

Mike Owen CPFA
Chief Executive

Our Ref LW
Your Ref OSC/LW
Date 10 May 2016
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Legal & Democratic Services
Division

Jayne Hammond LLB (Hons) Solicitor
Assistant Director of Legal &
Democratic Services

TO: All Members of Council

Councillors : P Adams, N Bayley, I Bevan, J Black, S Briggs, R Caserta, M C Connolly, M D'Albert, J Daly, E Fitzgerald, I Gartside, J Grimshaw, D Gunther, M Hankey, S Haroon, J Harris, R Hodgkinson, T Holt, K Hussain, M James, D Jones, Keeley, Kelly, Kerrison, J Lewis, J Mallon, A Matthews, S Nuttall, E O'Brien, N Parnell, T Pickstone, C Preston, A Quinn, R Shori, R Skillen, S Smith, Southworth, S Southworth, T Tariq, Walker, R Walker, S Walmsley, Whitby and Y Wright

Dear Member/Colleague

Council

You are invited to attend a meeting of the Council which will be held as follows:-

Date:	Wednesday, 18 May 2016
Place:	Bury Town Hall
Time:	2.00 pm
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	

AGENDA

The Agenda for the meeting is attached.

Reports are enclosed only for those attending the meeting and for those without access to the Council's Intranet or Website.



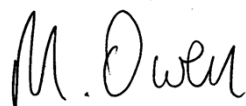
Electronic service of legal documents accepted only at:
E-mail: legal.services@bury.gov.uk
Fax: 0161 253 5119

Town Hall
Knowsley Street
Bury BL9 0SW
www.bury.gov.uk

The Agenda and Reports are available on the Council's Intranet for Councillors and Officers and also on the Council's Website at www.bury.gov.uk – click on **Agendas, Minutes and Forward Plan**.

Copies of printed reports can also be obtained on request by contacting the Democratic Services Officer named above.

Yours sincerely

A handwritten signature in black ink that reads "M. Owen". The signature is written in a cursive style with a large initial 'M' and a distinct 'O'.

Chief Executive

AGENDA

1 ELECTION OF CHAIR

The election of Chair is the first item of business to be transacted. Members are asked to adjourn this item to enable it to be considered under Part 2 of the Proceedings.

2 DECLARATIONS OF INTEREST

Members of the Council are requested to declare any interests which they have in any items or issues before the Council for determination.

3 MINUTES OF LAST MEETING (Pages 1 - 10)

To receive as read and approve as a correct record the Minutes of the Meeting of the Council held on 6 April 2016. (Copy attached)

4 MAYORAL COMMUNICATIONS AND ANNOUNCEMENTS

To receive communications from the Mayor and any announcements by the Leader of the Council or the Chief Executive on matters of interest to the Council.

During this item the Mayor will present certificates to winners of the "Made in Bury Community Awards"

5 ELECTION OF COUNCILLORS 2016

Ward	Councillor Elected
Ramsbottom	Ian Schofield
North Manor	Dorothy Gunther
Tottington	Gregory Keeley
Elton	Susan Southworth
Moorside	Annette Mckay
East	Stella Smith
Church	Roy Walker
Redvales	Shaheena Haroon
Unsworth	David Jones
Radcliffe East	Rhyse Cathcart
Radcliffe North	Sharon Briggs
Radcliffe West	Tony Cummings
Pilkington Park	Oliver Kersh
Besses	Elizabeth Fitzgerald
Holyrood	Steven Wright

St Mary's	Jane Black
Sedgley	David Silbiger

6 STATE OF THE BOROUGH DEBATE - OUTGOING LEADER

Questions or comments will be invited from:

- (a) Any members of the public present at the meeting.
 - (b) Members of the Council;
- Providing that such questions relate to matters raised by the Leader in his statement.

7 ANNUAL APPOINTMENTS REPORT 2016/2017 (Pages 11 - 38)

A draft report is attached. An updated report will be circulated to all Members at the meeting.

8 INCOMING LEADER'S SPEECH

The Leader of the Council will make a statement.

9 OVERVIEW AND SCRUTINY ANNUAL REPORT 2015/16 (Pages 39 - 52)

Report attached.

10 TOWNSHIP FORUMS ANNUAL REPORT 2015/16 (Pages 53 - 86)

Report attached.

11 (PART B) - ELECTION OF MAYOR AND DEPUTY MAYOR

- (1) To elect the Mayor for the Municipal Year 2016/2017
- (2) To elect a Deputy Mayor for the Municipal Year 2016/2017
- (3) To resolve that this Council hereby expresses its thanks to Councillor Stella Smith and Mr John Smith for the diligent manner in which they have undertaken the duties of Mayor and Consort of the Metropolitan Borough of Bury during the Municipal Year now ending and places on record its appreciation of their devotion to and performance of the important duties attaching to their Offices and that Medallions be presented to them as tokens of their service as Mayor and Consort.
- (4) To resolve that this Council hereby expresses its thanks to Ms Michelle Wiseman and Miss Danielle Wiseman for the diligent manner in which they have undertaken the duties of Deputy Mayor and Deputy Mayoress of the Metropolitan Borough of Bury during the Municipal Year now ending and places on record its appreciation of their devotion to and performance of the important duties attaching to their Offices.

Minutes of: **AN ORDINARY MEETING OF THE COUNCIL**

Date of Meeting: 6 April 2016

Present: The Worshipful the Mayor (Councillor S Smith), in the Chair; Councillors P Adams, N Bayley, D Bailey, I Bevan, J Black, K S Briggs, R A Caserta, D M Cassidy, M Connolly, M D'Albert, J Daly, E Fitzgerald, I B Gartside, J Grimshaw, D L Gunther, M Hankey, S Haroon, J Harris, P Heneghan, R Hodgkinson, T Holt, K Hussain, A Isherwood, M A James, D Jones, G Keeley, J Kelly, S Kerrison, J Lewis, J Mallon, A K Matthews, S Nuttall, E O'Brien, N Parnell, T D Pickstone, C Preston, A Quinn, R Shori, A Simpson, R Skillen, Susan Southworth, T Tariq, J Walker, R E Walker, S Walmsley, M Whitby, M Wiseman and Y Wright.

Apologies from: Councillors L Fitzwalter and Sarah Southworth

Public attendance: 16 members of the public attended the meeting

C.843 DECLARATIONS OF INTEREST

1. Councillor Connolly declared a personal interest in any item which related to staffing as his partner is an employee of the Local Authority Trading Company, Persona.
2. Councillor Jones declared a personal interest in any item which related to staffing as his wife is an employee of Bury Council.
3. Councillor Bevan declared a personal interest in any item which related to staffing as his wife is an employee within a Bury School.
4. Councillor Mallon declared a personal interest in any item which related to staffing as his wife is an employee within a Bury High School.

C.844 MINUTES

RESOLVED:

That the Minutes of the Meeting of Council held on 24 February 2016 be signed by the Mayor as a true and correct record.

C.845 MAYORAL COMMUNICATIONS

1. The Mayor paid tribute to Councillors Cassidy, Fitzwalter, Isherwood and Wiseman for their service to the Council, as they are not seeking re-election in the forthcoming local elections.
2. The Mayor informed Council of the Gallipoli Church Service which is to be held on 17 April 2016 at Bury Parish Church
3. The Mayor informed Members of the recent death of ex- Council employee Mrs Mary Wood and of Mr Ray Fitzwalter, husband of Councillor Fitzwalter

Council, 6 April 2016

C.846 PUBLIC QUESTION TIME

The Mayor reported the receipt of two written questions as set out below:

No	Issue	Questioner	Answered By
1.	Culvert – Harwood Road	Mrs K Wood	Councillor Connolly
2.	Faith based literature and community relations	Mr A Boroda	Councillor Connolly

On inviting questions from members of the public present, the following issues were raised:-

No.	Issue	Questioner	Answered By
1.	Junction of Scobell Street and Bury Road	Mr P Graham	Councillor Connolly
2.	Alt House Bar	Ms E Morgan	Councillor Connolly
3.	Police Cuts, Ramsbottom Police Station	Ms K Leach	Councillor Connolly
4.	Joy riding – Metrolink Car Park (Nuttall Avenue)	Ms D Green	Councillor Connolly

C.847 RECOMMENDATIONS OF CABINET AND COUNCIL COMMITTEES

Meeting of the Human Resources and Appeals Panel held on 17 March 2016 – Pay Policy Statement.

It was moved by Councillor Connolly and seconded by Councillor Shori and it was:-

RESOLVED:

That the Pay Policy Statement for 2016/2017 be approved.

C.848 LEADER'S STATEMENT AND CABINET QUESTION TIME

(a) Written question (Notice given)

The Leader of the Council, Councillor Connolly, made a statement on the work undertaken by him since the date of the last Council meeting.

The Leader and the relevant Cabinet Members answered questions raised by Councillors on the following issues:

Council, 6 April 2016

No.	Issue	Questioner	Answered by
1.	Monitoring Children in Residential Care	Councillor D'Albert	Councillor Heneghan
2.	Local Authority School Land	Councillor J Walker	Councillor Heneghan
3.	School Academies	Councillor James	Councillor Heneghan
4.	Impact of Budget	Councillor Mallon	Councillor Shori
5.	Energy Supply	Councillor Caserta	Councillor Shori
6.	GM Spatial Strategy	Councillor Kerrison	Councillor Walmsley
7.	Flood Defence Monies	Councillor Quinn	Councillor Connolly
8.	Investment in Prestwich	Councillor Quinn	Councillor Connolly
9.	Bullying at Work	Councillor Pickstone	Councillor Holt
10.	Domestic Refuse	Councillor R Walker	Councillor Connolly
11.	Public Meeting (Floods)	Councillor Parnell	Councillor Connolly
12.	Tackling Bullying and Harassment at Work	Councillor Fitzgerald	Councillor Holt
13.	Elective Home Education	Councillor Susan Southworth	Councillor Heneghan
14.	Road Markings in Ramsbottom	Councillor Hodgkinson	Councillor Isherwood
15.	Upgrade of Play Areas	Councillor Susan Southworth	Councillor Isherwood
16.	3G Football Pitches	Councillor Gartside	Councillor Simpson

Due to the lack of time to answer questions 17 to 20 inclusive, the Leader gave an undertaking that copies of those questions and responses will be circulated to all Councillors. The Leader also gave an undertaking to make these available on the Council Web Site.

(b) Oral questions on Leader's Speech and the work of the Cabinet since the last Council meeting (without Notice)

1.	Parking Bays – Prestwich High Street Regeneration	Councillor Gartside	Councillor Connolly
2.	Consultation Process - Prestwich High Street Regeneration	Councillor Black	Councillor Connolly
3.	Budget Cuts/Tax Havens	Councillor Quinn	Councillor Connolly

C.849 JOINT AUTHORITIES – REPORTS BY THE COUNCIL’S REPRESENTATIVE AND QUESTIONS

- (a) Councillor Bayley, the Council’s representative on the Transport for Greater Manchester Committee gave a verbal report on the work of the Authority to all Members of the Council.
- (b) The following questions had been received in accordance with Council Procedure Rule 11.2.

No.	Issue	Questioner	Answered by
1.	Mobile Ticketing App	Councillor Pickstone	Councillor Bayley (Representative on Transport for Greater Manchester)
2.	Party Election Material Quotes	Councillor Pickstone	Councillor Connolly (Representative on Greater Manchester Police and Crime Panel)

C.850 MEETINGS TIMETABLE 2016/2017

It was moved by Councillor Connolly and seconded by Councillor Shori and it was:-

RESOLVED:

That the Meetings Timetable for 2016/2017 be approved.

C.851 NOTICES OF MOTION

Three Notices of Motion had been received and set out in the Summons.

(i) **Investigatory Powers Bill**

A motion had been received and set out in the Summons in the names of:-

Councillors M D’Albert and T Pickstone

Council, 6 April 2016

It was moved by Councillor Pickstone and seconded by Councillor D'Albert that:-

This Council notes:

The Investigatory Powers Bill, announced in the Queen's Speech in May 2015, currently receiving consideration by Parliament.

This Council recognises :

The need for our security and police services to have appropriate powers to maintain national security and tackle crime, but

The Council believes:

That these powers need to be appropriately balanced by the basic right for individual privacy and by appropriate judicial process and oversight.

Council is therefore particularly opposed to powers outlined in the Bill which seek to: Force Internet Service Providers (ISPs) and telecoms companies must keep records of everyone's communication data related to browsing history, phone calls, text messages, gaming, social media activity, IMs, and more for 12 months;

Authorise the use of bulk or thematic surveillance warrants, which would give authorities the power to access the personal information of thousands of people at once who "share a common purpose" or "carry out a particular activity".

Establish power to grant warrants for surveillance to the Home Secretary, without a proper process of judicial approval or oversight.

This Council resolves to:

Write to the Home Secretary, and to both of our Members of Parliament, expressing the concerns of this Council as outlined above.

Circulate information on this resolution through the communications, giving residents information on how they can campaign against the Bill in its current form.

It was moved by Councillor Walmsley and seconded by Councillor Haroon as an amendment:-

That the Motion be amended as follows:

Paragraph 2 - Remove "but" and replace with "and the major implications the proposed Bill has on individual privacy for members of the public."

Paragraph 3 - Add "The Powers must be transparent, necessary and proportionate and must be accompanied by strong safeguards and independent scrutiny therefore must be built in. The Powers should also only be used in connection with the investigation of the most serious crime or to protect in life-threatening situations."

Paragraph 7 - Add "which must include the following:

- Justification from the Home Secretary on the Governments significant extension of powers in the widening of access to Internet Connection Records which will include information about website accessed beyond those related to communications services and illegal material;
- Ask the Home Secretary to consider whether the Powers in connection with their collection and use is proportionate and justified;
- Write to Ivan Lewis MP for Bury South and David Nuttall MP for Bury North to make them aware of the Council position and ask that this be represented in Parliament"

The amendment was put to the vote and with 41 voting for, 7 against with the Mayor abstaining was declared carried.

The substantive motion was put to the vote and with 41 voting for, 7 against and Mayor abstaining the substantive motion was declared carried.

