

Lynne Ridsdale
Chief Executive

Our Ref JG
Your Ref C/JG
Date 5 November 2024
Contact Julie Gallagher
Direct Line 0161 253 6640
E-mail Julie.Gallagher@bury.gov.uk
Web Site www.bury.gov.uk

TO: All Members of Council

Councillors : A Arif, S Arif, N Bayley, R Bernstein, D Berry, C Birchmore, C Boles, A Booth, R Brown, C Cummins, D Duncalfe, U Farooq, E FitzGerald, N Frith, I Gartside, R Gold, D Green, J Grimshaw, S Haroon, J Harris, M Hayes, J Hook, K Hussain, B Ibrahim, J Lancaster, G Marsden, L McBriar, G McGill, C Morris, E Moss, E O'Brien, T Pilkington, A Quinn, D Quinn, T Rafiq, M Rahimov, I Rizvi, M Rubinstein, J Rydeheard, L Ryder, K Simpson, L Smith, M Smith, J Southworth, G Staples-Jones, T Tariq, S Thorpe, D Vernon, S Walmsley, M Walsh and Y Wright

Dear Member/Colleague

Council

You are invited to attend a meeting of Council which will be held as follows:-

Date:	Wednesday, 13 November 2024
Place:	Bury Town Hall
Time:	7.00 pm
Briefing Facilities:	If Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	

AGENDA

The Agenda for the meeting is attached.

The Agenda and Reports are available on the Council's Intranet for Councillors and Officers and also on the Council's Website at www.bury.gov.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'Widdale', is positioned above the title 'Chief Executive'.

Chief Executive

(Note: Members are reminded that under Section 106 of the Local Government Finance Act 1992, if a Member of a Local Authority has not paid Council Tax for at least two months and, even if an arrangement has been entered into to pay arrears, then at any meeting where consideration is given to matters relating to, or which might affect the calculation of Council Tax, that Member must declare the fact that he/she is in arrears and must not vote on the matter).

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Members of the Council are requested to declare any interests which they have in any items or issues before the Council for determination.

3 MAYORAL COMMUNICATIONS AND ANNOUNCEMENTS

To receive communications from the Mayor and any announcements by the Leader of the Council or the Chief Executive on matters of interest to the Council.

4 MINUTES (Pages 9 - 14)

5 PUBLIC QUESTION TIME

To answer questions from members of the public, notice of which has been given, on any matter relevant to the Council or its services to the community. Up to 30 minutes will be set aside for this purpose. If time permits, further questions will be invited from members of the public present.

6 RECOMMENDATIONS OF CABINET AND COUNCIL COMMITTEES (Pages 15 - 94)

Meeting	Item	Recommendation
Employment Panel 12 th September	UPDATED EMPLOYEE CODE OF CONDUCT / TERMS OF REFERENCE	Approve and authorise the Council's Monitoring Officer to make subsequent changes to the Council Constitution in relation to the Code of Conduct outlined below. (Appendix 1) Approve the terms of reference of the Employment Panel and authorise the Council's Monitoring Officer to make subsequent changes to the Council Constitution (Appendix 2).
Audit Committee 25 th September	CONTRACT PROCEDURE RULES	That the Audit Committee recommends to Full Council, at its meeting on 13 th November 2024, approval of the revised Contract Procedure Rules 2024.
Licensing and Safety Committee 3 rd October 2024	GAMBLING POLICY - STATEMENT OF PRINCIPLES	It was agreed by the Licensing and Safety Committee that the proposed Statement of Principles, attached to the report at Appendix 1, be accepted without amendment.

		The statement had been widely consulted and any necessary amendments, as detailed in section 4 of the report, had been made. To comply with the statute, a revised Statement of Principles must be agreed by Council on the 13 th November 2024, for the proposed statement to be in place by the 31 st January 2025.
Cabinet 6 th November	Review of the Council's Delivery Model and Voluntary Exits Approvals	<ul style="list-style-type: none"> • Recommended to Council that the Voluntary Early Retirement of the Group Engineer (Street Lighting & Operations) is approved. • Recommended to Council that the Voluntary Early Retirement of the Head of Homelessness & Housing Options is approved. • Thanked the Assistant Director (Operations), Joint Head of Communications, Engagement & Marketing, Group Engineer (Street Lighting & Operations) and Head of Homelessness & Housing respectively for their contribution to the Council and people of Bury over their time with the Authority.

7 LEADER' STATEMENT AND CABINET QUESTION TIME (Pages 95 - 136)

To receive a report from the Leader of the Council on the work of the Cabinet and to answer written questions from Members of the Council to the Leader, Cabinet Members and Chair of a Committee on any matter in relation to which the Council has powers or duties which affect the Borough, provided the necessary written notice has been given. (30 minutes)

A member may ask a verbal question of the Leader, any Member of the Cabinet or Chair of a Committee about any matter on the Council agenda and which the Council has powers or duties or which affects the Borough. Only one verbal question per Councillor. (20 minutes)

8 COMBINED AUTHORITY REPORT AND QUESTIONS TO THE COUNCIL'S COMBINED AUTHORITY REPRESENTATIVES (Pages 137 - 148)

- (A) A combined authority update report is attached, for information. The focus of this update is the Greater Manchester Health Scrutiny Committee.
- (B) The GM health scrutiny representative, Councillor FitzGerald will then be invited to present a verbal update on the work of the Authority (5 minutes).
- (C) Members will be allowed to ask verbal questions on the verbal update (5

minutes).

(D) Questions (if any) on the work of the Combined Authority to be asked by Members of the Council for which the necessary notice has been given in accordance with Council Procedure Rules. (10 minutes)

9 NOTICES OF MOTION

The following Notices of Motion have been received:-

(1) Economic Growth and Excessive Interventions

This Council notes that;

1. There are many exciting plans for regeneration within the Borough that could offer further opportunity to widen and strengthen the hospitality offering that businesses can provide.
2. A vibrant and successful hospitality sector provides many economic and social advantages. Through increasing the hospitality sector offering in the Borough that in itself contributes to economic growth which is to be welcomed and encouraged.
3. As well as people physically going to the different hospitality settings there is now significant opportunity to use technology to order food to be eaten at home.

This Council further notes;

1. That the Prime Minister has indicated although these proposals were not included in the Labour Party General Election manifesto the Government could ban smoking in external areas such as pub gardens and outside football stadiums.
2. The mixed messaging coming from Government Ministers some of whom have suggested that legislation could be used to restrict freedom of choice with regards to alcohol and food ingredients.
3. Restricting the choices of individuals by excessive Government intervention is likely to have a negative impact on the hospitality industry and commercial property owners and reduce the potential of any economic growth.

This Council resolves to;

1. Consult with the hospitality businesses and commercial property owners in Bury as to their views on the potential Government proposals outlined in this motion.
2. As part of this consultation enquire if there is anything we can do as a Council to advocate on their behalf.
3. Following receipt of the views of hospitality businesses and commercial property owners in Bury meet with the appropriate Business Group(s) to formulate an agreed action plan.
4. Write to the Secretary of State for Health and Social Care with the outcome of the consultation with Bury hospitality businesses and commercial property owners.

In the names of COUNCILLORSS. Arif, Bernstein, Brown, Gartside, Harris, Hussain, Lancaster, McBriar, Rydeheard, Vernon.

