

## **MEMBER ROLE PROFILE 2011/12**

### **ALL ELECTED MEMBERS**

Incorporating the Community Leadership Role

#### **Accountabilities:**

- To Full Council
- To The Electorate of their Ward
- To Community Groups (for example Residents' Associations etc)

#### **Role Purpose, Purpose and Activity:**

- Representing and supporting communities
- To represent Ward interests
- To reflect clearly to the Council the views of their communities in response to changes in Council strategies, policies, services and procedures
- To represent individual constituents on local organisations, undertaking case work on their behalf and serving all fairly and equally
- To liaise with Executive Members, other Council members, Council officers and partner organisations, to ensure that the needs of the local communities are identified, understood and supported
- To promote tolerance and cohesion in local communities

#### **Making Decisions and Overseeing Council Performance:**

- To participate in Full Council meetings, reaching and making informed and balanced decisions and overseeing Council performance
- To participate in informed and reasoned decision making on any Council bodies to which they might be appointed
- To promote and ensure efficiency and effectiveness in the provision of Council and other Public Services
- To comply with the Council's Constitution (including standing orders governing the conduct of business at meetings)

#### **Representing the Council:**

- To represent the Council as appropriate on local and regional outside bodies
- To represent the Council on any local partnership bodies promoting common interest and co-operation for mutual gain
- To represent and be an advocate for the Council on national bodies and at national events

**Corporate Parenting:**

- To improve outcomes for looked after children and care leavers as a corporate parent

**Internal Governance, Ethical Standards and Relationships:**

- To promote and support good governance of the Council and its affairs at all times
- To provide community leadership and promote active citizenship
- To promote and support open and transparent Government
- To support and adhere to respectful, appropriate and effective relationships with employees of the Council
- To adhere to the Members' Code of Conduct, the Constitution, the protocol on Officer/Member relations, and to promote the highest standards of behaviour in public office

**Personal Development:**

- To participate in opportunities for development provided for Members by the Council under the auspices of the Member Development and Training Group, particularly those identified as core skills