(ii) Hate Crime

A motion had been received and set out in the Summons in the names of:

Councillors I Bevan, R Caserta, J Daly, I Gartside, D Gunther, M Hankey, J Harris, R Hodgkinson, K Hussain, G Keeley, S Nuttall, R Walker, and Y Wright

It was moved by Councillor Harris and seconded by Councillor Hussain that:-

The number of anti-Semitic and other religious and racially-motivated crimes in Greater Manchester reported to the Police increased by nearly one third in the year to September 2015. Greater Manchester now has the second highest rate for any conurbation in the country behind London.

These incidents isolate and marginalise individuals and communities on the basis of prejudice against faith and culture and reduce the quality of life both for the targets of the hate crimes, and for all residents of Bury.

Bury Council therefore resolves to:

- (1) Condemn, in the strongest terms, recent acts of violence and hate crimes targeted against the Jewish and Muslim communities in the Borough of Bury;

Council, 6 April 2016

- (2) Urge all political parties in Bury to take swift and firm action against anti-Semitism, racism, xenophobia, and discrimination that might exist within their own organisations and membership;
- (3) Provide ongoing support for the Jewish and Muslim communities in Bury; and
- (4) Invite the Greater Manchester Lead for Crime and Policing to address the full Council on a regular basis on the work being done to tackle this issue.

It was moved by Councillor Lewis and seconded by Councillor James as an amendment as follows:-

Deletion of Paragraph 2 to be replaced with the following:

"Hate crimes encompass prejudice against belief, race, gender, disability, culture, sexual orientation & identity, and they are intended to isolate and marginalise individuals and communities. They reduce the quality of life both for the targets of these hate crimes, and for all residents of Bury."

- (1) - Delete "the Jewish and Muslim" and replace with "minority".
- (2) - Delete "anti-Semitism , racism, xenophobia, and", and replace with "all".
- (3) - Delete " the Jewish and Muslim" and replace with "all the minority".

On being put, with no-one voting against and the Mayor abstaining, the Mayor declared the amendment carried.

On being put, with no-one voting against and the Mayor abstaining, the Mayor declared the substantive motion carried.

(iii) Mental Health Challenge

A motion had been received and set out in the summons in the names of:

Councillors P Adams, N Bayley, J Black, S Briggs, , D Cassidy, M Connolly, E FitzGerald, L Fitzwalter, J Grimshaw, S Haroon, P Heneghan, T Holt, A Isherwood, M James, D Jones, J Kelly, S Kerrison, J Lewis, J Mallon, A Matthews, E O'Brien, N Parnell, C Preston, A Quinn, R Shori, A Simpson, R Skillen, Sarah Southworth, Susan Southworth, T Tariq, J Walker, S Walmsley and M Whitby.

It was moved by Councillor Simpson and seconded by Councillor Adams that:-

This council notes:

1 in 4 people will experience a mental health problem in any given year.

The World Health Organisation predicts that depression will be the second most common health condition worldwide by 2020.

Mental ill health costs some £105 billion each year in England alone.

People with a severe mental illness die up to 20 years younger than their peers in the UK.

There is often a circular relationship between mental health and issues such as housing, employment, family problems or debt.

This council believes:

As a local authority we have a crucial role to play in improving the mental health of everyone in our community and tackling some of the widest and most entrenched inequalities in health.

Mental health should be a priority across all the local authority's areas of responsibility, including housing, community safety and planning.

All councillors, whether members of the Executive or Scrutiny and in our community and casework roles, can play a positive role in championing mental health on an individual and strategic basis.

This council resolves:

To sign the Local Authorities' Mental Health Challenge run by Centre for Mental Health, Mental Health Foundation, Mental Health Providers Forum, Mind, Rethink Mental Illness, Royal College of Psychiatrists and YoungMinds.

We commit to appoint an elected member as 'mental health champion' across the council.

We will seek to identify a member of staff within the council to act as 'lead officer' for mental health.

The council will also:

Support positive mental health in our community, including in local schools, neighbourhoods and workplaces.

Work to reduce inequalities in mental health in our community.

Work with local partners to offer effective support for people with mental health needs.

Tackle discrimination on the grounds of mental health in our community.

Proactively listen to people of all ages and backgrounds about what they need for better mental health.

Sign up to the Time To Change Pledge

On being put, with no-one voting against and the Mayor abstaining, the Mayor declared the motion carried.

Council, 6 April 2016

C.852 SCRUTINY REPORTS AND SPECIFIC ITEMS "CALLED IN" BY SCRUTINY COMMITTEES

There were no Scrutiny Review Reports or specific items "called in" by the Overview and Scrutiny Committee to be considered at this Council meeting.

C.853 QUESTIONS ON THE WORK OF OUTSIDE BODIES OR PARTNERSHIPS

There were no questions received in accordance with Council Procedure Rule 11.2.

C.854 DELEGATED DECISIONS OF COUNCIL COMMITTEES

There were no written questions asked on the delegated decisions of the Committees or Scrutiny Committee contained in the Digest of Decisions 6 (2015/16).

THE WORSHIPFUL THE MAYOR

(NOTE: The meeting started at 7.00 pm and ended at 10.35 pm)

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REPORT FOR DECISION

Agenda Item	
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DECISION OF:	Annual Council
DATE:	18 May 2016
SUBJECT:	ANNUAL APPOINTMENTS 2016/2017
REPORT FROM:	Leader of the Council
CONTACT OFFICER:	Assistant Director - Legal and Democratic Services
TYPE OF DECISION:	COUNCIL
FREEDOM OF INFORMATION/STATUS:	This paper is within the public domain
SUMMARY:	<p>The report deals with:-</p> <ul style="list-style-type: none"> a) the Executive arrangements to be adopted by the Council; b) the notification of Political Group Leaders and Deputy Leaders, the allocation of Portfolios to Cabinet Members and Deputy Cabinet Members; and the allocation of Spokesperson Roles for the 2016/2017 Municipal Year, (Appendices A and B) c) the appointment of Regulatory Committees, Overview and Scrutiny Committees and other bodies affected by the Political Balance Rules contained in the Local Government and Housing Act 1989 for the 2015/2016 Municipal Year. (Appendix C) d) the appointment of the Audit Committee and other bodies not covered or exempted from the Political Balance Rules for the 2015/2016 Municipal Year; (Appendix D) e) the appointment of representatives on Joint Authorities, (Appendix E). f) the appointment of other internal bodies not covered by the Political Balance Rules; (Appendix F).

<p>OPTIONS & RECOMMENDED OPTION</p>	<p>g) the appointments to outside bodies; (Appendix G).</p> <p>Recommended option</p> <ol style="list-style-type: none"> 1. That the Strong Leader arrangements adopted by the Council in 2011/12, with a Cabinet of between two and ten members be confirmed for 2016/2017. 2. That the appointments of the Political Groups' Leaders and Deputy Leaders as set out in Appendix A to this report be received. 3. That the appointment of the Cabinet Members, Deputy Cabinet Members and spokespersons for the 2016/2017 Municipal Year, as set out in Appendix B to this report be noted. 4. That the appointment of the Regulatory Committees, Overview and Scrutiny Committees and other bodies covered by the Political Balance Rules, including the appointment of Chairs, where stated, for the 2016/2017 Municipal Year, as set out in Appendix C to this report, be approved. 5. That the appointment of the Audit Committee and other bodies not covered by or exempted from the Political Balance Rules, including the appointment of Chairs, where stated, for the 2016/2017 Municipal Year, as set out in Appendix D to the report, be approved. 6. That the appointments to the Combined Authority and Greater Manchester Joint Authorities for the 2016/2017 Municipal Year, as set out in Appendix E to the report, be approved. 7. That the appointments to the various other internal bodies, including the appointment of Chairs, where stated, for the 2016/2017 Municipal Year, set out in Appendix F to the report, be approved. 8. That the appointments to outside bodies for the 2016/2017 Municipal Year as set out in Appendix G to the report, be approved. 9. That the Monitoring Officer be authorised to make appropriate consequential changes to the Council's Constitution in order to reflect the allocation of Portfolio responsibilities.
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	<p>10. That the Chief Executive, in consultation with the Leaders of the political groups on the Council, be authorised to determine any appointments to bodies which remain to be filled and any changes in appointments or any new appointments to be made during the 2016/2017 Municipal Year and that any such appointments be reported to the Cabinet for information.</p>
IMPLICATIONS:	
Corporate Aims/Policy Framework:	<p>Do the proposals accord with the Policy Framework? Yes</p>
Statement by the S151 Officer: Financial Implications and Risk Considerations:	<p>The proposed appointments represent an increased allowance of £1,748.33 per annum. This is affordable within the existing Members Allowances budget</p>
Statement by Executive Director of Resources and Regulation:	<p>No wider resource implications</p>
Equality/Diversity implications:	<p>No</p>
Considered by Monitoring Officer:	<p>Yes The appointment of the various bodies indicated in the report complies with the provisions of the Council Constitution adopted under the provisions of the Local Government Act 2000 and its related Regulations and directions; and also with the Local Government and Public Involvement in Health Act 2007, the Local Government and Housing Act 1989 and Local Government (Committees and Political Groups) Regulations 1990 as amended in respect of the political balance rules.</p>
Wards Affected:	<p>All</p>
Scrutiny Interest:	<p>N/A</p>

TRACKING/PROCESS

DIRECTOR:

Chief Executive/ Strategic Leadership Team	Executive Member/Chair	Ward Members	Partners
Scrutiny Committee	Committee	Council	
		18.05.2016	

1.0 ISSUES

1.1 POLITICAL GROUP LEADERS AND DEPUTY LEADERS

1.1.1 The appointment by the Political Groups on the Council of their Leaders and Deputy Leaders has been notified and the details are set out in Appendix A to this report.

1.2 THE LEADER

1.2.1 In accordance with the Local Government and Public Involvement in Health Act 2007, the Council currently operates a Strong Leader with Cabinet form of decision-making.

1.2.2 The Council Constitution made under the provisions of the Local Government Act 2000 and its associated Regulations and directions and adopted by the Council on 21 November 2001, as amended, provides for the Council to appoint the Leader.

1.3 REGULATORY COMMITTEES, OVERVIEW AND SCRUTINY COMMITTEES AND OTHER BODIES COVERED BY THE POLITICAL BALANCE RULES

1.3.1 The rules and requirements for securing political balance on the Regulatory Committees (and Sub-Committees), Overview and Scrutiny Committees, Advisory Committees and certain other bodies appointed by local authorities as set out in Appendix C of this report, are contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990, as amended.

1.3.2 The general effects of the balance rules on this Council are that it is under a duty:-

- (a) to ensure that the membership of those bodies covered by the rules reflects the political composition of the Council as far as practicable;
- (b) to allocate seats on these bodies to the political groups in proportion to their numerical strength on the Council as far as practicable;
- (c) to accept the nominations made by the Groups for the filling of seats allocated to them; and
- (d) to review the allocation of seats to political groups at, or as soon as practicable after, the Annual Council Meeting and at certain other specified times.

1.3.3 In determining the allocation of seats to the political groups, the Council must apply these overriding **two principles so far as is reasonably practicable**:-

- (A) Not all seats on a body are to be allocated to the same political group;
- (B) The group with a majority of seats on the Council shall be allocated a majority of seats on a body.

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Having first satisfied (A) and (B) above, then:-

- (C) The total of all seats on ordinary Committees shall be allocated to the groups in proportion to their respective political strengths on the Council.

Once (A), (B) and (C) above have been satisfied then:-

- (D) The number of seats on other affected "bodies" (Sub-Committees/Other Bodies) shall also be allocated to the political groups in proportion to their respective political strengths on the Council.

1.3.4 **The proportions** which each political group bears to the total number of Councillors on the Council are as follows:

Group	Council Seats	Proportion
Labour	32	62.75
Conservative	16	31.37
Lib/Dem	3	5.88

1.3.5 **Recommended seat allocations (actual)** to the groups are shown against each body listed in the Schedule. Based on the approved sizes of "bodies" and bearing in mind the principles referred to above, the actual seat allocations for the main Committees are as follows:-

Group	Committees	Sub Committees/ Other Bodies	Total Seats
Labour	64	-	64
Conservative	30	-	30
Lib/Dem	7	-	7
Independent		-	
TOTALS	101	-	101

1.3.6 The final allocation of places to bodies listed in Appendix C will be based on discussions between the political groups so the requirements set out in 1.3.5 above are met.

1.4 AUDIT COMMITTEE AND OTHER BODIES NOT COVERED BY THE POLITICAL BALANCE RULES

1.4.1 The appointment of the Audit Committee and certain other bodies are not covered by the Political Balance Rules.

1.4.2. The Council is now responsible for the Health and Wellbeing Board. Membership is set out in Appendix D.

1.5. REPRESENTATIVES ON GREATER MANCHESTER JOINT AUTHORITIES

1.5.1. The Council is entitled to appoint representatives to serve on the Greater Manchester Joint Authorities for 2016/2017 and to nominate, from amongst the appointed representatives, Spokespersons to answer any questions (duly notified at Council meetings) on the functions of the Joint Authorities on which they serve.

1.6 APPOINTMENTS OF OTHER INTERNAL BODIES NOT GOVERNED BY THE POLITICAL BALANCE RULES 2016/2017

1.6.1 Attached to this report at Appendix F is a schedule giving details of the appointments to other internal bodies not covered by the Political Balance Rules.

1.7 APPOINTMENTS TO OUTSIDE BODIES 2016/2017

1.7.1 Attached to this report at Appendix G is a schedule giving details of appointments to be made to outside bodies.

2.0 CONCLUSION

2.1 Appendix A contains details of appointments of Group Leaders/Deputy Leaders.

2.2 Appendix B contains details of appointments relating to the Cabinet.

2.3. Appendix C contains details of the Regulatory Committees and Sub-Committees/Other Bodies to be appointed in accordance with the Political Balance Rules.

2.4 Appendix D contains details for the appointment of the Audit Committee, Health and Wellbeing Board and other bodies not covered by the Political Balance Rules.