(2) Support to Armed Forces

Motion, **to provide accessible facilities and opportunities for improving the mental & physical wellbeing of our armed forces community which will also directly benefit Blue Light service veterans**

The Council notes that the Armed Forces Covenant Legal Duty, is a legal obligation on public bodies to 'have due regard' to the principles of the Covenant and requires decisions about the development and delivery of services to be made with conscious consideration of the needs of the Armed Forces community. These include healthcare, education, and housing services.

"Due regard" means that organisations in scope of the Duty will need to consciously consider the unique obligations and sacrifices made by the Armed Forces; that it is desirable to remove disadvantages faced by the Armed Forces community; and that special provision may be justified in some circumstances.

Although the Covenant has no mandate over veterans of the Blue Light Services the measures proposed would also support that wider community and those groups who are often overlooked especially in terms of mental health.

This Council resolves to:

- Direct Armed forces lead in healthcare, education, and housing services to promote better connectivity by working with veterans' groups to better serve their unique needs. To find how we can best use our existing Council estate or find community venues with space to serve our veterans groups to enable development of support and access to space for their activities
- Support veterans and support groups by providing mental health first aid and wellbeing training. Work with local agencies including adult education to promote these courses that benefit the mental wellbeing and care of veterans of the armed forces. This training could also benefit former police, fire, ambulance and members of the NHS as well as the wider community who have experienced traumatic events in the course of their former roles.
- Hold an annual veterans conference at the town hall attended by representatives from this council, council depts, NHS, Police, Fire & Ambulance services, veteran's groups, charities & support groups and potential employers.
- Hold an Annual Festival of Remembrance at the town hall bringing together for the first time all veterans groups, family and supporters from around the borough.
- Address the lack of communication from the Drill Hall Trust as to when Bury's historic Castle Armoury will be put back into use for the borough's armed forces community. Direct the Drill Hall Trust and RFCA to provide a roadmap of when and how it will be brought back into a usable state. To commit to writing to the Secretary of State for Defence to seek his support in securing the future of this historic building. We would

also seek an assurance from the Commanding Officer, Fifth Fusiliers, as to when the building is fit for their use and their return to their former home.

- Name a part of the Radcliffe Hub after the town's only VC recipient Pte James Hutchinson and other local heroes. To explore options with the local community as to the best way of celebrating local heroes within the current regeneration programme
- Distribute promotional materials celebrating the borough's two VC recipients in local schools

References

[https://assets.publishing.service.gov.uk/media/5f59f003d3bf7f7234487b8d/Booklet -
Local Authority Guide - Overview.pdf](https://assets.publishing.service.gov.uk/media/5f59f003d3bf7f7234487b8d/Booklet_-_Local_Authority_Guide_-_Overview.pdf)

[https://www.armedforcescovenant.gov.uk/about-the-covenant/covenant-in-
depth/#special-provision](https://www.armedforcescovenant.gov.uk/about-the-covenant/covenant-in-depth/#special-provision)

[https://assets.publishing.service.gov.uk/media/636a3e10d3bf7f16484798b0/Armed Fo
rces Covenant Duty Statutory Guidance.pdf](https://assets.publishing.service.gov.uk/media/636a3e10d3bf7f16484798b0/Armed_Fo
rces_Covenant_Duty_Statutory_Guidance.pdf)

<https://safeandfoundonline.co.uk/index.html>

<https://www.britishlegion.org.uk/get-support/physical-and-mental-wellbeing/crisis-support>

<https://www.ssafa.org.uk/get-help>

[https://www.ons.gov.uk/peoplepopulationandcommunity/armedforcescommunity/bulletins/uk
armedforcesveteransenglandandwales/census2021](https://www.ons.gov.uk/peoplepopulationandcommunity/armedforcescommunity/bulletins/uk
armedforcesveteransenglandandwales/census2021)

In the names of COUNCILLORS Birchmore, Berry, Booth, Duncalfe, Marsden, M Smith, K Simpson and Mary Walsh.

(3) Exploration of Health Impact Assessments in Council Policy Development **This Council notes:**

- The significant challenges facing Bury's health system, including financial overspends at the Greater Manchester NHS level, rising health demands across both adult and child services, and a demand profile above the national average due to local population health concerns.
- The critical need to shift towards preventive strategies to ease the burden on NHS and Local Authority services while improving residents' quality of life and reversing years lived in ill health.

This Council further notes:

- The broader determinants of health, which profoundly affect the health and wellbeing of our residents, and the importance of considering that Council decisions on policies, services, and budgets may contribute either to a health "dividend" or potential future health "debt."
- While corporate objectives are referenced in Council papers and policies, there is currently no formal health impact assessment within the decision-making process.

This Council resolves to:

1. Explore the Inclusion of Health Impact Assessments (HIA)

Consider the integration of an HIA in future council reports, papers, and policy proposals to assess potential impacts on the health and wellbeing of Bury's population. If adopted, after the review, the HIA would serve as an advisory component in decision-making, aiming for increased transparency and encouraging Councillors to reflect on health implications in their decisions.

2. Develop a Preliminary Framework for HIA Implementation

Explore and work towards a feasible and cost-effective framework for assessing health impacts that takes into account the wider determinants of health across all council activities. The aim is to create a practical, scalable framework that could eventually become an integral part of council policy and decision-making processes.

3. Look to engage Local Health Partners in Framework Design

Collaborate with key health partners—including NHS bodies, public health teams, and the voluntary sector—to design an adaptable framework that aligns with Bury's health goals. By involving health sector stakeholders, the Council seeks to develop a comprehensive and collaborative framework.

4. If a framework is implemented, then work to monitor and Evaluate the Framework's Effectiveness.

Commit to periodically reviewing the framework's effectiveness and its implementation, with updates reported to the Health Scrutiny Committee. This review process will ensure that the framework remains responsive and relevant to health priorities, with attention given to any instances where Council decisions diverge from the HIA's recommendations.

5. To request the Director of Public Health, and or the Monitoring Officer report back within a 6 month timeframe to the Health and Wellbeing Board with their recommendations following an exploration exercise.

In the names of COUNCILLORS; A Arif, Bayley, Boles, Cummins, Farooq, Fitzgerald, Frith, Gold, Green, Grimshaw, Haroon, Hayes, Hook, Ibrahim, McGill, Morris, Moss, O'Brien, Pilkington, A Quinn, D Quinn, Rafiq, Rahimov, Rizvi, Rubinstein, Ryder, L Smith, Southworth, Staples-Jones, Tariq, Thorpe, Walmsley

10 COUNCIL MOTION TRACKER (Pages 149 - 158)

A report setting out progress in respect of Motions passed at the last meeting of Council is attached for information.

11 SCRUTINY REVIEW REPORTS AND SPECIFIC ITEMS "CALLED IN" BY SCRUTINY COMMITTEES

None to report.

12 QUESTIONS ON THE WORK OF OUTSIDE BODIES OR PARTNERSHIPS

Questions on the work of Outside Bodies or partnerships on which the Council is represented to be asked by Members of the Council (if any).

Minutes of: **COUNCIL**

Date of Meeting: 11 September 2024

Present: The Worshipful the Mayor (Councillor , in the Chair)
Councillors A Arif, S Arif, N Bayley, R Bernstein, D Berry,
C Birchmore, C Boles, A Booth, R Brown, C Cummins, D Duncalfe,
U Farooq, E FitzGerald, N Frith, I Gartside, R Gold, D Green,
J Grimshaw, J Harris, M Hayes, J Hook, K Hussain, B Ibrahim,
J Lancaster, G Marsden, L McBriar, G McGill, C Morris, E Moss,
E O'Brien, T Pilkington, A Quinn, D Quinn, T Rafiq, M Rahimov,
I Rizvi, M Rubinstein, J Rydeheard, L Ryder, K Simpson, L Smith,
M Smith, J Southworth, G Staples-Jones, T Tariq, S Thorpe,
D Vernon and S Walmsley

**Apologies for
Absence** S Haroon and M Walsh

Public Attendance: No members of the public were in attendance.

