the delivery of a range of Housing, Economic and Regeneration policies linked to corporate priorities within a corporate and community planning framework adopted by Council.

In addition, this role has lead political responsibility for the successful delivery of operational and financial performance targets within the Council's Service Development and Delivery Planning framework on all issues relating to the Housing, Economic and Regeneration portfolio in conjunction with appropriate Director/s.

The main areas of responsibility are:

- participation in the formulation and application of policies and in decision making and cross cutting issues, concentrating on the policy and service areas involved in Regeneration and Housing to:
 - ensure that all necessary, prudent, and satisfactorily financed actions are taken to maintain and enhance the quality of the Council's owned housing stock;
 - ensure, with the Executive Member for Social Services and Health, that the housing and related care needs of the elderly are effectively provided and plans are in place to meet changing demands for housing with care across the Borough in all tenures;
 - ensure, with the Executive Member for Communities, that neighbourhoods' housing needs are co-ordinated with the social and economic well-being of the Borough as promoted through Culture, Recreation and Sport;
 - foster good relations with the tenants of the Council's owned housing stock, and with the Council's partners in the housing sector, acting, as appropriate, as advocate for them, and as the Council's spokesperson to them in their dealings with the Council; and
 - ensure that the needs and legitimate aspirations of the tenants of the Council's owned housing stock are weighed against and balanced with the views of citizens and Council tax payers in relation to that stock.
 - oversee activities to promote equality of opportunity within the Borough, especially through the use of information and analysis to develop policies and programmes which support corporate and partnership activity towards this end;
 - oversee activities to promote economic regeneration and social inclusion within the Borough, especially through the use of information and analysis to develop policies and programmes which support corporate and partnership activity towards this end;
 - oversee activities to promote good community relations within the Borough, especially through the use of information and analysis to develop policies and programmes which support corporate and partnership activity towards this end;
 - lead for the Council in joint activity through the partnerships, especially in respect of town centre and other retail activity;
-

- to lead with the co-ordination of activity in respect of the European Union;
 - monitor the Council's performance in respect of the utilisation of external monies provided to the Borough for the benefit of the community;
 - to oversee the development, production and implementation of the Crime and Disorder Reduction Strategy;
 - to develop, with the Executive Member for Environment and Transport and, as appropriate, other Executive Members, policies which meet the sustainable development objectives of the Council;
 - to act, with the Executive Member for Environment and Transport, as the Council's representative on the Manchester, Bolton and Bury Canal Steering Group.
 - to lead on neighbourhood renewal activity working with other Executive Members as appropriate;
 - to ensure the Council's housing and regeneration activity is focussed in accordance with the Regeneration and Housing Strategies and that these are taken into account by the Council in its Budget and Policy Framework and Planning processes.
-