2.5 Appendix E contains details of appointments of representatives on the Greater Manchester Joint Authorities.

2.6 Appendix F contains details of appointments of other internal bodies not covered by the Political Balance Rules.

2.7 Appendix G contains details of appointments to outside bodies.

List of Background Papers:-

None

Contact Details:-

Leigh Webb, Democratic Services Manager

Telephone No: 0161 253 5399

Democratic Services

May 2016

**APPOINTMENT OF POLITICAL GROUP LEADERS/DEPUTY LEADERS FOR
2016/2017**

Group/Position	Appointees 2016/2017
	Councillors:
Labour Group	
Leader	R Shori
Deputy Leader	J Lewis
Conservative Group	
Leader	I Gartside
Deputy Leader	J Daly
Liberal Democrat Group	
Leader	T Pickstone
Deputy Leader	M D'Albert

APPOINTMENT OF THE CABINET FOR 2016/2017

Position	Appointees 2016/2017 (Councillors)
Leader and Business Engagement and Regeneration	R Shori
Deputy Leader - Finance and Human Resources	J Lewis
(First Deputy) – Health & Wellbeing	T Holt
Children and Families	K S Briggs
Communities	T Tariq
Environment	A Quinn
Strategic Housing and Support Services	S Walmsley
Without Portfolio	I Gartside
Without Portfolio	T Pickstone

APPOINTMENT OF DEPUTY CABINET MEMBERS FOR 2016/2017

Position	Appointees
Children & Families	E O'Brien
Communities	A McKay
Health and Wellbeing (x2)	C Preston/Sarah Southworth
Environment	A Cummings
Strategic Housing and Support Services	N Parnell

APPOINTMENT OF SHADOW CABINET FOR 2016/2017

Position	Appointees
Children, Young People and Culture	M Hankey
Resource and Regulation	J Daly
Health and Wellbeing	R E Walker
Communities	S Nuttall
Environment	D Gunther

APPOINTMENT OF POLITICALLY BALANCED COMMITTEES AND SUB-COMMITTEES OF THE COUNCIL FOR 2016/2017

Committees	No of Seats		Seat Allocations and Appointments 2016/2017		
	Cllr	Co-Opted			
1. Planning Control Committee	13	0	Councillors		
			Lab	Con	Lib Dem
			8	4	1
			Black (Chair) Cummings Haroon Kerrison Matthews O'Brien Preston Skillen	Caserta Harris Schofield Y Wright	D'Albert
2. Licensing and Safety Panel	13	0	Councillors		
			Lab	Con	Lib Dem
			8	4	1
			Jones (Chair) Adams Bayley Grimshaw Kelly McKay Sarah Southworth J Walker	Bevan Hodkinson Kersh Keeley	S Wright
			(Full Panel to deal with all policy and monitoring matters) (3 members of the Panel to form individual politically-balanced (where possible) Panels for individual licence applications.)		

Committees	No of Seats		Seat Allocations and Appointments 2016/2017						
	Cllr	Co-Opted							
3. Human Resources and Appeals Panel	51	0	<p>Councillors</p> <table border="0"> <tr> <td>Lab</td> <td>Con</td> <td>Lib Dem</td> </tr> <tr> <td>32</td> <td>16</td> <td>3</td> </tr> </table> <p>The Panel to comprise all Members of the Council.</p> <p>Chair: Lead member for HR</p>	Lab	Con	Lib Dem	32	16	3
Lab	Con	Lib Dem							
32	16	3							
3a. Individual Panels/ Boards	(3) or (5)	(0)	<p>3 or 5 Members of the Panel selected to form Human Resources and Appeals Panels/Boards dealing with:-</p> <ul style="list-style-type: none"> • Shortlisting and Appointment of Staff • Personnel Appeals • Premature Retirements • Registered Homes Appeals • Childminder Appeals • NNDR Appeals • Any other Appeals <p>Membership to comprise the Lead Member for Human Resources (who will act as Chair), appropriate Cabinet Member or Lead Member or majority group member or a majority group member of the appropriate Overview and Scrutiny Committee and a member of a minority group</p>						

Committees	No of Seats		Seat Allocations and Appointments 2016/2017																					
	Cllr	Co-Opted																						
5. Overview and Scrutiny Committee	12		<p>Councillors</p> <table border="0"> <thead> <tr> <th>Lab</th> <th>Con</th> <th>Lib Dem</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>3</td> <td>1</td> </tr> <tr> <td>Smith (Chair) Black Cathcart Cummings Fitzgerald James Skillen J Walker</td> <td>Hankey Silbiger Vacancy</td> <td>S Wright</td> </tr> </tbody> </table> <p>(Cabinet Members not to be members of the Committee.) (Deputy Cabinet Members not to be a Member of a Committee dealing with an area in which they have an involvement or an interest).</p> <p>Education Representatives – (Voting)*</p> <table border="0"> <thead> <tr> <th>Name</th> <th>Representing</th> </tr> </thead> <tbody> <tr> <td>1. Rev Dr Findon</td> <td>Church of England</td> </tr> <tr> <td>2. Vacancy</td> <td>Roman Catholic</td> </tr> <tr> <td>3. Mr R Kanter</td> <td>Jewish Faith</td> </tr> <tr> <td>4. Vacancy</td> <td>Parent Gov (Secondary)</td> </tr> <tr> <td>5. Mrs C Devine</td> <td>Parent Gov (Primary)</td> </tr> </tbody> </table> <p>Overview Project Groups</p> <p>Set up as required with membership drawn from all non-Cabinet Members. Overview and Project Groups will appoint Co-opted Members as required.</p> <p>* Invited to Committee meetings where education matters are being considered</p>	Lab	Con	Lib Dem	8	3	1	Smith (Chair) Black Cathcart Cummings Fitzgerald James Skillen J Walker	Hankey Silbiger Vacancy	S Wright	Name	Representing	1. Rev Dr Findon	Church of England	2. Vacancy	Roman Catholic	3. Mr R Kanter	Jewish Faith	4. Vacancy	Parent Gov (Secondary)	5. Mrs C Devine	Parent Gov (Primary)
Lab	Con	Lib Dem																						
8	3	1																						
Smith (Chair) Black Cathcart Cummings Fitzgerald James Skillen J Walker	Hankey Silbiger Vacancy	S Wright																						
Name	Representing																							
1. Rev Dr Findon	Church of England																							
2. Vacancy	Roman Catholic																							
3. Mr R Kanter	Jewish Faith																							
4. Vacancy	Parent Gov (Secondary)																							
5. Mrs C Devine	Parent Gov (Primary)																							

Committees	No of Seats		Seat Allocations and Appointments 2016/2017									
	Cllr	Co-Opted										
6. Health Scrutiny Committee	12		<p>Councillors</p> <table border="0"> <thead> <tr> <th>Lab</th> <th>Con</th> <th>Lib Dem/Ind</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>3</td> <td>1</td> </tr> <tr> <td>Kerrison (Chair) Adams Bayley Grimshaw Haroon McKay Mallon Susan Southworth</td> <td>Hussain Kersh R Walker</td> <td>D'Albert</td> </tr> </tbody> </table> <p>(Cabinet Members not to be members of the Committee.)</p> <p>(Lead Members not to be a Member of a Committee dealing with an area in which they have an involvement or an influence).</p>	Lab	Con	Lib Dem/Ind	8	3	1	Kerrison (Chair) Adams Bayley Grimshaw Haroon McKay Mallon Susan Southworth	Hussain Kersh R Walker	D'Albert
Lab	Con	Lib Dem/Ind										
8	3	1										
Kerrison (Chair) Adams Bayley Grimshaw Haroon McKay Mallon Susan Southworth	Hussain Kersh R Walker	D'Albert										

APPOINTMENT OF NON-POLITICALLY BALANCED COMMITTEES OF THE COUNCIL FOR 2016/2017

Committee	No of seats		Seat Allocations and Appointments 2016/2017						
	Cllrs	Ind							
1. Audit Committee	9	1	<p>Guidance from the external auditor is that Cabinet Members should not be members of Audit Committee</p> <p>Councillors:</p> <table> <tr> <td>Lab 5</td> <td>Con 3</td> <td>Lib Dem/Ind 1</td> </tr> <tr> <td>Mallon (Chair) Jones Sarah Southworth Whitby Vacancy</td> <td>Nuttall Silbiger R Walker</td> <td>S Wright</td> </tr> </table>	Lab 5	Con 3	Lib Dem/Ind 1	Mallon (Chair) Jones Sarah Southworth Whitby Vacancy	Nuttall Silbiger R Walker	S Wright
Lab 5	Con 3	Lib Dem/Ind 1							
Mallon (Chair) Jones Sarah Southworth Whitby Vacancy	Nuttall Silbiger R Walker	S Wright							
2. Standards	9	1	<p>The Mayor (Councillor M Connolly) will chair the Committee</p> <p>Councillors:</p> <table> <tr> <td>Lab 5</td> <td>Con 3</td> <td>Lib Dem 1</td> </tr> <tr> <td>Cummings Holt Jones Kelly Lewis</td> <td>Harris Hodkinson Y Wright</td> <td>D'Albert</td> </tr> </table> <p>Independent Member –To be appointed</p> <p>(The Leader of the Council cannot be a Member of the Standards Committee)</p> <p>(One Member may be appointed from the Cabinet but he/she cannot Chair the Committee.)</p>	Lab 5	Con 3	Lib Dem 1	Cummings Holt Jones Kelly Lewis	Harris Hodkinson Y Wright	D'Albert
Lab 5	Con 3	Lib Dem 1							
Cummings Holt Jones Kelly Lewis	Harris Hodkinson Y Wright	D'Albert							
3. Health & Wellbeing Board	4	9	<p>Councillors:</p> <table> <tr> <td>Lab 3</td> <td>Con 1</td> </tr> <tr> <td>Holt (Chair) Briggs Shori Cabinet Member for Health and Wellbeing(Chair)</td> <td>R Walker</td> </tr> </table>	Lab 3	Con 1	Holt (Chair) Briggs Shori Cabinet Member for Health and Wellbeing(Chair)	R Walker		
Lab 3	Con 1								
Holt (Chair) Briggs Shori Cabinet Member for Health and Wellbeing(Chair)	R Walker								

			<p>Core Voting Members:</p> <p>A nominated representative from B3SDA – Dave Bevitt Executive Director of Communities and Wellbeing Executive Director of Children Young People and Culture Director of Public Health</p> <p>Two nominated representatives from the GP Clinical Commissioning Group – Dr K Patel and Stuart North</p> <p>A nominated representative from the Local Healthwatch – B Barlow</p> <p>A nominated representative from the Community Safety Partnership – Chief Inspector Jo Marshall</p> <p>A nominated representative of Greater Manchester Fire Service – Jon Aspinall</p>

TOWNSHIP FORUMS

NOTE: Appointment of Chair and Vice-Chairs to take place at the first meetings of the Forums for the 2016/2017 Municipal Year.

BURY EAST

Councillors: Connolly; Haroon; Holt; Kelly McKay; Walmsley; Sarah Southworth; Smith; Tariq

BURY WEST

Councillors: Hankey; Harris; Kerrison; Nuttall; Susan Southworth; R E Walker

RAMSBOTTOM, TOTTINGTON AND NORTH MANOR

Councillors: Bevan; Daly; Gartside; Hodgkinson; Hussain; Keeley; Schofield; Y Wright

RADCLIFFE

Councillors: Briggs; Cathcart; Cummings; Lewis; Parnell; Preston; Shori; Skillen; J Walker

WHITEFIELD AND UNSWORTH

Councillors: Adams; Caserta; Fitzgerald; Grimshaw; Jones; Kersh; Mallon; Matthews; Whitby

PRESTWICH

Councillors: Bayley; Black; D'Albert; James; O'Brien; Pickstone; Quinn; Silbiger; S Wright

APPOINTMENTS TO GREATER MANCHESTER JOINT AUTHORITIES 2016/2017

	Appointees 2015/2016	Appointees 2016/2017	Notes
Joint Authority	Councillor	Councillor	
Fire and Rescue	Matthews*	*Matthews	Political balance rules do not apply - appointment of less than 3 reps
	Briggs	J Grimshaw	
Transport for Greater Manchester Committee	N Bayley*	*Bayley	Political balance rules do not apply - appointment of less than 3 reps
	Grimshaw	J Walker	
Police & Crime Panel	Connolly*	*Shori	Membership must reflect political balance of GM area
Waste Disposal	Quinn*	*Quinn	Political balance rules do not apply - appointment of less than 3 reps
	Skillen	Cummings	
GM Pensions Fund Management Panel	Grimshaw	Grimshaw	

*Denotes Spokespersons to answer questions at Council meetings.