C. 12 DECLARATIONS OF INTEREST

Councillor Duncalfe and Birchmore declared personal interests in the items Notice of Motions as volunteers and members of the Committee at Phillips Community Centre.

Councillor Rubinstein declared a personal interest in the Council item Notice of Motions as an "older resident".

C. 13 MAYORAL COMMUNICATIONS AND ANNOUNCEMENTS

The Mayor reported to those present, duties undertaken as Bury's first citizen since the last Council meeting

C. 14 MINUTES

The minutes of the meeting held on 17th July 2024 be approved and signed by the Chair.

C. 15 PUBLIC QUESTION TIME

There were no public questions.

C. 16 RECOMMENDATIONS OF CABINET AND COUNCIL COMMITTEES

A) TREASURY MANAGEMENT UPDATE

It was moved by Councillor Thorpe and seconded by Councillor O'Brien and it was unanimously agreed that the:

- o 2023/24 Prudential and Treasury Indicators.
- o Treasury Management 2023/24 Outturn Report.

B) REVIEW OF TRANSITIONAL ARRANGEMENTS FOR EXISTING HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES IN RESPECT OF EMISSIONS STANDARDS

Council approves, following discussion at the Licensing and Safety Committee the adoption of the following amendment (1, 2 and 3) to the existing emission.

For existing vehicle licence proprietors with a non-complaint vehicle:

1. A vehicle proprietor of a hackney carriage and private hire vehicle licence that is due for renewal after the 1 January 2025 which is non-compliant with emission standards (EURO 4 Petrol vehicles and EURO 6 diesel vehicles) is permitted to make an application to renew the vehicle licence and provided the vehicle passes its compliance test it will be issued with a 12-month vehicle licence. The vehicle licence would be granted subject to a condition that the non-compliant vehicle is removed from the fleet and replaced with a Euro 4 or 6 compliant vehicle by the 31 December 2025.
2. To delegate powers to the Head of Public Protection/Licensing Unit Manager and/or the Deputy Licensing Officer to suspend any vehicle licence that has been issued after the 1 January 2025 where the vehicle proprietor(s) have not complied with the condition to replace the non-compliant vehicle with a compliant vehicle by the 31 December 2025.
3. In the event that a scheduled committee meeting of the Licensing & Safety Committee & Full Council would not permit a change. Delegation to the Assistant Director of Operations, Head of Public Protection/Licensing Unit Manager in written agreement with the Chair of the Licensing and Safety Committee to make amendments to Council Policy that relates to the transitional arrangements for existing vehicle proprietors who own non-compliant (emission standard) vehicles to enable expedient access to the clean taxi fund if it becomes available. Any decisions made would be reported in the Operational Report at the next meeting of the Licensing and Safety Committee.

NOTE: Councillor S Arif left the Council Chamber for consideration of the item.

C. 17

LEADER' STATEMENT AND CABINET QUESTION TIME

(a) Written question (Notice given)

The Leader of the Council, Councillor E O'Brien, made a statement on the work undertaken by him since the date of the last Council meeting.

The Leader and the relevant Cabinet Members answered questions raised by Councillors on the following issues:

	Questioner	Cabinet Member	Topic
1	Cllr McBriar	Cllr L Smith	GCSE Results
2	Cllr A Arif	Cllr L Smith	Summer Exams
3	Cllr Rahimov	Cllr L Smith	School attendance
4	Cllr Vernon	Cllr A Quinn	Fly tipping
5	Cllr M Smith	Cllr Morris	Radcliffe market
6	Cllr Walmsley	Cllr Moss	Oasis Concert
7	Cllr Walmsley	Cllr Ryder	Household Support Fund
8	Cllr Lancaster	Cllr A Quinn	Grit Bins
9	Cllr Birchmore	Cllr A Quinn	Water Street Radcliffe
10	Cllr Ibrahim	Cllr O'Brien	Housebuilding
11	Cllr Green	Cllr A Quinn	Non household bins

Due to the lack of time to answer questions 11 to 18 inclusive, the Leader gave an undertaking that copies of those questions and responses will be circulated to all Councillors. The Leader also gave an undertaking to make these available on the Council Web Site.

b) Verbal Questions

Questioner	Cabinet Member	Topic
Cllr Bernstein	Cllr O'Brien	4 day week
Cllr M Smith	Cllr O'Brien	Targets assistance funding
Cllr Ryder	Cllr A Quinn	Bagley Crescent
Cllr Hayes	Cllr A Quinn	Burrs Country Park
Cllr S Arif	Cllr A Quinn	Cost of Burials
Cllr D Quinn	Cllr O'Brien	Reform of the funding formula
Cllr Lancaster	Cllr Tariq	Suicide prevention
Cllr Fitzgerald	Cllr O'Brien	Bury Food partnership

C. 18 COMBINED AUTHORITY REPORT AND QUESTIONS TO THE COUNCIL'S COMBINED AUTHORITY REPRESENTATIVES

The Council received a report on the work of the Combined Authorities and a verbal update from Cabinet Member, Councillor Bernstein on the work of the GM Scrutiny Committee. The following questions had been received in accordance with Council Procedure Rules:

Questioner	Combined Authority Member	Topic
Cllr Roger Brown	Cllr Walmsley	GMP suspensions
Cllr Gartside	Cllr O'Brien	Manchester Airport Passenger numbers

C. 19 NOTICES OF MOTION

i) Community Safety, Cohesion and Resilience

Council considered a notice of motion received in the names of Councillors: A Arif, Bayley, Boles, Cummins, Farooq, Fitzgerald, Frith, Gold, Green, Grimshaw, Haroon, Hayes, Hook, Ibrahim, McGill, Morris, Moss, O'Brien, Pilkington, Quinn Alan, Quinn Deborah, Rafiq, Rizvi, Rahmiov, Rubinstein, Ryder, Smith Lucy, John Southworth, Staples-Jones Gareth, Tariq, Thorpe, Walmsley.

The Motion was moved by Councillor Walmsley and seconded by Councillor Bernstein and on being put with all Members present including the Mayor voting in favour, Council agreed to:

- Build on our response work by collaborating with our faith and community leaders to build greater resilience and strength

- Participate fully in the Greater Manchester recovery coordination activity, recognising the fluidity of communities across administrative borders, whilst reflecting specifics of Bury's neighbourhoods
- Collaborate with faith and community leaders and MPs to support future applications to the Home Office security protection fund
- Revisit our LET'S Do It! strategy, alongside the Community Safety Partnership Plan, to refresh our priorities by co-developing with our communities and build a 'Stronger Together' community strategy for Bury
- Foster and facilitate opportunities for social interactions that allow the development of tolerance and trust to develop a shared sense of pride and place in Bury
- Ensure Council communication and engagement is reflective and responsive to the needs of all our communities, and work with partners to do ensure their approach is the same
- Link our community strategy work into that of Health Inequalities to deliver an equitable and inclusive approach
- Identify projects that encourage communities to work together for mutual benefit
- Progress the 'Different Cultures, Same Horizons' element as part of our Culture Strategy, with intergenerational work based on heritage
- Facilitate Team Bury work to gain insight of new and emerging communities (and leaders within these) that don't currently show in census data
- Encouragement of 'upstanding' – calling out and reporting behaviour – rather than bystanding and promote our Hate Crime reporting centres.

ii) Government Funding Streams

Council considered a motion received in the names of Councillors S. Arif, Bernstein, Brown, Gartside, Harris, Hussain, Lancaster, McBriar, Rydeheard, Vernon.

