

# REPORT FOR DECISION

<b>Agenda Item</b>	
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<b>DECISION OF:</b>	<b>THE COUNCIL</b>
<b>DATE:</b>	<b>3 APRIL 2013</b>
<b>SUBJECT:</b>	<b>TIMETABLE OF MEETINGS 2013/2014</b>
<b>REPORT FROM:</b>	<b>Leader of Council</b>
<b>CONTACT OFFICER:</b>	<b>Chris Shillitto – Head of Democratic Services</b>
<b>TYPE OF DECISION:</b>	<b>COUNCIL</b>
<b>FREEDOM OF INFORMATION/STATUS:</b>	This paper is within the public domain
<b>SUMMARY:</b>	To consider the meeting arrangements and agree the Timetable of Meetings for the 2013/2014 Municipal Year as set out in the Appendix A in accordance with the Council Constitution.
<b>OPTIONS &amp; RECOMMENDED OPTION</b>	<ol style="list-style-type: none"> <li>1. That the timetable of meetings as set out be approved. (Recommended Option)</li> <li>2. To consider alternative meeting arrangements.</li> </ol>
<b>IMPLICATIONS:</b>	
<b>Corporate Aims/Policy Framework:</b>	Do the proposals accord with the Policy Framework? <b>Yes</b> No
<b>Statement by the S151 Officer: Financial Implications and Risk Considerations:</b>	There are no additional costs inherent in these proposals. The costs of meetings will be met from within existing resources.
<b>Statement by Executive Director of Resources:</b>	No further comment to above Statement
<b>Equality/Diversity implications:</b>	Yes The draft Timetable of meetings takes account of the principal Holy Days in the Christian, Jewish and Muslim Faiths.

<b>Considered by Monitoring Officer:</b>	Yes. These proposals comply with the Council Constitution
<b>Wards Affected:</b>	All
<b>Scrutiny Interest:</b>	Overview and Scrutiny Committee

## TRACKING/PROCESS

## DIRECTOR:

Chief Executive/ Strategic Leadership Team	Cabinet Member/Chair	Ward Members	Partners
Scrutiny Committee	Cabinet/Committee	Council	
	Democratic Arrangements Forum	3.04.2013	

## 1.0 BACKGROUND

1.1 An extensive review of meeting arrangements was undertaken prior to the 2005/2006 Municipal Year. One of the original objectives of the new political management structures was to reduce the number of meetings Members attend in order to allow more time to concentrate on their community leadership and representational roles. This timetable accords with that objective.

## 2.0 ISSUES

2.1 Consultations on the operation of the current year's meeting arrangements have identified general satisfaction with no adverse comments received.

2.2 Specific regard in the 2013/2014 Timetable has been taken of:-

- Principal religious holy days in the Christian, Jewish and Muslim Calendars
- Political Party Conferences
- School holidays
- Local Government Association Conference
- A summer Recess of three weeks in July/August
- The meetings of the Member Development Group, Corporate Parenting Panel and Health and Wellbeing Board are now included in the Timetable

- The Elected Member Training Days are again included in the Timetable. **No other meetings involving Members are to be organised on these days.**
- The Employee Achievement Awards Ceremony is included in the Timetable.

2.3 It has been confirmed that the dates for the European Elections in 2014 are Thursday 22 May and Sunday 25 May. It is therefore likely that local elections in England will be held on Thursday 22nd May 2014. Should that be the case, the meeting of Annual Council scheduled for 14 May 2014 will be re-arranged and an additional cycle of meetings drafted.

### **3.0 CONCLUSION**

3.1 The Council is asked to approve the attached Timetable.

**COUNCILLOR M CONNOLLY**  
**Leader of the Council**

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#### **List of Background Papers:-**

None

#### **Contact Details:-**

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