APPOINTMENT OF OTHER INTERNAL BODIES 2016/2017

APPENDIX F

Internal Body	Composition and Allocation	Existing Appointments 2015/2016 (Councillor)	Appointments 2016/2017 (Councillor)
Adoption and Fostering Panels (Suzanne Nye)	2 Members for each Panel 3 Lab 1 Con	Grimshaw – Adoption Susan Southworth – Fostering Caserta – Adoption	Cathcart Caserta Susan Southworth
Bury Learning Disability Partnership Board	4 Members: Cabinet Member – Health and Wellbeing Disability Champion 1 Labour 1 Conservative	Tariq (Chair) Walker Whitby	Holt (Chair) R Walker Whitby
Substance Misuse Partnership Delivery Group (Ann Norleigh Noi)	Cabinet Member for Health and Wellbeing	Simpson	Holt
Community Safety Partnership (Cindy Lowthian)	Cabinet or deputy cabinet member	Tariq	Tariq
Corporate Parenting Board (Democratic services)	10 Members: Cabinet Member for Children and Families 9 members based on political balance. 5 Lab 3 Con 1 lib Dem	Briggs (Ch.) Heneghan Parnell Grimshaw Susan Southworth Caserta Hankey D’Albert	Briggs Cathcart Caserta D’Albert Gartside Hankey O’Brien Parnell Susan Southworth

Internal Body	Composition and Allocation	Existing Appointments 2015/2016 (Councillor)	Appointments 2016/2017 (Councillor)
Corporate JCC (Democratic services)	10Members: 3 Con 6 Lab 1 Lib Dem	Connolly Shori Isherwood Walmsley Jones Holt Gartside Caserta	Caserta Pickstone Gartside Jones Mallon Lewis Schofield Shori Vacancy (Lab)
Democratic Arrangements Forum (Democratic services)	4 Members: Leader or Dep Leader Chair of Standards 1 Lab 1 Con	Connolly/Shori Smith Gartside Pickstone	Shori/Lewis Connolly Gartside Pickstone
Housing Issues Advisory Group (Marcus Connor)	4 Members: (Not to include Members of STH Board) 1 Con 3 Lab	Cassidy R Walker J Walker	Parnell R Walker Walmsley
Joint Consultative Committee Health and Safety (Democratic services)	4 Members: 1 Con 3 Lab	Matthews Nuttall	Matthews Nuttall Vacancy x 2 (Lab)
JCC with Teachers and JCC with Lifelong Learning Staff (Democratic services)	8 Members: 2 Con 5 Lab	Heneghan O'Brien Preston	Briggs Daly Hankey

Internal Body	Composition and Allocation	Existing Appointments 2015/2016 (Councillor)	Appointments 2016/2017 (Councillor)
	1 Lib Dem	James Caserta Hussain Lewis Kelly	James Kelly Lewis O'Brien Preston Pickstone
Joint Consultative Committee with the Magistrates' Courts Committee	3 Members: 1 Con 2 Lab	Gartside Grimshaw	Grimshaw Gartside
Local Access Forum (David Chadwick)	2 Members Cabinet Members for Environment and Leisure, Tourism and Culture with Deputy Cabinet Members as substitutes.	Isherwood Heneghan Subs: Kelly O'Brien	Lewis Quinn Subs: Cummings/O'Brien
Corporate Diversity Team (Catherine King)	7 Members: Leader or Deputy Leader 2 Con 4 Lab	Connolly or Shori Holt Cassidy O'Brien J Walker Caserta Hussain	Caserta Holt Hussain Lewis O'Brien Shori J Walker
Member Development Group (Democratic services)	Group Leaders Lead Member for Human Resources	Holt Connolly Gartside Pickstone	Lewis Shori Gartside Pickstone

Internal Body	Composition and Allocation	Existing Appointments 2015/2016 (Councillor)	Appointments 2016/2017 (Councillor)
Older Peoples Partnership	3 Members: Cabinet Members for Communities and Adult Care, Health and Housing. Lead Member for Elderly	Simpson Lewis	Holt Cathcart
Persona (Shareholder panel)	2 Cabinet Members	Councillor Shori Councillor Simpson	Shori Holt
Persona (Board of Directors) (Danny Lansley)		Councillor Fitzgerald	Fitzgerald
Risk Management Group (Dave Hipkiss)	3 Members: Cabinet Member for Finance Chair of Audit Leader of Opposition	Walmsley Mallon Gartside (Dep:Nuttall) Shori	Mallon Nuttall (Dep Gartside) Lewis Walmsley
Six Town Housing Board (Danny Lansley)	3 Labour 1 Con	Susan Southworth Fitzwalter Gunther Sarah Southworth	Cathcart Gunther Sarah Southworth Susan Southworth
Six Town Housing Limited – Shareholder	Cabinet Member to attend meetings as sole shareholder.	Shori	Walmsley
Standing Advisory Council on Religious Education (SACRE)	3 Members: 1 Con	O'Brien Hussain	O'Brien Silbiger

Internal Body	Composition and Allocation	Existing Appointments 2015/2016 (Councillor)	Appointments 2016/2017 (Councillor)
(C. Crisp christine-crisp@live.co.uk 0161 3686147)	2 Lab		
Suggestion Scheme Panel	4 Members: 1 Con 3 Lab	Gunther	Gunther
Third Sector Advisory Panel	4 Members: Executive Members for Finance and Corporate Affairs and Communities 1 Lab 1 Con	Lewis Shori Kelly Gunther	Daly Lewis McKay Tariq
Youth Cabinet (Democratic services)	9 Members: 2Con 6 Lab 1 Lib Dem	Harris Jones Kelly Keeley O'Brien Parnell J Walker	Cathcart Jones Keeley Kelly Kersh O'Brien J Walker S Wright

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES 2016/2017

APPENDIX G

Outside Body	Entitlement and Allocation	Existing Appointee (Councillor)	Nomination (Councillor) 2016/2017
Greater Manchester Combined Authority	Leader and 1 substitute member	Connolly Sub: Shori	Shori Lewis (Sub)
AGMA Executive Board	Leader plus 2 substitute members.	Connolly Sub: Shori	Shori Lewis (Sub)
AGMA Scrutiny Pool	3 Members 2 Lab 1 Con	Black Skillen Bevan	Black Gartside Skillen
AGMA Joint Health Scrutiny Committee	1 Member: 1 Lab (Ideally Chairs of Health Scrutiny)	Fitzwalter	McKay
AGMA Statutory Functions Committee	1 Member: 1 Lab	Kelly	Kelly
AGMA Health and Social Care Strategic Partnership Board	1 Member: Leader and 1 substitute member		Shori Holt
GM Reform Committee	Cabinet Members with responsibility for Public Service Reform		
Budget Consultation Meeting with Transport for Greater	6 Members:	Connolly	Shori

Outside Body	Entitlement and Allocation	Existing Appointee (Councillor)	Nomination (Councillor) 2016/2017
Manchester Committee (Contact Paul Harris at GM Integrated Support Team)	4 Lab (inc Leader or Deputy Leader and Representatives on the GMPTA 2 Con	Bayley Grimshaw J Walker R Walker	Bayley Grimshaw Harris J Walker R Walker
Bury and District CAB (Alison Close Chair - a.r.close@btinternet.com)	3 Members 2 Lab 1 Con	FitzGerald Heneghan Nuttall	McKay Preston R Walker
Bury Local Strategic Partnership Executive Board (Team Bury) (Emma Joos e.joos@bury.gov.uk)	1 Member plus 2 Officers: 1 Lab	Connolly Shori (Sub)	Shori Lewis (Sub)
Bury Metro Arts Association (AGM) (Victoria.robinson@themet.biz 01617617107)	6 Members: (3 voting/3 non voting) 4 Lab 2 Con	Lewis Kelly Sarah Southworth FitzGerald Caserta Gartside	Lewis Kelly Sarah Southworth FitzGerald Caserta Gartside
Bury Metro Arts Association (Executive) (Victoria.robinson@themet.biz 01617617107)	3 Members: 2 Lab 1 Con	Kelly Lewis Hankey	Kelly Lewis Hankey
Radcliffe and Bury South Sports Forum Kirsty Freeley, secretary@rbssf.co.uk	4 Members: 1 Con	J Walker James	J Walker James

Outside Body	Entitlement and Allocation	Existing Appointee (Councillor)	Nomination (Councillor) 2016/2017
	3 Lab	FitzGerald Caserta	Caserta
Communic8te Bury (Bury Society for Deaf and Hearing Impaired People) (Robert Qualye communica8tebury@gmail.com & quayle@comminc8tebury.com)	4 Members: 1 Con 3 Lab	Whitby Wright	Whitby Y Wright
Bury Music Service Ltd (Mr P Jarvis 0161 796 9910, mail@burymusic.co.uk) burymu.302@clara.co.uk Helen Potter Administrator Bury Music Service)	3 Members: 2 Lab 1 Con	Preston FitzGerald R Walker	Preston R Walker
Bury Society for the Blind and Partially Sighted D Chambers 0161 763 7014 buryblindsociety@buryblindsociety.org enquires@buryblindsociety.org	3 Members: 1 Con 2 Lab	Whitby Grimshaw Wright	Whitby Grimshaw Y Wright
Bury Shopmobility 0161 763 9667 buryshopmobility@uklinux.net	2 Members: 1 Con 1 Lab	Wright Whitby	Whitby Y Wright
Bury Town Centre Management Board Liz Gillan E.gillan@bury.gov.uk 5974	2 Members: Cabinet Member with responsibility for Regeneration 1 Member for EastWard	Walmsley Holt	Shori 1 East Ward Member
Council of Voluntary Organisations (Alex Whinnom, Director, Greater Manchester Council for Voluntary Organisations, St Thomas Centre, Ardwick Green North, Manchester, M12 6FZ)	1 Member 1 Lab	Lewis Kelly	

Outside Body	Entitlement and Allocation	Existing Appointee (Councillor)	Nomination (Councillor) 2016/2017
0161 277 1004 – alex.whinnom@gmcvo.org.uk)			
East Lancashire Railway Trust Board of Management (Democratic Services - Andrew Woods)	3 Members: 1 Con 2 Lab	C E Jones Susan Southworth Hodkinson	Hodkinson
Greater Manchester Waste Disposal Authority – Waste Forum (Sarah.mellor@oldham.gov.uk)	1 Member: 1 Lab	Susan Southworth	
Groundwork Bury (Vicki Devonport – 0161 624 1444 vicki.devonport@groundwork.uk.org)	1 Members: 1 Lab	Susan Southworth	
Hollins Institute Educational Fund (Roy Spencer - hvca@hotmail.co.uk)	2 Members from Unsworth Ward	Adams Jones	Adams Jones
Local Government Association – General Assembly (memberservices@lgo.gov.uk Marion Stribling – 0207 664 3040	Leader/Deputy Leader Opposition Party Leaders	Connolly Shori Gartside	Shori Lewis Gartside Pickstone
Manchester Air Pollution Advisory Council mapac@manchester.gov.uk	2 Members plus Deputies:	Susan Southworth	Kelly
Manchester, Bolton and Bury Canal Restoration Partnership (Paulhindle@talktalk.net)	2 Members	Susan Southworth Kelly	Kelly
Manchester Mesivta Grammar School Governing Body (Lindsay Laddin – 0161 773 1789 – mesivta@bury.gov.uk)	1 Member: 1 Lab	Black	Black

Outside Body	Entitlement and Allocation	Existing Appointee (Councillor)	Nomination (Councillor) 2016/2017
North West Local Authorities' Employers Organisation (Vic Hewitt, Chief Executive – 0161 214 7123) (kathrynm@nwemployers.org.uk)	1 Member plus substitute 1 Lab	Holt Dep: Walmsley	Lewis
Older People's Network: North West of England (David Halpin, Social Services Directorate, PO Box 162, East Cliff County Offices, Preston, PR1 3EA) Tel 01772 534358 David Halpin@SSD.LancsCC.gov.uk	1 Member (Older People's Champion)	Simpson	Holt
Pennine Acute Hospitals NHS Trust Joint Health Scrutiny Committee (Democratic Services – Julie Gallagher)	3 Members: 1 Con 2 Lab	Smith Kerrison R Walker	Smith Kerrison R Walker
Pennine Care NHS Trust Joint Health Scrutiny Committee (Democratic Services – Julie Gallagher)	3 Members: 1 Con 2 Lab	Grimshaw R Walker Adams	Grimshaw R Walker Adams
Pennine Care Foundation Trust – Council of Governors (Not a Joint Health Scrutiny Committee Member) Louise Bishop secretary lisa.howarth@nhs.net	1 Member 1 Lab	Tariq	McKay
Pension Fund Advisory Committee (0161 342 3050 carolyn.eaton@tameside.gov.uk)	1 Member: 1 Lab	Grimshaw	Grimshaw
Greater Manchester Forests Partnership (previously -Red Rose Forest Partnership Group) (Chris Wilkinson Bury Council 253 5269 C.M.Wilkinson@bury.gov.uk)	2 Members plus reserve: 2 Lab Con reserve	Quinn Nuttall	Quinn Nuttall

Outside Body	Entitlement and Allocation	Existing Appointee (Councillor)	Nomination (Councillor) 2016/2017
Rivers Estate Management Committee – Contour Homes (Karen Hughes – 0345 6021120 karen.hughes@contourhousing.co.uk Quay Plaza 2, 1 st Floor, Lowry Outlet Mall, Salford, M50 3AH	3 ward members	Whitby Matthews FitzGerald	Whitby Matthews FitzGerald
University of Manchester – General Assembly (Martin Conway - martin.f.conway@manchester.ac.uk)	1 Member: 1 Lab plus Deputy	Quinn (Appointed from 1.9.14 to 31.8.17)	Quinn
Yorkshire Purchasing Organisation Management Committee (ellie.gerrard@ypo.co.uk kayley.sykes@ypo.co.uk)	1 Member plus Deputy 1 Lab	Shori	Lewis
Joint Venture Board ('Askbury')	Leader and Deputy Leader + 1 Con	Connolly Shori Gartside	Shori Lewis Gartside
West Pennine Moors Partnership (Sam.Gorton@lancashire.gov.uk Samantha Gorton 01772 532471)	2 Members		

REPORT FOR DECISION



Agenda Item	
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DECISION OF:	Council
DATE:	18 May 2016
SUBJECT:	Overview and Scrutiny Annual Report 2015/2016
REPORT FROM:	Councillor Iain Gartside Chair – Overview and Scrutiny Committee
CONTACT OFFICER:	Leigh Webb – Democratic Services Manager
TYPE OF DECISION:	COUNCIL
FREEDOM OF INFORMATION/STATUS:	This paper is within the public domain
SUMMARY:	This report provides a summary of progress and key outcomes made over the past year by the Council's Scrutiny Committees. It also highlights work undertaken by the Joint Health Overview and Scrutiny Committees for Pennine Care and Pennine Acute.
OPTIONS & RECOMMENDED OPTION	<p>Option 1 (Recommended)</p> <ol style="list-style-type: none"> 1. Note the contents of the report and progress made by the Council's Scrutiny Committees over the past year. <p>Option 2 (Not recommended)</p> <ol style="list-style-type: none"> 1. Reject the above recommendation
IMPLICATIONS:	
Corporate Aims/Policy Framework:	Do the proposals accord with the Policy Framework?

