

REPORT FOR DECISION



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| Agenda Item | |
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MEETING: THE COUNCIL
DATE: 16 MAY 2012
SUBJECT: TIMETABLE OF MEETINGS 2012/2013
REPORT FROM: LEADER OF THE COUNCIL
CONTACT OFFICER: CHRIS SHILLITTO, HEAD OF DEMOCRATIC SERVICES

TYPE OF DECISION: COUNCIL DECISION

FREEDOM OF INFORMATION/ STATUS: This paper is within the public domain

SUMMARY:

To consider the meeting arrangements and agree the Timetable of Meetings for the 2012/2013 Municipal Year as set out in the Appendix A in accordance with the Council Constitution.

OPTIONS AND RECOMMENDED OPTION:

1. That the timetable of meetings as set out be approved. (Recommended Option)
 2. To consider alternative meeting arrangements.
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IMPLICATIONS -

Corporate Aims/Policy Framework: Do the proposals accord with the Policy Framework? Not applicable

Financial Implications and Risk Considerations There are no additional costs inherent in these proposals. The costs of meetings will be met from within existing resources.

Statement by Director of Finance and E-Government: Not applicable

Equality/Diversity implications Yes No (see paragraph below)

The draft Timetable of meetings takes account of the principal Holy Days in the Christian, Jewish and Muslim Faiths.

Considered by Monitoring Officer: Yes Comments – These proposals comply with the Council Constitution

Are there any legal implications? No

Staffing/ICT/Property: Not applicable

Wards Affected: Not applicable

Scrutiny Interest: Overview and Scrutiny Committee

TRACKING/PROCESS

DIRECTOR:

| Chief Executive/ Strategic Leadership Team | Executive Member/ Chair | Ward Members | Partners |
|--|----------------------------|--------------|----------|
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| Scrutiny Committee | Executive | Committee | Council |
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1.0 BACKGROUND

1.1 An extensive review of meeting arrangements was undertaken prior to the 2005/2006 Municipal Year. One of the original objectives of the new political management structures was to reduce the number of meetings Members attend in order to allow more time to concentrate on their community leadership and representational roles. This timetable accords with that objective.

2.0 ISSUES

2.1 Consultations on the operation of the current year's meeting arrangements have identified general satisfaction with no adverse comments received.

2.2 Specific regard in the 2012/2013 Timetable has been taken of:-

- Principal religious holy days in the Christian, Jewish and Muslim Calendars
- Political Party Conferences
- School holidays

- Local Government Association Conference
- A summer Recess of three weeks in August
- The meetings of the Member Development Group and Corporate Parenting Panel are now included in the Timetable
- The Elected Member Training Days are again included in the Timetable. **No other meetings involving Members are to be organised on these days.**
- The Employee Achievement Awards Ceremony is included in the Timetable.

3.0 CONCLUSION

3.1 The Council is asked to approve the attached Timetable.

COUNCILLOR M CONNOLLY
Leader of the Council

List of Background Papers:-

None

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