

AGENDA FOR

RADCLIFFE CABINET COMMITTEE



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To: All Members of Radcliffe Cabinet Committee

Councillors : E O'Brien (Chair), C Birchmore, C Cummins,
J Lancaster, G Marsden, C Morris and M Smith

Dear Member/Colleague

Radcliffe Cabinet Committee

You are invited to attend a meeting of the Radcliffe Cabinet Committee which will be held as follows:-

Date:	Thursday, 6 July 2023
Place:	Microsoft Teams
Time:	6.00 pm
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Members of the Radcliffe Cabinet Committee are asked whether they have any interests on any item on the agenda and if so to formally declare that interest.

3 PUBLIC QUESTION TIME

A period of 30 minutes has been set aside for members of the public to ask questions. Questions must be submitted in advance to democratic.services@bury.gov.uk no later than 5pm on Tuesday 4th July 2023.

4 MINUTES (*Pages 3 - 6*)

Minutes from the meeting held on 6 February 2023 are attached.

5 RADCLIFFE REGENERATION GOVERNANCE (*Pages 7 - 10*)

Joint report of the Executive Director of Place and Director of Law and Democratic Services attached.

6 RADCLIFFE HUB

Rob Summerfield, Assistant Director of Regeneration Delivery, to provide a verbal update.

7 RADCLIFFE SCHOOL

Paul Cooke, Strategic Lead (Education Services), to provide a verbal update.

8 ANY OTHER BUSINESS

Minutes of:	RADCLIFFE CABINET COMMITTEE
Date of Meeting:	6 February 2023
Present:	Councillor E O'Brien (in the Chair) Councillors C Birchmore, J Lancaster, G Marsden, C Morris and M Smith
Public Attendance:	No members of the public were present at the meeting.
Apologies for Absence:	Councillor C Cummins

24 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Cummins.

25 DECLARATIONS OF INTEREST

There were no declarations of interest.

26 PUBLIC QUESTION TIME

There were no public questions.

27 MINUTES

It was agreed:

That the minutes of the meeting held on 10 November 2022 be approved as a correct record and signed by the Chair.

28 HUB PROJECT RIBA 3 DESIGN UPDATE AND ENABLING WORKS PROGRAMME SUMMARY

Rebecca Lord, Head of Levelling Up Project Delivery, attended the meeting and presented to members an update on the Radcliffe Hub Project, in particular RIBA Stage 3 - Architectural Design. This included an overview of the design and development, the design brief and its development during the 3 stages prior to submission of the Planning application.

The Head of Levelling up reported that the final stage brief had been informed by the recently undertaken consultation with the public, Service Leads and Elected Members. This was particularly apparent in relation to the subsequent changes to the façade and the public realm areas. The plans will be further developed and incorporated in a RIBA Stage 4 report, this will prioritise the specific internal requirements, as well as procurement and formalisation of contracts.

In considering the presentation and the issues raised the following questions and comments were raised:

- Responding to a Member's question in relation to the request for banking facilities within the HUB, the Head of Levelling up reported that it is proposed that there will be discussion regarding the provision of debt support/money management. If subsequently the north block is developed and if the cash machine is part of any demolition, the Council may review if one can be accommodated in the building. Conversations are still ongoing with regards to the possibility of a credit union service operating out of the Hub.

- In a response to a Member question, the Head of Levelling Up reported that the Market Chamber Offices would be advertised commercially and some initial parties have expressed an interest in acquiring a tenancy. The rental value will be driven by the valuation undertaken post refurbishment.
- Responding to a question in relation to Market Management, Robert Summerfield, Assistant Director (Regeneration Delivery), reported that the Council are in the process of working up a specification to engage a company to assist with the consultation. As part of this consultation the contractor will review current facilities (including the flexi hall) – once they have completed the work a procurement process will commence. The expected timescale for the consultation work is expected to be 3 months – a further update will be available at the next meeting.
- The Head of Levelling Up reported that the planning application should be ready to be submitted imminently once the changes suggested by the Highways department have been incorporated.
- The Head of Levelling up reported that there is no date currently for the commencement for updated public realm consultation, once known she will update Elected Members.
- The Head of Levelling Up shared with Members an infographic which highlighted the large amount of enabling works that need to be undertaken to progress the work. A number of utility services and other services will need to be diverted, including asbestos removal. Due to the large amount of enabling work required and potential for disruption, Officers within the Council are developing a plan to ensure any concerns/issues could be raised with one point of contact. Once developed this information will be shared with Elected Members.

It was agreed:

1. An update on the work undertaken in relation to Market Management will be provided at a future meeting.
2. A verbal update in relation to progress of the submission of the Planning Application will be provided at a future meeting.

29

RADCLIFFE POCKET PARK

The Head of Levelling up presented to members an overview of the plans for a pocket park for Radcliffe. An accompanying document circulated to Members ahead of the meeting provided details of the proposals for a park in the heart of Radcliffe town centre which will meet the needs of the local communities and enhance the use of the river Irwell.