	Yes
Statement by the S151 Officer: Financial Implications and Risk Considerations:	The scrutiny function of the Council takes place within existing budgetary provision.
Statement by Executive Director of Resources:	There are no wider resource implications arising from this report.
Equality/Diversity implications:	There are none arising from the options in this report. Equality Analysis was undertaken as part of the review of the Councils Scrutiny function and structures in 2012
Considered by Monitoring Officer:	Yes (JH)
Wards Affected:	All
Scrutiny Interest:	Overview and Scrutiny Committee Health Scrutiny Committee

TRACKING/PROCESS

DIRECTOR: STEVE KENYON

Chief Executive/ Strategic Leadership Team	Executive Member/Chair	Ward Members	Partners
Scrutiny Committee	Committee	Council	
		20.05.15	

1.0 BACKGROUND

This Annual Report summarises the activities of the Council’s Scrutiny Committees and reports on some of the highlights and achievements of the last year. 2015/2016 has been the fourth year of the current scrutiny structure which has streamlined the number of Committees. Within the structure there is provision for Overview Project Groups to be set up to carry out detailed reviews on a task and finish basis. Details of the outcomes from individual reviews are included within the report.

Throughout the year the Overview and Scrutiny Committee has tackled a wide and varied work programme cutting across all Council Departments. The

Committee have engaged with Cabinet Members prior to decisions being taken and also held them to account following decisions through the call-in mechanism.

The Health Scrutiny Committee have scrutinised the provision of adult care and local NHS services as well as being consulted on proposed changes that will affect the residents of Bury.

The Council has continued to take the lead role in administering the two Joint Health Scrutiny Committees established in January 2004, which review the work of the Pennine Acute Hospitals NHS Trust and the Pennine Care NHS Trust. Excellent working relationships have continued with Members and Officers in both the NHS and in the partner Local Authorities of Manchester, Stockport, Oldham, Rochdale and Tameside.

2.0 OVERVIEW AND SCRUTINY IN BURY

Overview and Scrutiny Committees are an important part of the way we make decisions. Although they have no Executive powers, the scrutiny process does allow Members to explore issues in depth and help to influence decisions through recommendations to the Cabinet or Full Council.

In Bury, the role of scrutiny bodies can be broken down into these two main functions:-

2.3 Holding the Cabinet to Account

This involves scrutinising decisions before they are implemented by way of 'Call-in' to the relevant Scrutiny Committee for debate. The effect of a 'Call-in' is to suspend the decision until the Scrutiny Committee has had the opportunity to consider the implications of the decision and, where appropriate, to offer comments back to the Cabinet.

2.4 Policy Development

This involves Scrutiny Committees undertaking reviews of functions within their individual remits leading to recommendations to the Cabinet, and to assist in the development of future policies and strategies.

In Bury the following Committees are constituted to carry out Overview and Scrutiny in Bury:

2.6 Overview & Scrutiny Committee

Set up to scrutinise Cabinet decisions and Council performance, the Overview & Scrutiny Committee operates within the following terms of reference:

- To review and scrutinise the decisions made or actions taken in connection with the discharge of any of the Council's functions.
- To review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and all particular service areas.

- To set up, appoint and monitor Overview Project Groups (set up to carry out reviews of policies, services or the impact of decisions).
- To make recommendations to the Cabinet and/or appropriate Committee and/or Council arising from the outcome of the Scrutiny process.
- To review or scrutinise decisions made or other action taken in connection with the discharge by the responsible authorities of their crime and disorder functions.
- Oversight of the provision, planning and management of the assets and audit arrangements.
- Oversight of the Council's corporate plans and strategies and the monitoring of the corporate plan and departmental plans.
- To scrutinise outside bodies and partners relevant to the Council.
- To receive all reports from external inspectors.

2.7 Health Scrutiny Committee

A dedicated Health Scrutiny Committee was set up to scrutinise partner organisations on issues relevant to the residents of the Borough. Full terms of reference are:

- To carry out the Council's statutory obligations in relation to reviewing and scrutinising any matters relating to the planning provision and operation of health services in the area of the Council.
- To oversee the health and well being of the borough's population
- To scrutinise the provision, planning and management of Adult Care Services.
- To monitor the implementation of any scrutiny recommendations accepted by the Cabinet.

2.8 Overview Project Groups

The Overview & Scrutiny Committee is responsible for setting up and monitoring reviews carried out by Overview Project Groups. These Groups are tasked with reviewing particular policy areas with a view to making recommendations that will ultimately result in service improvements.

3.0 KEY OUTCOMES

During 2015/2016 the Council's Scrutiny Committees and Overview Project Groups have looked at a wide range of topics and issues. Various methods have been used to examine and investigate issues which have resulted in positive outcomes in terms of policy development and holding decision makers to account.

3.1 Children's Safeguarding

Set up and monitored by the Overview and Scrutiny Committee, the Children's Safeguarding Overview Project Group carried out a detailed review of Children's Safeguarding services and performance. Since the first meeting in November

2014 a large amount of work has been undertaken by the Group. Much of the initial work has focused on providing Members with a detailed context of the issues surrounding the safeguarding of children and ensuring an understanding of the processes, procedures and policies that are in place.

Evidence to assist the Group has been provided from a number of Senior Officers and practitioners, through both written reports, visits and interview sessions.

During the current year the Group have focussed attention on the following areas:

Looked After Children(LAC) – Exclusions/Managed Moves –
Interviewed Marie Holmes, Virtual Headteacher

Phoenix Team – Received briefing on the work of the team across Greater Manchester with focus on the awareness raising work undertaken.

Performance Monitoring - Continued to monitor performance in relation to safeguarding children

Domestic Violence – Examined the Audit into the “Toxic Trio” which includes Domestic Violence/Alcohol/Mental Health.

At an early stage Members of the Group recognised the complex multi agency approach to safeguarding meant that to treat the review as a time bound, self contained piece of work would not do justice to the critical nature of the subject matter. An interim report was submitted to the Overview and Scrutiny Committee in March 2016 where agreement was given for the continuation of the Group with the existing membership where possible.

3.2 Alternative Services – Under 5’s

The Overview and Scrutiny Committee questioned the Cabinet Member for Children and Young People on proposals to re-design the way in which Children’s Centres in Bury are currently operating to support under 5’s and their families. Following the implementation of the new model the Committee have monitored the situation and heard from the Cabinet Member and service users.

3.3 Anti Social Behaviour

The overview and Scrutiny Committee examined the work being undertaken to tackle anti-social behaviour (ASB) in the Borough following implementation of the Ant-social Behaviour, Crime and Policing Act, 2014.

The Committee considered the findings of an independent evaluation of the JET (Joint Engagement Team); a multi- agency team established to test integrated working principles and improve information sharing, problem solving and responses to victims and perpetrators of ASB.

During consideration of the issue, the Committee largely welcomed the progress made and were particularly keen for the Police to continue to develop local PACT

(Partners and Communities Together) meetings to engage local residents in work to tackle ASB. Members also commented on the value of township forums as a mechanism to brief wider councillors and the public on work to tackle ASB. The support of the Committee and additional suggestions were formally submitted to the Cabinet as part of the decision making process.

3.4 Decisions Called In 2015-16

Under the Council’s Constitution, the Overview and Scrutiny Committee and Health Scrutiny Committee has the power to call in decisions made by the Cabinet, individual Cabinet Members and key decisions made by officers. In 2015-16 the Overview and Scrutiny Committee dealt with one request for a decision to be reconsidered before being implemented. Although the decision was noted with no further action being required, the process enabled public scrutiny of important matters.

Date/Subject	Decision Maker	Reason for Call In	Outcome
Prestwich High Street Regeneration Scheme	Cabinet	Negative impact on traffic flow No previous consultation with the Scrutiny Committee Similar scheme in neighbouring area resulted in detrimental effect on traffic Parking bays dangerously sited inside cycle lanes Dissatisfaction expressed by the public, cyclists and other stakeholder groups Failure to take account of the concerns expressed in the consultation	No comments offered to Cabinet

3.5 Performance Monitoring

As part of its performance monitoring role, the Overview and Scrutiny Committee has received regular reports in relation to Corporate Performance; Financial Monitoring; Treasury Management; and all the 2016/17 draft Budgetary reports.

4.0 Local Health Scrutiny Committee

Throughout the year the committee has chosen to focus its scrutiny on four overarching areas of work:

1. Devolution Manchester and proposals for the reconfiguration of services.
2. Provision of non-emergency patient transport service
3. Delayed Discharge

4. Pennine Acute NHS Trust Maternity Services

4.1 Devolution Manchester and proposals for the reconfiguration of services

In considering these items members received information from representatives from the Pennine Acute NHS Trust, Bury Clinical Commissioning Group, Bury Local Authority and the Northwest Ambulance Service.

Members reviewed the proposals for Manchester Devolution, the Boroughs Locality Plan, and the Healthier Together reconfiguration proposals. As well as smaller changes to services in-Borough, including, changes to the Bardoc service; changes at Whitefield Ambulance service, the lifestyle change scheme, changes to Gluten free prescribing; changes to Healthier Radcliffe and alternative provider services.

Members expressed concern regarding the need to make 2 billion pounds of savings while at the same time devolving power to Greater Manchester. In light of these concerns, Members agreed to continue to review the Manchester Devolution proposals and in particular the role of health scrutiny and elected members going forward.

4.2 Provision of non-emergency patient transport service

Representatives from Arriva and Blackpool Clinical Commissioning Group (CCG) were invited to attend the meeting to discuss concerns raised by Members of the Health Scrutiny Committee.

In attendance Hadrian Collier Communications and Engagement Specialist, Blackpool Clinical Commissioning Group and Asiya Jelani, Arriva Transport Solutions addressed concerns in respect of the number of crew members required, the type of vehicle, the nature of the patients illness/disability, the requirement not to be on a vehicle for too long, eligibility criteria for those wishing to access the service.

The Blackpool CCG representative reported that the service was currently being re-tendered, the outcome of which will be reported shortly. Members resolved to invite once known, the new provider to present at a future meeting of the Health Scrutiny Committee.

4.3 Delayed Discharge

Members considered this item at two meeting of the Health Overview and Scrutiny Committee and in doing so received evidence from the Assistant Director for Operations (Adult Care) Bury Council, Joanne Moore, Divisional Director for Medicine Pennine Acute NHS Trust and Stuart North, Chief Operating Officer Bury CCG.

Members considered the types of delays; the proportion of patients delayed across all hospital sites, the number of Medically Fit For Discharge (MFFD) by site and the distribution of medical MFFD and Delayed Transfer of Care by local authority area and hospital site.

The Divisional Director reported that the reason for the delays are multi-factorial and community and Local Authority partner organisations are working with the Trust to develop and implement solutions. The Divisional Director reported that it is the Trust's aspiration to have single site discharge, a northeast sector discharge group meets regularly to discuss these issues and monitor progress.

4.4 Pennine Acute NHS Trust Maternity Services

Following an external review of Pennine Acute NHS Trust Maternity services brought about by several reported serious untoward incidents, Members agreed to review the findings from the external report. There were twelve recommendations made as a result of the review and the Trust has developed a comprehensive improvement plan to address the issues raised. Dr Anton Sinniah, Acting Medical Director, Pennine Acute NHS Trust attended the health overview and scrutiny meeting.

Dr Sinniah reported that in response to the concerns raised about clinical leadership the Trust must ensure that there is clarity in relation to individuals' roles and responsibilities and that information is disseminated.

Members agreed to receive an update in respect of the external review of maternity services at a future meeting of the committee.

As well as these strands of work, members of the health scrutiny committee requested reports and updates on a number of topics, evidence to assist the Committee was also provided by a number of Senior Officers from the Council, CCG, the Trust as well as from service users. Reports were received in respect of:

- Health and Wellbeing Strategy and Annual Report
- Adults Safeguarding Annual Report
- Director of Public Health Annual Report
- Activity and Finance Report I Will if You Will
- Proposed changes to the Deferred Payment Scheme
- Fuel Poverty Update
- In-house infection Control Service Update
- Oral Health Strategy
- Drug and Alcohol Service
- Quality Assurance Annual Report
- Adults Social Care Complaints Report

4.5 Working Groups (Health Scrutiny)

4.6 Physiotherapy Overview Project Group

Following concerns raised at meetings of the Health Overview and Scrutiny Committee, Radcliffe Township Forum and Bury's Health and Wellbeing Board, in respect of changes to physiotherapy services in Radcliffe; Members resolved to establish a working group to review physiotherapy provision in Radcliffe and across the Borough. The working group was chaired by Councillor Skillen and included Councillors Preston, Haroon, Kerrison and Harris.

Members agreed that the working group would consider the following issues:

- ❖ In respect of proposed changes to the provision in Radcliffe:
 - Lack of consultation with Patients/Patient Cabinet and the Local Authority

- A lack of information in respect of the transitional arrangements during the interim period
- Longer waiting times at Fairfield
- Demographic factors mean that the need for quick and easy access to physiotherapy is greater in Radcliffe
- Increased costs
- Problems with transitional arrangements

In respect of the Borough

- Inequity of access
- Waiting times
- Difficulty in accessing physiotherapy at Fairfield

Evidence to assist the Group has been provided from a number of Senior Officers and practitioners, through both written reports and interview sessions, including: Dr K Patel, Chair Bury CCG, Mr Galvin, Patient Advocate as well as Service Users.

- Members sought assurances that there would be consistency of provision/staffing at the new clinics
- Members expressed concern with regards to a perceived lack of planning in respect of the transitional arrangements
- Members expressed concern with regards to the problems with communications between the acute sector and the providers of community services in respect of physiotherapy provision
- Members wanted to be assured that the waiting times for access to physiotherapy services would not be greater than three to four weeks

Assurances were received from Bury CCG and the Overview Project Group agreed that the provision of the revised physiotherapy service would be reviewed by the Group in six months.

5.0 WORK OF THE JOINT HEALTH OVERVIEW & SCRUTINY COMMITTEES (JHOSC)

The two Joint Health Overview and Scrutiny Committee were established jointly by Bury, Manchester, Oldham and Rochdale Councils to consider issues affecting the health of local people (the overview role) and to call the NHS to account on behalf of the local communities (the scrutiny role).

Each of these Councils has appointed three representatives to sit on each Committee.

5.1 Work undertaken by the JHOSC for Pennine Care during 2015/16

Suicide prevention; following concerns raised by Elected Members in respect of the increase in the number of reported suicides, members resolved that this topic would be a major focus for the Committee during the municipal year 2015/16.