The Motion was moved by Councillor Bernstein and seconded by Councillor Vernon and on being put with all Members present including the Mayor voting in favour, Council agreed to:

1. Write to the Deputy Prime Minister and Secretary of State for Housing, Communities and Local Government imploring that the CSP for Bury is again higher than the national average.
2. In the same letter to the Deputy Prime Minister and Secretary of State for Housing, Communities and Local Government asking when will a Fair Funding Review take place.
3. Write to the Chancellor of the Exchequer asking what level of HSF this Council can expect for the remainder of this financial year and for the 2025/26 financial year bearing in mind the impact of scrapping winter fuel payments other than for those on pension credit or other means-tested benefits.

iii) Funding for drop in centres for Older residents

Council considered a motion in the names of Councillors Birchmore, Berry, Booth, Duncalfe, Marsden, M Smith, K Simpson and Cllr Mary Walsh. The motion was moved by Councillor Birchmore and seconded by Councillor Duncalfe to;

- Work with community organisations and churches throughout Bury MBC to provide funding to cover the costs of hosting warming hub drop-ins for residents seeking either a warm space or advice on available help

- Invite organisations such as Age UK and CAB (or an alternative Council employee) to attend these drop-ins to provide help and advice regarding eligibility and completion of forms for pension credit, attendance allowance, council tax relief, carers allowance etc
- Work to engage the PCN that does not currently fund the staying well service with a view to bringing the 8 GP Practices in Bury not currently eligible into the scheme.
- Arrange for the Older People's Staying Well Team to attend these drop-in sessions on a rotational basis to give advice on healthy living and available groups and classes for physical exercise and social activities
- Fund Calico to attend the sessions to provide help to residents in the private rental sector seeking advice
- Council to provide, as part of the Government sanctioned Pension Credit Awareness scheme, for a dedicated employee to send a letter to all residents over the age of 66 years to inform them of the deadline of 21st December 2024, for submitting a claim for Pension Credit in order that they may receive the full three months of backdated benefits.

Members considered an amendment moved by Councillor O'Brien and seconded by Councillor Walmsley that:

This Council resolves to:

- Hold a further Anti-Poverty Summit to draw together our borough's anti-poverty partnership and co-produce an action plan for how to utilise the extended Household Support Fund – including a specific focus on how we support our older residents during the winter months.
- Continue our work, as the Council and with our partners, to encourage and support foodbanks, community groups and other drop-ins with wrap around support for those who need additional help.
- Work with our PCNs and wider public service partnership to find a sustainable funding model for the Live Well and Staying Well provision.

On being put with the 40 members voting in favour, 8 members voting against and the Mayor abstaining the amendment was carried.

The amendment then became the substantive motion, on being put with 40 members voting in favour, 8 members voting against and the Mayor abstaining the amendment was carried.

The Council Motion Tracker is circulated for information.

C. 21 SCRUTINY REVIEW REPORTS AND SPECIFIC ITEMS "CALLED IN" BY SCRUTINY COMMITTEES

There were no scrutiny reports and items called in by scrutiny.

C. 22 QUESTIONS ON THE WORK OF OUTSIDE BODIES OR PARTNERSHIPS

There were no work on the outside bodies or partnerships.

THE WORSHIPFUL THE MAYOR

(Notes: The meeting started at 7pm and finished at 10.05pm)

REPORT FOR DECISION



DECISION OF:	The Council
DATE:	13 November 2024
SUBJECT:	Recommendations from the Employment Panel Committee
REPORT FROM:	Cllr T Rafiq, Cabinet Member for HR & Corporate Affairs
CONTACT OFFICER:	Kelly Barnett, Democratic Services Officer
TYPE OF DECISION:	Non key decision
FREEDOM OF INFORMATION/STATUS:	This paper is within the public domain.
SUMMARY:	<p>The Employment Panel met on 12th September 2024 and commended the proposed addition to the Employee Code of Code to Council on 13th November 2024 for approval and to authorise the Council's Monitoring Officer to make subsequent changes to the Council Constitution.</p> <p>The Employment Panel agreed amendments to the terms of reference which subsequently would require Council on 13th November 2024 to authorise the Council's Monitoring Officer to make the same amendments to the Council Constitution.</p> <p>The proposed addition to the Employee Code of Conduct are outlined below in Appendix 1.</p> <p>The amendments to the terms of reference are highlighted in red in Appendix 2.</p>
OPTIONS & RECOMMENDED OPTION	<ol style="list-style-type: none"> 1. Approve and authorise the Council's Monitoring Officer to make subsequent changes to the Council Constitution in relation to the Code of Conduct outlined below. (Appendix 1) 2. Approve the terms of reference of the Employment Panel and authorise the Council's

	Monitoring Officer to make subsequent changes to the Council Constitution (Appendix 2).
--	---

Appendix 1

Code of Conduct

Background

The Council's Code of Conduct for Employees sets out the standards that they must adhere to.

A full detailed review of the Code of Conduct is due to be carried out in 2025, but small changes are being made now at the request of the Local Authority Designated Officer (LADO) which were felt to be more urgently needed.

Policy Headlines

Following feedback from adults and children's safeguarding leads and to ensure we are fully compliant with our responsibilities from a safeguarding perspective, it is proposed to insert the following section into the Code of Conduct:

"Employees must declare to the Council:

- *If they are under investigation by the police for a criminal offence involving a child/vulnerable adult or a serious criminal offence involving any physical assaults or sexual assaults on anybody*
- *If they are under assessment by children's services over the welfare of their own children or children regularly in their care*
- *If they are being charged or prosecuted for a criminal offence that is either reportable to their professional body or standards body, or which could either:*
 - *bring the Council into disrepute, or*
 - *result in them being unable to undertake the role for which they are employed (e.g. a driving ban), or*
 - *may result in a prison sentence (suspended or otherwise)*

Declarations must be made to the Head of Service, who will consider – with advice from HR and, if the employee works with children or vulnerable adults, in line with LADO/PIPOT procedures respectively – what support could be put in place or action taken. This could include disciplinary action.

Failure to declare or accurately declare relevant investigations or offences could result in disciplinary action."

It is proposed that the Code of Conduct also be updated to reflect current officer roles and elected member responsibilities for determining the correct interpretation of the Code, should a dispute arise:

"Any interpretation of this Code should be determined by the Director of People and Inclusion after consultation with Cabinet Member for Corporate Affairs and HR and relevant Opposition spokespersons."

The proposed changes have been shared with the trades unions.

The revised Code of Conduct will apply to all Council services staff apart from those on former Six Town Housing terms and conditions at this time and officers will progress consultation with former Six Town Housing staff to apply a consistent Code.

Appendix 2

EMPLOYMENT PANEL TERMS OF REFERENCE

1. FUNCTION

The Employment Panel is responsible for the employment functions as set out in the Officer Employment Procedure Rules; including;

- Act as the Investigating and Disciplinary Committee for statutory Officers of the Council
- Appeals against dismissal and grievances by employees of the Council
- ~~Applications for premature retirement~~ and
- Appointment Panel for Chief and Deputy Chief Officers.