The proposals include a focus on community, ecology and play. Design workshops are currently ongoing and initial feedback has been that they would like the development to focus on the development of community spaces. Proposals will be further developed for wider public consultation in March 2023.

In considering the presentation and the issues raised the following questions and comments were raised:

- Responding to a Member's question, the Head of Levelling up reported that the footpath near the planned pocket park that was damaged in the recent floods is not in council ownership. It is therefore outside of remit of this project but Officers will look to re-engage with the owners of land to look at possible ways forward.
- Members discussed the plans and whether some of the suggested items for inclusion could be cost prohibitive. Responding, the Leader reported that at this stage every option must be kept in scope, including the viewing platform as there may be opportunities to access other funding streams.
- In response to a Member's question, conversations in relation to the plans are in their infancy, however if there does appear to be an appetite for a dedicated community

gardening space this could be included but the Council would need to be assured that there is a commitment from the community and commercial partners to maintain these spaces over the long term.

30 NORTH BLOCK UPDATE

Robert Summerfield, Assistant Director (Regeneration Delivery), provided a verbal update and informed Members that Deloitte had been commissioned to review the development of the north block. This work with one of the Council's strategic partners will look at developing a strategy for its development including due diligence work.

It was agreed:

As the strategy develops progress on the proposals will be shared with the Committee.

31 CAR PARKING UPDATE

Robert Summerfield, Assistant Director (Regeneration Delivery), provided members with an overview of the proposals for car parking in Radcliffe during the development works.

The Assistant Director reported that given the site's sustainable location, it is not proposed that any additional car parking will be specifically provided within the planning application for the hub, apart from disabled bays. Instead, it is proposed, as part of the implementation of the wider Radcliffe Strategic Regeneration Framework (SRF), that measures will be put in place on some of the existing public car parking facilities to facilitate greater turnover of spaces. This will help to provide car parking space for those visiting the Hub or visiting other parts of the town centre using a car.

Alongside this, there will be some additional on-street car parking implemented, which will provide additional car parking capacity in the town. It is also proposed that some of the private car parking facilities within the town centre is utilised to provide additional car parking for members of the public and those visiting the town.

The Assistant Director reported that in the longer term, it is proposed that a Travel Hub is developed that will provide additional car parking and that this will be integrated within sustainable transport measures, including facilitating bus, walking and cycling infrastructure.

In considering the report the following questions and comments were raised:

- The Leader reported that the Council will look to find a balance that is creative while at the same time developing longer term plans.
- The Assistant Director reported that there are some issues with capacity adjacent to the medical centre and will ensure adequate provision in the right places going forward.
- A car parking strategy is being developed; the Strategy will analyse busy/peak times.

It was agreed:

The car parking strategy once developed will be considered at a future meeting.

32 SECONDARY SCHOOL UPDATE

Further to a detailed presentation to members last week, Paul Cooke, Strategic Lead, reported that the Council are in daily contact with the Department for Education and Employment. A decision is time critical as the Council are required to publish admission arrangements for September 2024 by the end of February.

The Strategic Leader reported that the Pupil Referral Unit will be relocated into Spurr House. To accommodate the PRU, Spurr House will be adapted and a planning application is imminent. Spring Lane School will relocate into the building in early 2024 this will allow sufficient time to demolish and redevelop and, if necessary, transfer to temporary accommodation.

COUNCILLOR E O'BRIEN
Chair

(Note: The meeting started at 5.30 pm and ended at 7.00 pm)



Classification: Open	Decision Type: Non-Key
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Report to:	Radcliffe Cabinet Committee	Date: 06 July 2023
Subject:	Radcliffe Regeneration Governance	
Report of	Joint report of the Executive Director of Place and Director of Law and Democratic Services	

Summary

1. The continued regeneration of Radcliffe remains a key priority for the Council. This report seeks to propose a suitable way forward for Ward Councillor involvement in Radcliffe regeneration activity and allow for officers to move forward operational business in a timely manner.

Recommendation(s)

2. That the Radcliffe Cabinet Committee be concluded and Cabinet be recommended to formally stand the Committee down; and
3. That Members note an informal Radcliffe Members' Forum will be established to allow for casual Ward Councillor engagement.

Reasons for recommendation(s)

4. To better streamline decision making processes and allow more meaningful cross-party engagement.
5. To facilitate the implementation of a collaborative forum with a wider, more strategic focus, based on the Radcliffe Strategic Regeneration Framework (SRF).

Alternative options considered and rejected

6. To continue current arrangements; this option has been rejected as the existing meeting schedule has proved inconvenient for decision making, with Councillors not having input until late in the decision making process, and papers often coming to Cabinet before they can be considered by the RCC.