To get a full understanding of the issues and challenges facing the Pennine Care Trust in respect of suicide prevention the Joint Committee interviewed the following representatives:

- John Battle – Deputy Police and Crime Commissioner.
- Laura Mercer – Head of Partnerships, Office of the Police and Crime Commissioner.
- Stan Boaler – Service Director North and South Division, Pennine Care
- Karen Maneely – Adult Service Line Manager, South Division, Pennine Care.
- Dan Smith – Area Consultant Paramedic – Northwest Ambulance Service.
- Ben Woffenden – Complaints Manager – Pennine Care.
- Wendy Meston – Chair of the Greater Manchester Suicide Prevention Group.
- Dr Henry Ticehurst – Medical Director - Pennine Care.
- Matt Walsh – Head of Patient Safety - Pennine Care.

Following evidence received in respect of the under-reporting of suicides, Members were invited to attend Stockport Coroner's Court to observe an inquest and interview Joanne Kearsley - Deputy Coroner.

The Joint Committee also scrutinised the Pennine Care NHS Foundation Trust's quarterly complaints reports to consider if there were any trends in respect of complaints reporting and suicide, as well as their proposed changes to secondary Mental Health services to identify any potential gaps in service provision.

The Joint Committee identified a number of themes in respect of suicide prevention, namely;

- There were difficulties in establishing how many individuals may have been service users of the Trust.
- The number of complaints to the Trust relating to services users who had committed suicide (as identified by the complainant) were low.
- A coordinated approach with Public Health services was needed to better understand population need and prevention.
- The importance of collecting data to monitor effectiveness of interventions, including 'live' data prior to coroner verdicts.
- The work with local media organisations to handle stories about suicide sensitively and to limit details that may be copied by others.
- Engagement of GPs in mental health issues was variable with some considering it a secondary health care issue.
- Expansion of the Sanctuary Programme in the East of Greater Manchester may help professionals to access a place of safety for clients which would allow access to interventions
- The threshold is too high for accessing mental health services

Details of the themes raised have been forwarded to the Pennine Care NHS Foundation Trust and relevant partner agencies.

Going forward, the Joint Committee will focus its attention on mental health waiting times and the prevalence of people with mental health problems in the criminal justice system and eating disorder services.

5.2 Work undertaken by the JHOSC for Pennine Acute during 2015/16

Following concerns raised by elected members, the JHOSC determined to undertake a full scrutiny review of Delayed Discharge across the Pennine Acute NHS Trust.

The focus of the review was:

- Number of bed days lost due to Delayed Transfers of Care (DTC)
- Number of bed days lost due to Medically Fit for Discharge (MFFD)
- the proportion of patients delayed across all hospital sites
- the number of MFFD by site
- the distribution of medical MFFD and DTC by local authority area.

Following initial information presented by the Trust, Members requested further information from the Trust in respect of:

- Number of Operations Cancelled as a result of MFFD and DTC
- Impact of Sickness Absence across the Trust
- Cost of Agency Staff
- Site based system for allocating social workers
- Role of the district nurse

Evidence to assist the Committee was provided by senior officers of the Trust, including the Chief Nurse and the Acting Medical Director, the Chief Operating Officer, Bury CCG the Local Authority and representatives from RCN. Following consideration of this item, Members agreed to; receive further updates in respect of the number of bed days lost as a result of MFFD and DTC; write to the Home Office to express the JHSOC concerns in respect of visa changes that will impact on the number of overseas nurses; await outcome of the Care Quality Commission inspection before agreeing next steps.

❖ North East Manchester Diabetic Eye Screening Review

Members of the Joint Committee for Pennine Acute were the statutory consultee for the proposed reconfiguration of the North East Manchester Diabetic Eye Screening service.

Members of the Joint Committee interviewed the following representatives as part of the scrutiny review of the proposals:

- Dr Graham Wardman: Consultant in Screening and Immunisation
- Audrey Howarth: Screening and Immunisation Manager
- Jane Pilkington: Head of Public Health Commissioning, NHS England
- Mr T Hashmi: Clinical Lead Diabetic Eye Screening Programme
- Tanveer Kausser: Programme Manager – Diabetic Eye Screening Programme
- Amanda Stocks: Communications Hub Team Manager
- Hilda Yarker: Strategic Consultant for Patient and Public Engagement, NHS England

Members of the Joint Committee also received evidence from a number of concerned service users. Following concerns raised by members of the public, the Joint Committee agreed the following recommendations:

1. Members of the Joint Committee were agreed that patients, the public and staff were engaged throughout the development of the proposals.
2. An additional public event will be held in Rochdale during the four week engagement period.
3. The Joint Committee are satisfied with the proposals and agree to the start of a 4 week period of formal public engagement from Monday, 3 August to Sunday, 30 August 2015.
4. Following the conclusion of the engagement a reporting detailing the findings will be circulated to members of the Joint Health Overview and Scrutiny Committee.

A post engagement report was circulated to Members of the Joint Committee for their consideration. The Chair reported that he had meet with representatives from NHS England; Dr Graham Wardman, Ruth Molloy and Tanveer Kausser to discuss the proposals. A number of issues were raised as a result of the meeting; these issues have been incorporated into the post engagement report.

Following the engagement exercise the majority of consultation responses show that option B is the preferred option. Option B reconfiguration proposals include 12 screening sites across the three CCGs to include the existing 6 sites and six additional sites.

Members were satisfied that the concerns highlighted had been incorporated into the final decision and further information in respect of the development of the proposals will be provided at a future meeting of the Joint Committee.

Members of the Joint Committee requested reports and updates on the following issues:

- Pennine Acute NHS Trust Service Transformation
- External Review of Maternity Services
- Patient Led Assessment of the Care Environment
- Quality Account

Going forward the Joint Committee will focus its attention on the reconfiguration of services, the Trust's financial position and the findings from the CQC inspection.

6.0 CONCLUSION

The Scrutiny function is well established in Bury, with good examples of in depth reviews and partnership working. Through the Council's Member Development Group, future Scrutiny training is to be arranged, which will include a training session for all Members in June 2016.

List of Background Papers:-

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REPORT FOR DECISION



Agenda Item	
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DECISION OF:	Council
DATE:	18 May 2016
SUBJECT:	Annual Progress Report - Township Forums
REPORT FROM:	Councillor Jane Lewis Cabinet Member for Communities
CONTACT OFFICER:	Kathy Hoyle – Community Engagement Manager
TYPE OF DECISION:	COUNCIL
FREEDOM OF INFORMATION/STATUS:	This paper is within the public domain
SUMMARY:	<p>The Operating Framework for Township Forums includes a commitment to produce an annual progress report on the initiative for Full Council each year.</p> <p>This report provides an overview of progress made over the past year. It also highlights future opportunities and challenges for the forthcoming year.</p>
OPTIONS & RECOMMENDED OPTION	<p>Option 1 (Recommended)</p> <ol style="list-style-type: none"> Note the contents of the report and progress made by Township Forums over the past year. <p>Option 2 (Not recommended)</p> <ol style="list-style-type: none"> Reject the above recommendation

IMPLICATIONS:	
Corporate Aims/Policy Framework:	Do the proposals accord with the Policy Framework? Yes
Statement by the S151 Officer: Financial Implications and Risk Considerations:	The work of the Township Forums is undertaken within existing budgetary provision.
Statement by Executive Director of Resources:	The Township Forums provide a valuable platform for stakeholder / public consultation exercises, e.g. annual budget consultation.
Equality/Diversity implications:	Yes Equality Analysis was undertaken during the refresh of each Township Plan during 2015/16.
Considered by Monitoring Officer:	Yes (JH)
Wards Affected:	All
Scrutiny Interest:	

TRACKING/PROCESS

DIRECTOR: PAT JONES GREENHALGH

Chief Executive/ Strategic Leadership Team	Executive Member/Chair	Ward Members	Partners
25.04.16 Communities & Wellbeing, Senior Management Team	Cabinet Member for Communities 22.04.16		

18.04.16			
Scrutiny Committee	Committee	Council	
		18.05.16	

1.0 BACKGROUND

1.1 Township Forums bring together Elected Members, community representatives and residents to address local priorities and improve outcomes. This report provides an overview of progress made by Township Forums over the past year, particularly in relation to Township Plans. It also provides details of engagement of the community in the work of Township Forums. It highlights opportunities and challenges for the forthcoming year.

2.0 TOWNSHIP PLANS

2.1 Township Forums set and drive local priorities for their area through the creation of a three yearly township plan. These plans are refreshed annually and progress updates are shared at each meeting.

2.2 **Appendix A** provides examples of the types of projects which have been co-ordinated and delivered through Township Plans during the past year (2015/16). These include:

- Bury East Township Forum managed £20,000 of Strive Innovation Funding, which covered the Bury East Township area. The funding seeks to harness local community assets (including local volunteers, support groups, faith groups, community learning organisations, health and wellbeing projects etc) to help improve outcomes for victims and families of domestic abuse incidents, in particular, those assessed as 'standard risk' (lower risk). Projects must contribute to this aim. The funding was allocated via participatory budgeting with the community of East Bury having the final decision on which projects received funding. In total 11 new projects were funded and are currently operating in Bury East.
- As above Radcliffe Township Forum managed £10,000 of Strive Innovation Funding, which covered the Radcliffe Township area. The funding was allocated via a small funding panel. In total 4 new projects were funded and are currently operating in Radcliffe.
- Whitefield and Unsworth Township Forum have overseen a number of projects aimed at improving health and wellbeing. In particular, they are working with the Alzheimer's society on a project entitled 'Dementia Friendly

Communities' which is being piloted in Whitefield with a view to rolling out Borough-wide.

- Prestwich Township Plan identifies town centre regeneration as a priority. The Prestwich Township Forum has the Regeneration Sub Group to oversee and develop this work alongside key Council officers. This has been supported by Bury Council through the allocation of £1.5m towards work on the A56 corridor, and securing a further £0.5m in Partner contributions. A total of 700 responses were received through public consultation supporting the scheme. Work will begin October 2016.
- Bury West Township Forum's Highways Sub Group have helped shape and promote a number of initiatives to help improve road safety across the Township area. These include several Street Safe initiative and the Safer School projects.
- Ramsbottom, Tottington & North Manor (RTNM) Township Forum have helped facilitate two Community Right to Bid nominations for community assets within the Ramsbottom, Tottington & North Manor area (under the provisions of the Localism Act 2011).

3.0 COMMUNITY ENGAGEMENT & TOWNSHIP FORUMS

Engagement (in the work of Township Forums) can be assessed both through advisory group involvement and public involvement/attendance at meetings.

3.1 Advisory Group

Each Township Forum appoints Advisory Group representatives to contribute to the work of the forum and help shape Township Area Plans. These community representatives help improve the range of knowledge and expertise on each forum. In particular, they champion projects within Township Area Plans and use their networks to share information about the work of the Township Forum.

3.2 Public Attendance

Table 1 (below) provides an overview of public attendance at each Township Forum meeting during 2015/16. The table shows that overall attendance has increased throughout the year by 4% (compared to the previous year).

Table 1 – Public Attendance – Township Forum Meetings

	June 2015	July 2015	Sept 2015	Nov 2015	Jan 2016	March 2016	2015/16 Total	2014/15 Total	% change
Bury East	30	26	18	11	6	22	113	64	+76.5
Bury West	4	12	4	7	11	7	45	101	-55.5
Prestwich	28	8	13	36	25	15	125	146	-14.4
Radcliffe	8	15	18	30	110	7	188	125	+50.4
RTNM	20	12	9	15	28	22	106	104	+1.20
W&U	40	8	33	47	40	35	203	211	-3.79
Total	130	81	95	146	220	108	780	751	+4.0

- 3.3 There was an overall increase of 4% in attendance numbers compared to 2014/15. In addition to this, a Participatory Budget meeting was held in Bury East for the Strive Innovation Funding, attracting a further 68 attendees. This brings the total number of attendees up to 848 across all Township Forum Meetings.
- 3.4 January saw a high volume of residents attending the Radcliffe Township Forum following the Boxing Day floods of 2015. The meeting also saw the Budget consultation for 2016/17 included on the agenda, giving all those in attendance the chance to hear details of the budget and have their say. A significant number of those who attended raised issues relating to the flooding of their homes and wanted to hear what help they could receive from the council. A separate flooding meeting was arranged with the relevant agencies and as a result a Radcliffe Resident Flood Action Group has been set up. Residents have asked if flooding can be a standard agenda item on the Radcliffe Township Forum.
- 3.5 Over the course of 2015/16 attendance for the Bury West Township Forum remained steady, however the year on year attendance figure shows a decrease of 56 residents across the course of the year. This fluctuation can be attributed to there being no major issues impacting on the community in 2015/16,

whereas in 2014/15 resident concerns about the Mile Lane post office/shop closures brought large numbers of residents to the forum.

3.6 The value of the Township Forums is also recognised in major public consultation and engagement exercises. During 2015/16 this has included the following:

- 2016/17 Budget Consultation
- Waste Management - Recycling and refuse collection changes
- Healthier Together
- The Bury Directory
- Healthwatch Bury
- Children's Centre Consultation
- I Will If You Will Consultation
- Strive Innovation Funding – Participatory Budgeting
- Prestwich Parking Strategy
- Prestwich High Street Regeneration
- Healthier Radcliffe Pilot

3.4 Township Forums also provide an opportunity to engage residents on local issues bespoke to each Township area. These local issues have included local transport issues, local festivals, health and wellbeing, community events and road safety issues.

- United Utilities: Various community meetings and presentations at Township Forums regarding the major road works on Croft Lane, Unsworth and Church Street West, Radcliffe. These included community impact assessments, transportation to local health centre and regular questions and answers sessions.
- First Bus: Regular visits to Whitefield Township Forum understanding the recent changes to local bus services.
- Rosso Busses: Attended Ramsbottom, Tottington & North Manor Forum on multiple occasions to discuss changes to local services.
- Metrolink: Request from members of the public for Metrolink officers to attend and explain changes to services in the Bury/Manchester area.
- Parking provisions: Community engagement on parking provisions, 20mph schemes and parking manager to present to Forum members to better understand current enforcement procedures.
- Heaton Park: Community engagement and information sharing regarding the large scale events taking place in the Park and the effects on the local community.
- Community Clean-up events: Support from Forums to undertake spring cleans in conjunction with existing community groups and Council waste management officers.
- First Bus: Regular visits to Bury West Township Forum to address issues relating to the 472, 474 and 98 bus routes.