2. MEMBERSHIP

2.1 The Employment Panel will be Chaired by the Cabinet Member with responsibility for human resources. The Committee will be a politically balanced committee of the Council with nine members.

2.2 A politically balanced 3 member panel will be convened to fulfil the appeals functions.

2.3 A politically balanced 6 member panel will be convened to fulfil the employment functions, the 5th/and if necessary, 6th member will be the Cabinet Member(s) with responsibility for the portfolio area under consideration or their appointed deputy.

2.4 A politically balanced 7 member panel will be convened to fulfil the employment functions to discharge their function in appointing the Chief Executive, Monitoring Officer and the S151 Officer.

The 7 member panel will consist of:

1. Chair of the Employment Panel
2. The Leader of the Council
3. The Deputy Leader of the Council
4. One further Cabinet Member to be nominated by the Leader of the Council
5. The Leader of the largest opposition group
6. One further Member to be nominated by the Leader of the Largest opposition group
7. The Leader of the second largest opposition group

If any member of the panel (as outlined above) is not already a member of the Employment Panel, they will be co-opted to the Employment Panel for the purpose of these appointments.

On completion of the appointment process, the Panel will make a recommendation to Full Council for final approval.

2.5 Any panels convened must comprise of the 9 members appointed to the Employment Panel except in instances when a Cabinet Member is required to fulfil an employment function as detailed in point 2.3.

2.6 Officers supporting the Employment Panel will make every attempt to ensure ad hoc Panels are constituted politically proportionally. There may be occasions when this is not possible, in such circumstances any decisions regarding composition, will be taken in consultation with the Leader and the Cabinet Member, with oversight from the Monitoring Officer.

3. KEY RESPONSIBILITIES OF THE BOARD

1. Be the appropriate body including acting as the Investigating and Disciplinary Committee.
2. To fulfil the employment functions as set out in part 4 section 8, the Officer Employment Procedure Rules in relation to: Chief Officers and Deputy Chief Officers including the Head of Paid Service (to include Returning Officer and Electoral Registration Officer functions), Deputy Chief Executive; Director for Adults and Communities, Director of Children and Families; Director of Public Health, Monitoring Officer and S151 Officer.
3. Review the annual pay policy statement and make recommendations to Council.
4. Be a consultee on all terms and conditions including policies for all staff.
5. Approve the performance and development framework for annual assessment of the Chief Executive.
6. Appeals against dismissal and grievances by employees of the council ~~and applications for premature retirement.~~
7. The Chair of the Employment Panel has delegated authority to suspend the Head of Paid Service.

5. MEETINGS

The Employment Panel is a Committee of the Local Authority and so as such the Access to Information provisions will apply. The Panel will meet four times a year.

The **date and timings** of the meetings will be fixed in advance by the Council, as part of the agreed schedule of meetings.

Additional meetings may be convened at the request of the Chair, and with the agreement of the Council Leader.

The meeting will be Chaired by the Cabinet Member with responsibility for the human resources function. The Chair will be appointed annually and the appointment would be ratified by Council. **In the absence of the Chair** - a replacement Chair will be elected for the duration of the meeting.

A **quorum** of three will apply for meetings of the Full Panel and to consider appeals and appointments.

The Director of People & Inclusion or their representative will act as the **lead officer**.

The agenda and supporting **papers** shall be in a standard format and circulated at least five clear working days in advance of meetings.

Meetings will be **clerked** by a representative of Democratic Services.

Public Engagement

Agendas will be available to view by members of the public in line with Access to Information Requirements on the Councils website at <https://www.bury.gov.uk/index.aspx?articleid=10465>

This page is intentionally left blank

Statement of Principles under the Gambling Act 2005

Licensing and Safety
Committee - 3/10/24

Council 14/11/24

Comes into effect 3
January 2025

Contents

1.	<i>Forward - Chair of Licensing and Safety Committee.....</i>	<i>Error! Bookmark not defined.</i>
2.	<i>Introduction.....</i>	<i>Error! Bookmark not defined.</i>
	Publication of this Policy	Error! Bookmark not defined.
	Responsible Authorities	Error! Bookmark not defined.
	Public Health	Error! Bookmark not defined.
	Determining whether a person is an interested part in relation to a premises licence, or an application for or in respect of a premises licence	Error! Bookmark not defined.
	Exchange of information between the licensing authority and the Gambling Commission (s29 and s30 of GA2005), and the exchange of information between the licensing authority and other persons listed in Schedule 6 of the Act.....	Error! Bookmark not defined.
	Functions of the licensing authority under Part 15 of the GA2005 with respect to the inspection of premises and the power under s346 of the Act to institute criminal proceedings in respect of the offences specified in that section.....	Error! Bookmark not defined.
	Commenting on a licence application	Error! Bookmark not defined.
	Factors that will not be relevant.....	Error! Bookmark not defined.
	Split Premises	Error! Bookmark not defined.
	Premises “ready for gambling”	Error! Bookmark not defined.
	Applications and plans	Error! Bookmark not defined.
	Tracks	Error! Bookmark not defined.
4.	How the Licensing Authority decides whether to grant or refuse an application ...	Error! Bookmark not defined.
	How the licensing committee decides what conditions to apply to premises licences.....	Error! Bookmark not defined.
	Determining whether to review a licence.....	Error! Bookmark not defined.
5.	<i>Relevant factors when considering applications and reviews</i>	<i>Error! Bookmark not defined.</i>
	Location of the premises	Error! Bookmark not defined.
	Gambling-related harm.....	Error! Bookmark not defined.
	Local risk assessments.....	Error! Bookmark not defined.
	Local Area Profile.....	Error! Bookmark not defined.
	How the premises will operate consistent with the licensing objectives	Error! Bookmark not defined.
	Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime:.....	Error! Bookmark not defined.
	Ensuring that gambling is conducted in a fair and open way	Error! Bookmark not defined.
	Protecting children and other vulnerable persons from being harmed or exploited by gambling	Error! Bookmark not defined.

	Expectations of operators: Staffing provision.....	Error! Bookmark not defined.
	Expectations of operators: Data gathering and sharing	Error! Bookmark not defined.
	Expectation of applicants: Staff Training and Knowledge.....	Error! Bookmark not defined.
	Expectation of applicants: Gaming machines / layouts.....	Error! Bookmark not defined.
6	<i>Premises-specific considerations</i>	<i>Error! Bookmark not defined.</i>
	Adult Gaming Centres.....	Error! Bookmark not defined.
	Casinos.....	Error! Bookmark not defined.
	'No Casinos' resolution	Error! Bookmark not defined.
	Bingo premises.....	Error! Bookmark not defined.
	Electronic bingo gaming machines	Error! Bookmark not defined.
	Gaming machines at bingo premises	Error! Bookmark not defined.
	'Entertainment' Bingo.....	Error! Bookmark not defined.
	Betting Premises	Error! Bookmark not defined.
	(Licensed) Family Entertainment Centres	Error! Bookmark not defined.
	Occasional use notices.....	Error! Bookmark not defined.
7	<i>Permits and other permissions</i>	<i>Error! Bookmark not defined.</i>
	Alcohol Licensed Premises Gaming Machine Permits.....	Error! Bookmark not defined.
	Prize Gaming Machine Permits	Error! Bookmark not defined.
	Unlicensed FECs (uFEC)	Error! Bookmark not defined.
	Small Society Lotteries.....	Error! Bookmark not defined.
8	<i>Appendix 1 –Responsible Authorities.....</i>	<i>66</i>
	Licensing Authority.....	66
	Environmental Health.....	66
	Greater Manchester Police	66
	HM Revenue & Customs	66
	Planning.....	66
	Gambling Commission.....	66
	The Fire Safety	
	Manager.....	66
	Bury Safeguarding Children	
	Board.....	67
	Public	
	Protection.....	67
	Public	
	Health.....	67
	Immigration.....	67
	Neighbouring	
	Authorities.....	68
9	<i>Appendix 2 – Template for data collection.....</i>	<i>Error! Bookmark not defined.</i>