Report Author and Contact Details:

Name: Rob Summerfield

Position: Assistant Director of Regeneration Delivery

Department: Business Growth and Infrastructure

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Name: Philippa Braithwaite

Position: Principal Democratic Services Officer

Department: Democratic Services

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Background

7. In September 2020, Cabinet agreed a report setting out the intended next steps in securing the delivery of proposals in the Radcliffe Strategic Regeneration Framework (SRF), including the governance arrangements overseeing its delivery.
8. This included the creation of the Radcliffe Regeneration Delivery Board (RRDB), Radcliffe SRF Advisory Group, and the Radcliffe Cabinet Committee (RCC), each representing a different tier in a hierarchy to ensure the division of responsibilities to enable the delivery of the SRF and other regeneration initiatives.
9. The RCC was established to provide executive political leadership for the delivery of the SRF and a forum for crossparty engagement, and was tasked with monitoring progress in delivering the SRF and making recommendations to Cabinet in relation to investment decisions, acquisitions and an advisory role on public services integration.
10. In practice, as decision making is still routed through Cabinet, the RCC has acted as an additional layer of governance for officers to facilitate, and it has therefore had to focus on regeneration proposals approaching a decision point rather than allowing Councillors early steer and insight.
11. Through establishing a new, informal group in the place of the RCC, it is hoped that Ward Councillor engagement will be more meaningful and release more officer time which can be utilised to support the SRF delivery.

Expectations for Radcliffe Members' Forum

12. The Radcliffe Members' Forum will be an informal meeting, meaning it will not meet in public, and will not be formally minuted. It is not proposed for any formal Terms of Reference to be drafted, but some expectations are set out here for the purposes of good governance:
 - Meetings to take place on a monthly basis other than during the pre-election period;
 - Meeting invites to include all Radcliffe Ward Councillors, and meetings be open to all Elected Members to attend;
 - Meetings to be informal and therefore not open to the public;
 - Meetings to be scheduled for a maximum two hours with a 5pm start;
 - Meetings to be held in Radcliffe;
 - Meetings to be coordinated by senior staff in BGI;

- Although it will not have a formal agenda, Members of the Forum may decide to ask for staff to attend to provide updates in particular areas (for example plans for the new School) and they will be invited to attend the Forum;
- Information shared at the Forum is not necessarily confidential, but where an Officer states that privileged information is being shared there is an expectation that it not be communicated beyond the meeting;
- Members and Officers to remain mindful of the Council's Code of Conduct and Officer and Protocol on Member and Officer Relations;
- Meetings to not be routinely minuted, but key actions will be recorded;
- Meetings will not have a formal or fixed agenda but will have some areas of focus:
 - The progress of delivering the regeneration schemes in Radcliffe
 - Sharing of information in relation to the development challenges faced in delivering the regeneration programmes
 - Updates on the progress of the new Radcliffe School
 - Proposals to deliver new housing in the Town
 - Existing community-led projects and programmes
 - Improving public service delivery in the Town
- Meetings will also explore future opportunities to improve the Town:
 - Sharing ideas for how to improve the town centre and wider environs (beyond the regeneration programmes)
 - Ideas about how to help tackle the deprivation and social challenges many citizens encounter
 - Develop concepts and ideas to improve the skills and return to work programmes
 - Review the Strategic Regeneration Framework and identify opportunities to implement projects
 - Share knowledge of particular sites which could be improved to benefit the Town
 - Identify initiatives and programmes that could help improve the health and quality of life of residents

Links with the Corporate Priorities:

13. Local - Meeting with Ward Councillors on an informal basis allows for candid engagement, supporting development and growth and removing barriers to collaboration.
 14. Enterprising – Meeting will facilitate a collaborative and creative approach to joint working on regeneration themes/projects to better focus activity and overcome constraints.
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Equality Impact and Considerations:

15. N/A – the proposals will not have any effect equality considerations.
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Environmental Impact and Considerations:

16. N/A – the proposals will not have any effect environmental considerations.
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Assessment and Mitigation of Risk:

17. N/A – decision making structures and Member engagement routes will continue and therefore the proposals do not give rise to any new risks.
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Legal Implications:

18. This report proposals represent a streamlined system of governance, with decision making powers continuing to rest with Cabinet, and Member engagement taking place informally. This will allow officer resources to be better utilised to support the SRF delivery whilst maintaining Councillor involvement and contribution.
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Financial Implications:

19. There are no financial implications from these proposals.
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Appendices:

There are no appendices.

Background papers:

Report to Cabinet Sep 2020 - Radcliffe Strategic Development Framework (SRF):
<https://councildecisions.bury.gov.uk/documents/s23841/Radcliffe%20SRF%20-%20Cabinet%20Report%20September%202020%20-%20V10.pdf>

Please include a glossary of terms, abbreviations and acronyms used in this report.

Term	Meaning
SRF	Strategic Regeneration Framework
RCC	Radcliffe Cabinet Committee
RRDB	Radcliffe Regeneration Delivery Board