4.0 FUNDING

4.1 Community Funds

In the last year Bury Council has allocated more than £489,926 through community funding pots to third sector organisations and community groups. A total of 90 different organisations have been supported in their work to improve the wellbeing of individuals and communities across Bury. The funds are allocated via a number of grant schemes where priority is given to projects that are run by constituted groups of local volunteers. These funding schemes include:

- Community Fund
- Commissioning Fund
- 'I Will If You Will' Fund
- Strive Innovation Fund (Bury East & Radcliffe)

External Funding available to communities was also actively promoted through the Township Forums, including:

- Green Spaces funding
- Active Citizen's Fund
- Youth Aspiration Fund
- Little Bill
- Near Neighbours
- Contour Homes 'Cash for Communities' Fund
- Forever Manchester and The Peoples Health Trust 'Active Communities Programme'

4.2 Funding reports are a regular item on Township Forum agendas, providing the opportunity for Township Forums to consider how funding decisions relate to the priorities and actions agreed within their Township Plan. Examples of the type of community projects funded and how they link to priorities within Township Plans is shown in **Appendix B**.

4.3 In response to feedback received by community groups, it has been agreed that the maximum award per Township Forum Fund application will increase from £250 to £500, and Cross Ward applications will increase from £500 to £750 in 2016/17. It is anticipated that this will make the Township Forum Fund more attractive to local community groups who want to make a real difference to their local area.

5.0 TOWNSHIP FORUM MEETINGS AND FUTURE DEVELOPMENTS

5.1 In 2015 a consultation exercise was undertaken to seek feedback on key aspects of the Township Forums. The resulting recommendations included:

- Reduce the number of generic presentations at each meeting
- Formalise police involvement in the Township Forums
- Reduce the frequency of meetings, at the same time promoting alternative community engagement mechanisms.

5.2 Following the consultation, the number of generic presentations has been limited to no more than two at each forum; this has helped the meetings to retain more of a local focus and given residents more opportunity to raise issues that are important to them.

5.3 Over the course of 2015/16 police involvement was formalised through regular attendance at the 'Market Place' for each Township Forum, giving residents the opportunity to come and speak to their Neighbourhood Policing Team on a 1:1 basis about local community safety concerns.

5.4 Following the consultation, it was agreed that in 2016/17 there will be a reduction in the frequency of Township Forum meetings from six to four per year. Each Township Forum will also have the option to make use of further community engagement mechanisms, including meetings between forum cycles as and when required to meet the needs of each local area.

5.5 A Township Forum Chairs meeting took place on 5th February 2016 to seek the views of Township Forum Chairs on potential improvements to the forums moving forwards in to 2016/17. Recommendations included:

- Review the grants process and identify potential improvements for 2016/17
- Review new and innovative methods of engaging with the Communities of Bury
- Explore the possibility of an e-newsletter that will keep each of the six Township informed on the successes of the Township Forums
- Review the communication strategy around Township Forums

5.6 Feedback was obtained from a number of Community & Voluntary Groups regarding the funding processes for 2015/16. Feedback suggested that groups didn't feel they were able to implement potential projects and initiatives with the amount of funding available to each application. This has been addressed (detailed in point 4.3 above) and will be implemented for 2016/17.

5.7 During 2015/16 we have explored opportunities to harness digital technology and social media to test approaches to online meetings in relation to key topic

areas and it was agreed at the Chairs meeting that this will continue into 2016/17 and we will build upon the good work already completed.

- 5.8 An e-newsletter was developed for each of the six Township Forum areas. The e-newsletter communicates the work of the Township Forums and demonstrates the work that takes place outside of the Township Forum meetings and the outcomes being delivered in each area across the borough.
- 5.9 Work has continued on the promotion of Township Forums throughout 2015/16 encouraging local people to become involved. This includes press releases, social media tweets, displays on Council plasma screens and regular correspondence via the community email database. This will continue into 2016/17 and we will seek to further develop the way the Township Forums are promoted and engage with communities.

6.0 NEXT STEPS

- 6.1 As we move into 2016/17 further reductions in public spending across all agencies will inevitably bring service redesign back under consideration. At a local level the Township Forums will play a major role in improving wellbeing within our communities and reducing inequalities, which will be fundamental to sustainability in the longer term.
- 6.2 It is important to recognise that change also presents opportunity. We will ensure that the Township Forums embrace new ways of working at a neighbourhood level to give maximum benefit to those people living in each Township. Based on intelligence about communities, and working with local people, a neighbourhood approach will promote independence and resilience.
- 6.3 Work will begin during 2016/17 in the Neighbourhood Working trailblazer sites in Bury East and Radcliffe. This innovative new approach to working with our communities will develop a clear, shared understanding of local issues, the assets available in each neighbourhood and support available to local individuals, families and groups to build resilience. An infrastructure will be established in each township that promotes engagement, co-production and ownership that allows issues to be tackled more effectively at a local level.
- 6.4 The introduction of the trailblazers will help local communities to become better informed, more resilient and less dependent on public services. Individuals will have greater responsibility, ownership and control of their own health and wellbeing including their environment within the community. Vibrant local communities will be measured by a reduction in inequalities, less deprivation and residents reporting improved outcomes.
- 6.5 We will share information and intelligence about communities with our partners, making the best use of technology to do this.

- 6.6 This new way of working will mean an increased number of community groups and assets will be supported to self manage. We aim to roll this new way of working out across the borough by the end of 2018. It is anticipated that by working in this way, it will reduce the cost of service delivery and make services more efficient and effective at a local level.

List of Background Papers:-

Cabinet Report (June 2015)
Neighbourhood Working Project Initiation Document

Contact Details:-

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Outcome 1: Improved health and wellbeing			
Township Forum	Project/Action	Role of Township Forum	Update/Measure of success
Prestwich	<p>A range of projects delivered including:</p> <ul style="list-style-type: none"> • Support and raise awareness of Incredible Edible and Village Greens Community Co-op • Publicise work done with schools and Children’s Centres • Promote Little Bill scheme to enable Prestwich residents access to energy efficiency measures. • Increase participation in sport and physical activity by women and girls through I Will If You Will projects • Understanding local health data 	<p>Promotion Shaping Influencing</p>	<ul style="list-style-type: none"> • Increase potential for planters with herbs and vegetables for all • Better promotion of healthy eating • Health consultations from the Clinical Commissioning Group and Health Watch. • Healthy Cooking courses delivered from Children’s Centres • Distribute energy efficiency products at Township Forums for community members • Promote I Will if You Will locality meetings and attendance at market place prior to Forum • Fitness class taster sessions being delivered at various community locations
Whitefield and Unsworth	<p>Initiatives include:</p> <ul style="list-style-type: none"> • Support the need for new 	<p>Promotion Shaping</p>	<ul style="list-style-type: none"> • Tackling Childhood obesity- encourage healthy eating, courses

	<p>pharmacy provision in Besses Ward</p> <ul style="list-style-type: none"> • Consult with people living with dementia & their carers to get a mandate to focus on key areas of the Dementia Friendly Communities ten point plan. Update one year on to establish if priorities met. • Consultation on the High Street for businesses to buy in to staff awareness sessions, environment checks and DAA Supporter Status • Recruiting a Project Steering Group for Unsworth Pilot area • Promote Dementia Friendly Cafes • Development of allotment sites at Eden Gardens • Promote 'Little Bill' to enable access to energy efficiency savings for households in 	<p>Influencing Lobbying</p>	<p>aimed at older children.</p> <ul style="list-style-type: none"> • Pharmacy provision document altered in support of a pharmacy for Besses. • Council funding for allotment at Eden Gardens, now thriving having been rejuvenated. Regular educational events and sales of own grown produce promoted through community database and Forum. • Whitefield & Unsworth Township Forum actively promotes and supports the IWIYW campaign, act as champion & attend management meetings - fitness activities being delivered in a number of venues across the area. • I Will if You Will taster sessions being provided at a variety of community venues including buggy baby bootcamp. • Dementia Friendly Communities workshops, carers support and workshops, businesses approached & signed up • Distribute energy efficiency products at Township Forums for community members
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	<p>Whitefield/Unsworth</p> <ul style="list-style-type: none"> • Increase participation in sport and physical activity by women and girls through I Will If You Will projects • Delivering activities through Sports and Physical Activity Service (SAPAS) which engages with communities and attracts more people into regular physical activity 		<ul style="list-style-type: none"> • Promote I Will if You Will locality meetings and attendance at market place prior to Forum • Fitness class taster sessions being delivered at various community locations
<p>Ramsbottom, Tottington and North Manor</p>	<p>Initiatives include:</p> <ul style="list-style-type: none"> • Support and raise awareness of Incredible Edible Tottington • Delivering activities through Sports and Physical Activity Service (SAPAS) which engages with communities and attracts more people into regular physical activity 	<p>Shaping Influencing Promotion</p> <p>Influencing Promotion</p>	<ul style="list-style-type: none"> • Better promotion of healthy eating through forum meetings and distribution of information via database • RTNM Forum has actively promoted and supported IWIYW campaign, acting as a critical friend & champion. Fitness activities being delivered in a number of facilities across the area • Promotion of I Will if You Will activities – including Back to Netball classes • Township Co-ordinator attends and actively participates in the IWIYW

	<ul style="list-style-type: none"> • Communication of various local health and wellbeing priorities • Promote 'Little Bill' to enable access to energy efficiency savings for households in Ramsbottom, Tottington & North Manor (up to £7,000) 	<p>Shaping Influencing Promotion</p> <p>Influence Promotion</p>	<p>Locality/Get Together Meetings.</p> <ul style="list-style-type: none"> • IWIYW team presented at the Township Forum meeting • Stall and taster sessions held at the 'market place' prior to the Township Forum • Fitness classes and taster sessions being delivered at various community locations across RTNM • Local consultations delivered at Township Forum from Health Watch and Clinical Commissioning Group • Distributed energy efficiency products at Township Forums for community members
<p>Bury East</p>	<p>Initiatives include:</p> <ul style="list-style-type: none"> • Improve outcomes for victims and families of domestic abuse incidents in Bury East • Delivering activities through Sports and Physical Activity Service (SAPAS) which engages with communities and 	<p>Shaping Influencing Promotion</p> <p>Influencing Promotion</p>	<ul style="list-style-type: none"> • £20k Strive Innovation Funding secured for Bury East • Participatory Budgeting event held locally giving residents opportunity to vote for favoured projects (68 residents attended) • 11 new projects tackling DV issues funded for 2016/17 • Promotion of I Will if You Will activities – Including new 'Back to

	<p>attracts more people into regular physical activity</p> <ul style="list-style-type: none"> • Promote ‘Little Bill’ to enable access to energy efficiency savings for households in Bury East (up to £7,000) • Help promote understanding and awareness Welfare Reform in Bury East 	<p>Influencing Shaping Promotion</p>	<p>Netball’ sessions at Openshaw Park</p> <ul style="list-style-type: none"> • Township Co-ordinator attends and actively participates in the IWIYW Locality/Get Together Meetings. • IWIYW team presented at the Township Forum meeting • Stall and taster sessions held at the ‘market place’ prior to the Township Forum • Fitness classes and taster sessions being delivered at various community locations across Bury East • Distributed energy efficiency products at Township Forums for community members • Support the work of Bury’s Welfare Reform Board via attendance at meetings and relevant presentations at forum meetings.
<p>Radcliffe</p>	<p>Initiatives include:</p> <ul style="list-style-type: none"> • A Healthier Radcliffe – aims to promote prevention/early intervention in health and social care .Includes extension of opening 	<p>Promotion Shaping Influencing</p>	<ul style="list-style-type: none"> • A Healthier Radcliffe – The Radcliffe Pilot. A Pilot to extend the opening hours of GP’s surgery’s Monday – Friday 8am to 8 pm Saturday and Sunday 8 am – 6 pm • GP’s attended and presented to the Radcliffe Township Forum. Comments received and they

	<p>hours to GP surgeries.</p> <ul style="list-style-type: none"> • Promote Little Bill scheme to enable Radcliffe resident’s access to energy efficiency measures. • Delivering activities through Sports and Physical Activity Service (SAPAS) which engages with communities and attracts more people into regular physical activity • I will if You Will 	<p>Shaping Influencing Promotion</p>	<p>helped to shape further proposals</p> <ul style="list-style-type: none"> • Local residents from Red Bank GP surgery raised the withdrawal of Physiotherapy services. Using the Township Forum Operating Framework they asked for the item to be discussed at the Health and Wellbeing Board and Health Scrutiny. • Healthier Radcliffe Update given to Township Forum by Patients Advocate • Distributed energy efficiency products at Township Forums for community members • Promotion of I Will if You Will activities • Township Co-ordinator attends and actively participates in the IWIYW Locality/Get Together Meetings. • IWIYW team presented at the Township Forum meeting • Stall and taster session held at the ‘market place’ prior to the Township Forum
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			<ul style="list-style-type: none"> • Fitness classes and taster sessions being delivered at various community locations across Radcliffe
Bury West	<p>Initiatives include:</p> <ul style="list-style-type: none"> • Promote Little Bill scheme to enable Bury West resident’s access to energy efficiency measures. • Healthy eating/lifestyle campaign • Reducing childhood obesity • Joint initiatives/work with local children centre (supported through Township Co-ordinator) • Delivering activities through Sports and Physical Activity Service (SAPAS) which engages with communities and attracts more people into regular physical activity • I will if You Will 	<p>Promotion</p> <p>Shaping Influencing</p>	<ul style="list-style-type: none"> • Distributed energy efficiency products at Township Forums for community members • Better promotion of healthy eating • Healthy Cooking courses delivered from Children’s Centres • Fruit and Veg scheme set up at the Children’s Centre. • Healthy Start vouchers can be used to buy the fruit and veg. • Above scheme discussed and approved at CC management meeting. Township Co-ordinator an active member of the decision making group. • Promotion of I Will if You Will activities – including Back to Netball at Whitehead Park • Township Co-ordinator attends and actively participates in the IWIYW