10 Appendix 3 - GlossaryError! Bookmark not defined.

1. Chair of Licensing and Safety Committee

- 1.1 Gambling as in the other Greater Manchester Districts provides jobs and leisure activity. Whilst this is good for the economy harmful gambling is increasingly cited as a public health issue because of the related problems affecting individuals, families and communities. The harmful effects of gambling is an issue that has been recognised by all the Authorities within Greater Manchester.
- 1.2 This gambling policy sets out the principles previously agreed by all Greater Manchester Authorities and determines how we will apply these when considering gambling in Bury.
 - Developing our understanding of gambling related harms
 - Improving access to high quality treatment and support.
 - Supporting interventions to prevent gambling from becoming a harmful activity
 - Engaging with people and communities to co-design our work
- 1.3 The [Greater Manchester Gambling harm and reduction programme](#) reflects this collaboration across Greater Manchester. The aim is to prevent harm from arising and to ensure that the individuals, families and communities experiencing harm as a result of gambling have access to the right treatment and support.
- 1.4 The Greater Manchester model “doing things differently” means integrating revolves around people, places and their needs, focusing on prevention, developing new models of support and sharing information to design and deliver better services. Working across disciplines will provide the skills to understand gambling harm, recognise it and signpost specialists where required.
- 1.5 This Statement of Policy in relation to the Gambling functions that this Authority regulates sets out the approach that will be taken when dealing with permissions it grants and enforces thereafter.
- 1.6 It also identifies how the Authority will seek to promote the licensing objectives under the Act, namely: -
 - Preventing gambling from being a source of crime or disorder, being associated with crime and disorder or being used to support crime.
 - Ensuring gambling is conducted in a fair and open way.
 - Protecting children and other vulnerable people from being harmed or exploited by gambling.

2. Introduction

- 2.1 As the licensing authority, we are required to perform the following functions under the Gambling Act:
- 1) Be responsible for licensing premises where gambling activities are to take place by issuing premises licences
 - 2) Issue provisional statements where it is proposed that gambling activities will take place, but a premises is not yet ready for use
 - 3) Regulate members' clubs and miners' welfare institutes who wish to undertake certain gaming activities by issuing club gaming permits and/or club machine permits
 - 4) Issue club machine permits to commercial clubs
 - 5) Issue permits for unlicensed Family Entertainment Centres where Category D machines may be used
 - 6) Receive notifications from premises licensed for on-sales of alcohol for use of two or fewer Category C or D gaming machines
 - 7) Issue licensed premises gaming machine permits for premises licensed for on-sales of alcohol for use of two or more Category C or D machines
 - 8) Register small society lotteries
 - 9) Issue prize gaming permits
 - 10) Receive and endorse Temporary Use Notices for temporary use of premises for gambling
 - 11) Receive Occasional Use Notices for betting at tracks
- 2.2 Gambling is defined in the Act as either gaming, betting or taking part in a lottery
- 2.3 Gaming' means playing a game for the chance to win a prize.
- 2.4 Betting' means making or accepting a bet on:
- the outcome of a race, competition, or other event
 - the likelihood of anything occurring or not occurring
 - whether anything is true or not.
- 2.5 A Lottery' is where participants are involved in an arrangement where prizes are allocated wholly by a process of chance.
- 2.6 The responsibility for regulating gambling is shared between the Gambling Commission and local authorities. The Gambling Commission is responsible for issuing operating licences to organisations and individuals who provide facilities for gambling and personal licences to persons working in the gambling industry. The Commission takes the lead role on ensuring that gambling is conducted in a fair and open way through the administration and enforcement of operating and personal licence requirements. The Commission is also responsible for remote gambling activities such as facilities provided via the internet, television or radio.

2.7 We are also required to:

- Provide information to the Gambling Commission regarding details of licences issued
- Maintain a register of the permits and licences that are issued under the functions above.

2.8 The council has a responsibility under the Gambling Act 2005 to decide whether to grant or reject applications and in the case of premises licence applications to decide any conditions to apply where the decision is taken to grant. All decisions made by the licensing authority in relation to premises licences (and some other authorisations – see specific sections for details) are based on the Act, relevant guidance, Codes of Practice, our Gambling Policy and the three licensing objectives.

These objectives are:

- Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime
- Ensuring that gambling is conducted in a fair and open way
- Protecting children and other vulnerable persons from being harmed or exploited by gambling

2.9 In the case of premises licences (and some other authorisations – see specific sections for details), the licensing committee will permit gambling only so far as it is reasonably consistent with these three objectives.

Publication of this Policy

2.10 Licensing authorities have a requirement to develop, consult on, and publish a statement of licensing policy every three years with regards to the principles they propose to apply in exercising functions under the Gambling Act 2005.

2.11 The policy statement forms the licensing authority's mandate for managing local gambling provision and sets out how the licensing authority views the local risk environment and therefore its expectations in relation to operators with premises in the locality.

2.12 The authority is one of the 10 Metropolitan Districts of Greater Manchester. In Greater Manchester we have previously shared aim reducing gambling related harms, our approach focuses on preventing gambling harms from occurring, as well as improving how we support our residents who are already experiencing harms, either directly or as a result of someone else's gambling. The renewal of licensing policies presents an opportunity for local authorities to embed these principles.

