

# REPORT FOR DECISION

<b>DECISION OF:</b>	<b>THE COUNCIL</b>
<b>DATE:</b>	<b>3 July 2013</b>
<b>SUBJECT:</b>	<b>Amendments to the Council Constitution - Cabinet Member Portfolios</b>
<b>REPORT FROM:</b>	<b>The Leader</b>
<b>CONTACT OFFICER:</b>	<b>Assistant Director of Legal and Democratic Services</b>
<b>TYPE OF DECISION:</b>	<b>COUNCIL</b>
<b>FREEDOM OF INFORMATION/STATUS:</b>	This paper is within the public domain
<b>SUMMARY:</b>	Following the appointments made at Annual Council, the Portfolios of the Cabinet Members have been reviewed and revised. A role description for the Deputy Cabinet Members has also been developed. The purpose of this report is to set out recommendations to amend the Council's Constitution to effect the changes to these roles.
<b>OPTIONS &amp; RECOMMENDED OPTION</b>	<ol style="list-style-type: none"> <li>1. That members agree the revisions to the Council's Constitution as set out in this report and its appendices.</li> <li>2. That any further necessary consequential amendments be delegated to the Assistant Director of Legal and Democratic Services, in consultation with the Leader.</li> </ol>

<b>IMPLICATIONS:</b>	
<b>Corporate Aims/Policy Framework:</b>	<p>Do the proposals accord with the Policy Framework?      Yes</p> <p>The proposals in this report do not affect the Policy Framework. However, issues within this report require approval by the full Council.</p>
<b>Statement by the S151 Officer: Financial Implications and Risk Considerations:</b>	Any financial implications of these proposals will be considered by the Independent Remuneration Panel but it is anticipated that they will be within existing resources.
<b>Statement by Executive Director of Resources:</b>	There are no risk implications arising from this report.
<b>Equality/Diversity implications:</b>	<p>No</p> <p>The proposals in this report do not directly affect any of the Equality/Diversity Policies and Strategies of the Authority.</p>
<b>Considered by Monitoring Officer:</b>	<p>Yes</p> <p>The Council is under a statutory duty to maintain a Constitution.</p>
<b>Wards Affected:</b>	None
<b>Scrutiny Interest:</b>	All

#### TRACKING/PROCESS

**DIRECTOR: Mike Owen – Executive Director of Resources**

Chief Executive/ Strategic Leadership Team	Cabinet Member/Chair	Ward Members	Partners
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Scrutiny Committee	Cabinet/Committee	Council	

## **1.0 Cabinet Portfolios**

- 1.1 This report seeks Council's agreement to changes to the Council's Constitution to accommodate the new roles for Cabinet Portfolio Holders and Deputy Cabinet Members.
- 1.2 Under the "Strong Leader" statutory model, the Council appoints the Leader who then appoints and determines the size of the Cabinet. The Leader can appoint two or more Councillors to the Cabinet but the maximum number still remains as 10. The "Strong Leader" will have a fixed term of office for four years. The Leader appoints a Deputy Leader with power to act in his/her absence. Under the Local Government and Public Involvement in Health Act 2007, all of the Council's executive functions are vested in the Leader and he has the power to determine how these are to be discharged. This is because under the new form of Executive, it is the Leader and not the Council who will decide on the allocation of the Council's executive functions.
- 1.3 Each member of the Cabinet has a specific area of interest known as a portfolio; and works closely with officers to deliver the Council's priorities. The Cabinet Portfolios for 2013/14 set out the Cabinet Members' role and responsibilities and are attached in the Appendix to this report. The priorities identified for each Portfolio will be set out in work plans and monitored through one to one meetings with the Leader.
- 1.4 A new role specification for the Deputy Cabinet Members has also been drawn up in terms of their support to the Cabinet. This is also attached in the Appendix to this report.

## **2.0 CONCLUSION**

The revisions contained in this report and the attached appendix are put forward for approval by the Council as amendments to the Constitution. Council is also asked to delegate any consequential changes to the Assistant Director of Legal and Democratic Services in consultation with the Leader.

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