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			<p>Locality/Get Together Meetings.</p> <ul style="list-style-type: none">• IWIYW team presented at the Township Forum meeting• Stall and taster session held at the 'market place' prior to the Township Forum• Fitness classes and taster sessions being delivered at various community locations across Bury West
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Outcome 2 – Thriving Economy			
Township Forum	Project/Action	Role of Township Forum	Update/Measure of success
Prestwich	<ul style="list-style-type: none"> • Prestwich Town Centre Regeneration project • Support Prestwich works for everyone - (not exclusively Jewish community) • Increase volunteering and work experience opportunities across all Bury partners • Encourage local businesses to support employment programmes such as 'Backing Young Bury' • Business start up 	Oversee Shape and advise Regeneration (through sub-group) Promotion Influencing	<ul style="list-style-type: none"> • Bury Council allocated £500k to help deliver regeneration of A56 corridor. Consultation concluded, works to start October 2016. • Prestwich Works to date have managed to get more than 30 people into employment. Presentation to Township Forum • Promotion of Job Clubs Children's Centre. • Distribution of Apprenticeship schemes to community • Establish training and skills aligns with local and regional needs working with local training providers to coordinate relevant provision
Whitefield and Unsworth	<ul style="list-style-type: none"> • Support/involvement in Community Learning Partnership • Literacy and numeracy training & CV assistance 	Promotion Influencing Shaping	<ul style="list-style-type: none"> • Negotiation with TfGM and First bus ongoing with regard to bus routes for all people in the area. Presentations and discussions with residents at township Forum

	<p>courses through Besses Children Centre – increasing number of people equipped with skills to find work</p> <ul style="list-style-type: none"> • Pre-work training and confidence building • Encourage/promote training courses, apprenticeships, jobs 		<p>meetings.</p> <ul style="list-style-type: none"> • Promotion of Job Clubs through community.
<p>Ramsbottom, Tottington and North Manor (RTNM)</p>	<ul style="list-style-type: none"> • Ramsbottom Parking Review 2015/16 • Encourage local businesses to support employment programmes such as 'Backing Young Bury' • Backing Young Bury including 'Connecting Provision' scheme. 	<p>Shaping Influencing</p>	<ul style="list-style-type: none"> • Issues raised through Township Forum resulted in parking survey taking place in September 2015 • Report produced detailing parking strategy for 2016/17 • Ramsbottom Business Group now a formal member of the Township Forum Advisory Group • Distribution of apprenticeship schemes and weekly vacancies to Ramsbottom, Tottington & North Manor residents via contacts database • Discussion at Township Forums with TfGM, First bus & Rosso regarding bus routes in the township. Presentations given to forum members regarding

			proposed changes to routes.
Bury East	<ul style="list-style-type: none"> • Encourage local businesses to support employment programmes such as 'Backing Young Bury' • Literacy training being delivered via the Bury East Hub • Work Club – Bury East Children’s Centre Hub and Spoke 	<p>Promotion</p> <p>Influencing</p> <p>Influencing</p> <p>Promotion</p>	<ul style="list-style-type: none"> • Distribution of apprenticeship schemes and weekly vacancies to Bury East residents via contacts database • Local employment opportunities sent to residents in each Bury East ward • Working with local training providers to coordinate relevant provision • Promotion of Work Clubs taking place at Bury East Hub and Spoke. • Township Co-ordinator is an active member of the Children’s Centre Advisory Board
Radcliffe	<ul style="list-style-type: none"> • Backing Young Bury including 'Connecting Provision' scheme. • Encourage local businesses to support employment programmes such as 'Backing Young Bury' • Literacy training being delivered via the 	<p>Promotion</p> <p>Influencing</p> <p>Shaping</p>	<ul style="list-style-type: none"> • Distribution of Apprenticeship schemes and weekly vacancies to Radcliffe Residents • Radcliffe specific jobs sent to Radcliffe Residents • Working with local training providers to coordinate relevant provision • Promotion of Work Clubs Children’s

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	<p>Radcliffe Hub</p> <ul style="list-style-type: none"> • Work Club – Radcliffe Children’s Centre Hub and Spoke 		<p>Centre.</p> <ul style="list-style-type: none"> • Township Co-ordinator is an active member of the Children’s Centre Advisory Board
Bury West	<ul style="list-style-type: none"> • Backing Young Bury including ‘Connecting Provision’ scheme • Work Club – Bury West Children’s Centre Hub • Literacy training being delivered via the Bury West Hub and Spoke 	<p>Promoted Influencing</p>	<ul style="list-style-type: none"> • Distribution of Apprenticeship schemes to community • Promotion of Work Clubs Children’s Centre. • Township Co-ordinator is an active member of the Children’s Centre Advisory Board

Outcome 3 - Community Safety, Pride and Belonging			
Township Forum	Project/Action	Role of Township Forum	Update/Measure of success
Prestwich	<ul style="list-style-type: none"> • Improve communications and understanding re local Crime Statistics. Helps to reassure community. Send regular HomeWatch newsletters • Regular PACT meetings good publicity to increase involvement • BSafe BCool project to year 9 pupils • Extension of 20mph scheme • Develop parking scheme around schools • Actively promote and support community events • Encourage more recycling • Promote Township Forum funding and other 	<p>Lead (through township co-ordinator)</p> <p>Shaping Promotion Support</p>	<ul style="list-style-type: none"> • Promotion of weekly Community Police Surgeries • Joint Engagement Team (JET) meeting weekly to tackle areas of low level crime, antisocial behaviour on a partnership working basis • PACT meetings prior to each Township Forum. Trial of online PACT in December 2015 to be identified and rolled out for 2016/17 • Promote/support successful Bury Homewatch Conference October 2015 (led by HomeWatch). • Regular HomeWatch updates to community members via dissemination of newsletter • Successful delivery of BSafe BCool project to all year 9 pupils in October 2015 delivering messages on personal safety, crime, consequences of crime, anti social

	<p>external funding resources</p> <ul style="list-style-type: none"> • Encourage schools to participate in safer school parking charters • Implementation of Prestwich Parking Strategy 		<p>behaviour, peer pressure and affects of drugs and alcohol</p> <ul style="list-style-type: none"> • 20mph zones at Bent Lane/Ostrich Lane area, Woodhill Drive area, Sedgley Park area • Regular monthly 'whats on...' emails to community – very well received by residents • Regular information distributed on recycling measures to community • Regular communication with community groups on funding availability from Township Forum and external sources • Supporting Traffic Management implementation of charters • Working with community members to establish local needs and parking provisions
<p>Whitefield and Unsworth</p>	<ul style="list-style-type: none"> • Communications on community safety data to reassure community – send regular HomeWatch newsletters • Regular PACT meetings good publicity to increase involvement 	<p>Promote Shape</p>	<ul style="list-style-type: none"> • Joint Engagement Team (JET) meeting weekly to tackle areas of low level crime, antisocial behaviour on a partnership working basis • PACT meetings prior to each Township Forum • Promote/support successful Bury

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	<ul style="list-style-type: none"> • BSafe BCool project to year 9 pupils • Extension of 20mph scheme. • Develop parking scheme around schools • Actively promote and support community events • Cleaner Streets - Prioritise areas and better cleaning around the Prestwich area • Encourage more recycling • Promote Township Forum funding and other external funding resources • Encourage schools to participate in safer school parking charters – and delivery of road safety awareness workshops at all High Schools 		<p>Homewatch Conference October 2015 (led by HomeWatch).</p> <ul style="list-style-type: none"> • Regular HomeWatch updates to community members via dissemination of newsletter • Successful delivery of BSafe BCool project to all year 9 pupils in October 2015 delivering messages on personal safety, crime, consequences of crime, anti social behaviour, peer pressure and affects of drugs and alcohol • Regular monthly 'whats on...' emails to community – very well received by residents • Regular information distributed on recycling measures to community • Regular communication with community groups on funding availability from Township Forum and external sources • Supporting Traffic Management implementation of charters and workshops
<p>Ramsbottom, Tottington</p>	<ul style="list-style-type: none"> • Community Right to Bid (CRB) Scheme 	<p>Implementation</p>	<ul style="list-style-type: none"> • Successfully facilitated the implementation of CRB processes

	<p>communities</p> <ul style="list-style-type: none"> • Encourage more recycling from RTNM residents 		<p>joined the Township Forum Advisory Group in 2015/16</p> <ul style="list-style-type: none"> • Regular information on recycling measures distributed to community via contacts database
Bury East	<ul style="list-style-type: none"> • Improve outcomes for victims and families of domestic abuse incidents in Bury East • Address perceptions of crime via improved communications with Bury East Community • Improve Police involvement with Township Forums • BSafe BCool project to year 9 pupils • Develop shared values and a sense of belonging within Bury East communities • Extension of 20mph scheme • Actively promote and support community 	<p>Lead/Implementation</p> <p>Shaping Promotion Support</p>	<ul style="list-style-type: none"> • £20k Strive Innovation Funding secured for Bury East • Participatory Budgeting event held locally giving residents opportunity to vote for favoured projects (68 residents attended) • 11 new projects tackling DV issues funded for 2016/17 • Promotion of weekly Community Police Surgeries • Joint Engagement Team (JET) meeting weekly to tackle areas of low level crime, antisocial behaviour on a partnership working basis • PACT meeting held prior to each Township Forum. • Promote/support successful Bury Homewatch Conference (October 2015) • Regular HomeWatch updates to

	<p>events</p> <ul style="list-style-type: none"> • Encourage more recycling • Empower community groups to tackle issues within their communities 		<p>community members/newsletter sent to database</p> <ul style="list-style-type: none"> • Successful delivery of BSafe BCool project to all year 9 pupils in October 2015 – sessions on personal safety, crime, consequences of crime, anti social behaviour, peer pressure and affects of drugs and alcohol • Regular monthly 'whats on...' emails sent out to contact database • Regular information distributed on recycling measures • Regular communication with community groups/third sector regarding funding streams (including Township Community Fund)
<p>Radcliffe</p>	<ul style="list-style-type: none"> • Making Radcliffe Safer Campaign 	<p>Influenced Shaped Negotiated Promoted</p>	<ul style="list-style-type: none"> • Local initiatives to reduce ASB through early intervention and prevention i.e. continued work with Police and ROC Centre • Friday night football scheme in Radcliffe 120 young people registered. The aim is to try and deliver this project in Ainsworth subject to funding

			<ul style="list-style-type: none"> • Joint Engagement Team (JET) meeting weekly to tackle areas of low level crime, antisocial behaviour on a partnership working basis. • Circulated week/day of action materials to Radcliffe groups and residents. • Be Safe/Be Cool initiative delivered in local schools October 2015 delivering messages on personal safety, crime, consequences of crime, anti social behaviour, peer pressure and affects of drugs and alcohol • Making Radcliffe Safer Campaign – ‘Bike Marking’ days held, dark nights project and a weekly police surgery now held at the ROC Centre for local residents • Police and Communities Together (PACT) meetings held an hour before the Radcliffe Township Forum Meeting.
<p>Bury West</p>	<p>Improve Community Safety</p>	<p>Influenced Shaped</p>	<ul style="list-style-type: none"> • Reduced ASB through local early intervention and prevention initiatives i.e. youth provision at the Elton Centre • ROC youth club re-established at

			<p>the Elton Centre – continuing to run monthly</p> <ul style="list-style-type: none"> • Joint Engagement Team (JET) meeting weekly to tackle areas of low level crime, antisocial behaviour on a partnership working basis • Circulated week/day of action materials to Radcliffe groups and residents. • Be Safe/Be Cool initiative in local schools October 2015 delivering messages on personal safety, crime, consequences of crime, anti social behaviour, peer pressure and affects of drugs and alcohol • Dark Nights project leaflets and light timers distributed to local residents • Police and Communities Together (PACT) meetings held an hour before the Bury West Township Forum Meeting.
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Appendix B – Community Funds and Township Plans

Throughout 2015/2016 Bury Council has allocated a portion of community funding towards total project costs which support priorities as listed in their local Township Plan. Examples are:

Township Plan	Priority (one example taken from each Township Plan)	Community Projects funded (examples)
Bury East	Community Pride & Belonging Improved Health & Wellbeing	<ul style="list-style-type: none"> • Beasties Junior Youth Club - Big Jubilee Lunch • New Springs Community Project - Community awards evening • Supportive Stem – Easter Family Day • Openshaw Park – Maintenance of Bowling Green • Association of Bury Allotments – Flower Show Travel – Vulnerable Residents
Bury West	Community Pride and Belonging Improved Health & Wellbeing	<ul style="list-style-type: none"> • Brandlesholme Residents Association – Welcome signs north and south boundaries • Walshaw Park Football Club – Junior team kits • Peoples Voice – To improve the sensory gardens and flower beds
Prestwich	Community Pride and Belonging	<ul style="list-style-type: none"> • Prestwich Carnival Committee – Event Insurance • Big Knit – purchase wool

Appendix B – Community Funds and Township Plans

	Improved Health & Wellbeing	<ul style="list-style-type: none"> • Bury Rural – Promote West Pennine Way • South Royd Street Allotments – Repair Communal Pathway • Affetside Society – Storage shed Repairs • Greenmount Village Pre-school – Provision of Healthy Snacks
Whitefield and Unsworth	<p>Improved Educational Attainment/Learning</p> <p>Community Pride and Belonging</p> <p>Improved Health & Wellbeing</p>	<ul style="list-style-type: none"> • Victoria Youth – Job Club • Whitefield Community Graveyard – purchase equipment and soil • North Manchester Ladies Jewish Drama Group – drama piece for group • Bill Lane Improvement Scheme – improvements and clean up on Bill Lane • Unsworth Cricket Club FC – full size foldable goal posts • Whitefield Horticultural Society – centenary event • Eden Garden Allotments – equipment and items for allotments

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