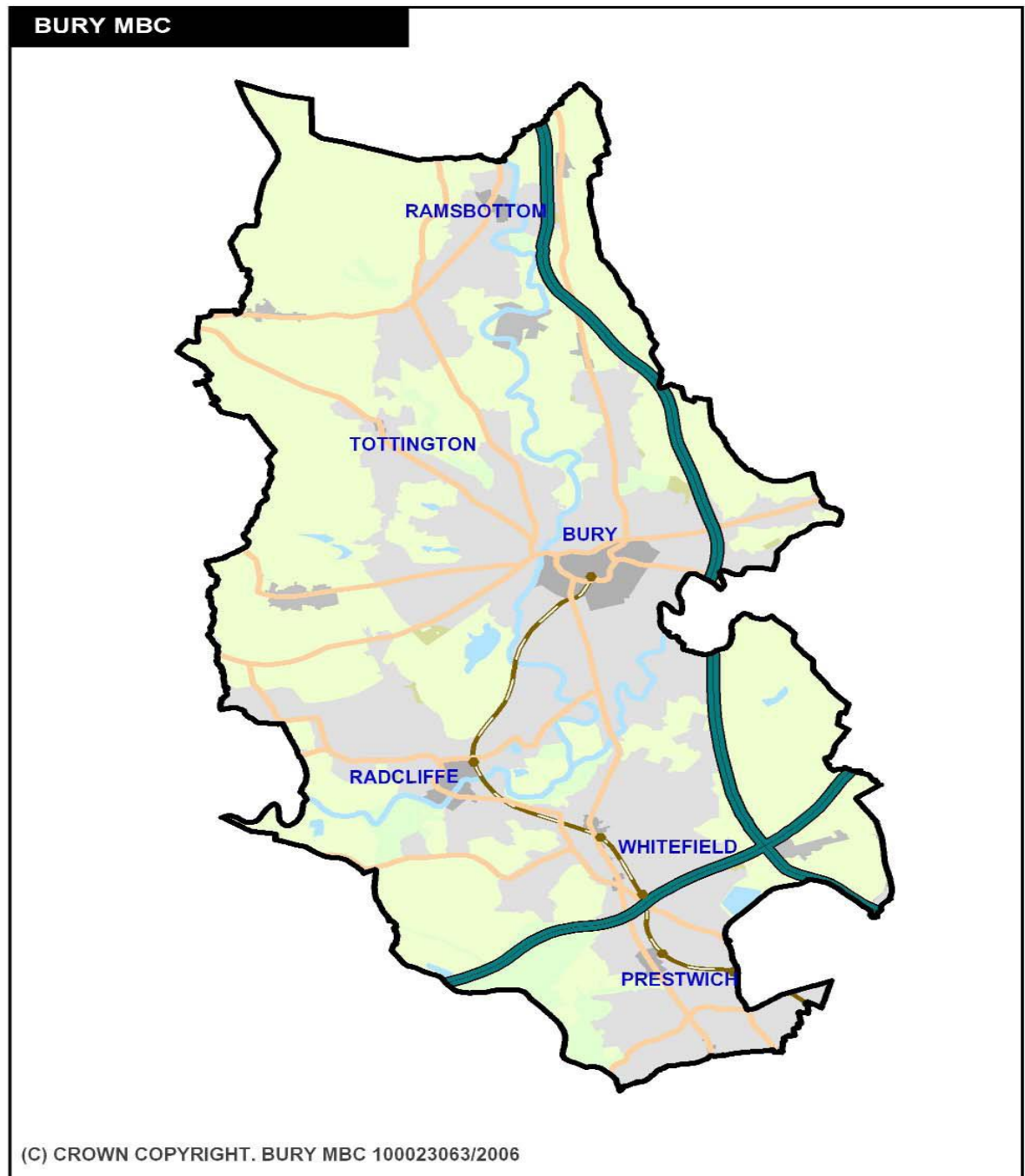
- 2.13 The following people and organisations have been consulted in preparing the statement:

British Beer & Pub Association	HM Customs & Excise
Gamblers Anonymous	
Greater Manchester Fire & Rescue Service	Chief Constable
The Lotteries Council	The Bingo Association
Association of British Bookmakers	Casino Operators
British Casino Association (BCA)	Responsibility in Gambling Trust
Gambling Commission	TOTE Ladbroke's Plc
William Hill	
Paul Deans Bookmakers Ltd	British Holiday and Home Parks Association
Club and Institute Union	
Society of Independent Brewers	Nobles Amusements
Leisure Link	Gala Coral Group Ltd
George Bet Centre's Ltd	Punch Taverns
Children's Safeguarding Board	Limelight Amusements
Salvation Army	Bury Housing Services
TRACC	Betfred
Holder's of existing licenses /registrations within the Borough of Bury	
Bury Council Planning, Environmental Health, Health & Safety,	
Pollution and Weights & Measures	
Representatives of Bury Faith Forum	

- 2.14 After the Authority have consulted on this Policy it will be finalised at a Licensing and Safety Committee held on 3 October 2024 and ratified, with or without amendments at a full Council meeting to be held on the 14 November 2024.

Description of the Area

Figure 1



2.15 Bury Council is one of the 10 Metropolitan Districts of Greater Manchester. With a population of 193,800 (as of 2024) it occupies an area of 9,919 hectares and consists of 6 towns of Ramsbottom, Tottington, Bury, Radcliffe, Whitefield and Prestwich.

2.16 Bury currently has 16 licensed premises distributed across the following wards, a reduction from the previous 1 licensed premises.

Figure 2.

Ward	Betting	Adult Gaming Centre	Bingo
East	3	3	0
Radcliffe East	1	0	0
Unsworth	1	0	0
St. Mary's	2	0	0
Ramsbottom	0	0	0
Redvales	1	0	0
Sedgley	2	0	0
Church	0	0	0
Besses	0	0	0
Radcliffe North	0	0	0
Holyrood	0	0	0
Elton	1	0	0
Moorside	0	0	0
North Manor	1	0	0
Pilkington Park	0	0	0
Radcliffe West	1	0	0
Tottington	0	0	0
Totals	13	3	0

3 General Principals

- 3.1 In making decisions on premises licences, the licensing authority shall aim to permit the use of premises for gambling in so far as it thinks it is:
- In accordance with any relevant code of practice issued by the Gambling Commission;
 - In accordance with any relevant guidance issued by the Gambling Commission;
 - Reasonably consistent with the licensing objectives; and
 - In accordance with the authority's statement of licensing policy
- 3.2 As the licensing authority, we will regulate gambling in the public interest, which will be reflected in this policy statement.
- 3.3 This policy statement does not undermine the right of any person to make representations on an application or to seek a review of a licence where provision has been made for them to do so.
- 3.4 This policy does not override anybody's right to make an application, make representations about an application, or apply for a review of a licence.

- 3.5 Each application will be considered on its merits in accordance with the requirements of the Gambling Act and without regard to demand.

Other regulatory regimes

- 3.6 The licensing authority will avoid duplication with other regulatory regimes, so far as possible. A range of general duties are imposed on the self-employed, employers and operators of gambling premises, both in respect of employees and of the general public, by legislation governing health and safety at work and fire safety. Therefore, such requirements do not need to be included in the policy statement.

Responsible Authorities

- 3.7 Responsible Authorities are generally public bodies that must be notified of all applications and who are entitled to make representations to the Council if they are relevant to one or more of the licensing objectives.
- 3.8 Section 157 of the Act defines those authorities. For this area they are: -
- The Gambling Commission
 - Greater Manchester Police
 - Greater Manchester Fire and Rescue
 - The Planning Authority
 - The authority which has functions in relation to pollution to the environment or harm to human health
 - Bury Safeguarding Board
 - HM Revenue and Customs
 - The Licensing Authority.
- 3.9 The contact details of all the Responsible Authorities are available are set out in **Appendix 1**.
- 3.10 The licensing authority has designated the Bury Safeguarding Board as the body that is competent to advise it about the protection of children from harm. The principles that have been used in making this designation is that the board is:
- responsible for the whole of the licensing authority's area
 - answerable to democratically elected persons

Public Health

- 3.11 While gambling can be an enjoyable activity, it is a source of harm for many. [1]
- 3.12 Research suggests that in a city-region like Greater Manchester there are approximately 39,000 people living with a gambling disorder, with a further 118,000 at risk, however we know that self-reported surveys underestimate true prevalence of harm given the unfortunate shame and stigma associated with gambling

disorder. For every person who gambles, it is estimated that between six and ten people are 'affected others' and experience similar harms. These may be dependents, parents, partners, friends, or colleagues.[2]

Area	Estimate of Adult Population 2016	Estimated number of problem gamblers	Estimated number of 'at risk' gamblers
Greater Manchester	2,148,660	38,676	118,176
Bolton	216,920	3,905	11,931
Bury	145,880	2,626	8,023
Manchester	416,480	7,497	22,906
Oldham	173,900	3,130	9,565
Rochdale	164,820	2,967	9,065
Salford	192,840	3,471	10,606
Stockport	227,920	4,103	12,536
Tameside	173,960	3,131	9,568
Trafford	179,920	3,239	9,896
Wigan	256,020	4,608	14,081

- 3.13 Anyone who gambles is vulnerable to harm. Men, younger adults (aged 18-34) and adults from a lower socioeconomic or black and minority ethnic backgrounds are more likely to be classified as gamblers experiencing some level of harm. Gambling related harms are often described at an individual level, however these harms have a wider impact on communities and society with costs to the UK, as a whole, estimated at being between £260m and £1.16bn.[3]
- 3.14 People living with, or at risk of developing, a gambling disorder may experience stress, anxiety and depression, financial losses, debts and exhibit compulsive behaviours, such as chasing losses. Gambling related harms may accrue over a long period of time or very quickly at a time of crisis, many harms have a lasting legacy beyond initial recovery from gambling disorder. Harms associated with gambling include poor mental health and wellbeing, relationship breakdown, neglect of other priorities in life, poor performance at work or school and criminal activity. It is estimated that for every day of the year, one person takes their own life as a result of gambling disorder.
- 3.15 Awareness of gambling harms as an emerging public health problem has increased in recent years, however Public Health are not a responsible authority under the Gambling Act 2005. Nonetheless, the licensing authority will consult the Director of Public Health on all premises licence applications and will advise the Director of Public Health to consider the use of the Gambling Commission's toolkit for public health and safeguarding:

- 3.16 Greater Manchester has a gambling harms reduction programme (which aims to reduce the harms caused by gambling to the population. Licence applicants and holders will be expected to show how they are actively protecting the local population from gambling harms with their processes and operations, and consider how the location, opening hours and promotion of their activities can minimize opportunities for harm to the vulnerable groups listed above.
- 3.17 The licensing authority recognises that local authority public health teams can offer insights from those impacted by gambling harms and offer contextual information about treatment and support in the local area and can add value to the licensing application process where there are concerns raised about risk of harm to vulnerable groups locally.
- 3.18 Greater Manchester's gambling harms reduction programme is listening to residents with lived experience of gambling and is commissioning its own research to better understand problem gambling in the region. As findings from this research emerge, licence holders will be expected to support the delivery of recommendations to help minimize gambling harms to the local populations.
- ¹ [*Citizens Advice \(2018\) An exploration of the causes and impacts of problem Gambling IPPR \(2016\) Cards on the Table: The cost to government associated with people who are problem gamblers in Britain, IPPR.*](#)
- ² [*Kenyon \(2017\) Problem Gambling in Leeds: Report to Leeds City Council. Leeds Beckett*](#)
- ³ [*Dinos, S. et al. \(2020\) 'Treatment Needs and Gap Analysis in Greater Britain', GambleAware p45*](#)

Gambling-related harm

- 3.19 Between 61 and 73 percent of British adults gamble to some extent each year. For the majority of these people, gambling is a harmless and sociable activity. However, between 0.4 and 1.1 percent of British adults are estimated to be 'problem gamblers' who experience harm as a consequence of their gambling. A further 4% are estimated to be 'at-risk gamblers' who may go on to become problem gamblers.[1]
- 3.20 Problem gambling has been defined as "gambling to a degree that compromises, disrupts or damages family, personal or recreational pursuits"[2]. Males are 5 times more likely than females to be problem gamblers. Problem gambling also varies by age with young people aged 16-24 the most likely to be affected. Problem gambling disproportionately affects people on low incomes and those from ethnic minorities. Individuals of Asian/Asian British heritage and Black/Black British heritage are more likely to be problem gamblers than people who identify as White/White British[3].
- 3.21 For problem gamblers, harms can include higher levels of physical and mental illness, debt problems, relationship breakdown and criminality. Problem gambling

is also associated with domestic violence and substance misuse. Harms from gambling affect far more people than just the problem gambler: it is estimated that for every harmful gambler, between 6 and 10 additional people are directly affected (such as friends, family or colleagues)[4]. Problem gambling also has a significant impact on public finances due to increased costs to the welfare, housing, health and criminal justice sectors. For these reasons, gambling-related harm is increasingly recognised as a public health issue.

^[1] *Institute for Public Policy and Research (2016). Cards on the table. The cost to government associated with people who are problem gamblers in Britain.*

^[2] *Lesieur, H. R. & Rosenthal, M. D. (1991). Pathological gambling: A review of the literature (prepared for the American Psychiatric Association Task Force on DSM-IV Committee on disorders of impulse control not elsewhere classified). Journal of Gambling Studies, 7 (1), 5-40.*

^[3] See 1 above.

^[4] *Local Government Association and Public Health England (2018). Tackling gambling related harm A whole council approach.*

Determining whether a person is an interested party in relation to a premises licence, or an application for or in respect of a premises licence

- 3.22 For the purposes of the Gambling Act, an ‘interested party’ is:
- a. Someone who lives sufficiently close to the premises to be likely to be affected by the gambling premises
 - b. Has business interests that might be affected by the authorised activities
 - c. Represents persons who satisfy paragraph (a) or (b)
- 3.23 Whether or not a person is an ‘interested party’ is ultimately the decision of the Licensing Authority which issues the licence or to which the application is made.
- 3.24 To determine who lives ‘sufficiently close to the premises to be likely to be affected by the ‘gambling premises’, we will consider the following on a case-by-case basis:
- The size of the gambling premises
 - The nature of the gambling premises
 - The distance of the premises from the address of the person making the representation
 - The potential impact of the premises (numbers of customers, routes likely to be taken by those visiting the premises)
 - The circumstances of the person who lives close to the premises. This is not their personal characteristics, but their interests which may be relevant to the distance from the premises e.g. ‘sufficiently close to be likely to be affected’ could have a different meaning for (a) a private resident (b) a residential school for children with truanting problems and (c) a residential hostel for vulnerable adults

- The 'catchment' area of the premises (i.e. how far people travel to visit it).
- 3.25 Having a 'business interest' will be given the widest possible interpretation and include community and voluntary groups, schools, charities, faith groups and medical practices. The licensing authority will consider the following factors relevant when determining whether a person's business interests may be affected:
- The size of the premises
 - The 'catchment' area of the premises (i.e. how far people travel to visit it)
 - Whether the person making the representation has business interests in the affected catchment
- 3.26 In so far as who represents persons who satisfy paragraphs (a) or (b), this would include for example:
- i. Residents' associations and tenants' associations
 - ii. Trade associations and trade unions
 - iii. Any other person with written permission from somebody who satisfies paragraph (i) or (ii)
 - iv. Local councillors and MPs

Exchange of information between the licensing authority and the Gambling Commission (s29 and s30 of GA2005), and the exchange of information between the licensing authority and other persons listed in Schedule 6 of the Act

- 3.27 The licensing authority may share application information received in the course of processing applications with the Gambling Commission, a constable or police force, an enforcement officer, another Licensing Authority, her Majesty's Commissioners of Customs & Excise, The Gambling Appeal Tribunal, The National Lottery Commission, The Secretary of State or Scottish Ministers.
- 3.28 We will abide by the Freedom of Information Act and the General Data Protection Regulation (GDPR) in its safeguarding/release of information or data.
- 3.29 In the context of the Gambling Act, we will retain only that information which relates to the processing of applications for licences, permits, permissions and representations. Applications and representations in respect of applications are both in the public domain and are therefore available on request and may be published as part of our web register. Personal addresses/contact numbers attached with representations may also be released. Information may also be shared with other Gambling Act regulators or other parties prescribed by the Secretary of State.
- 3.30 Licensing authorities have statutory duties to notify the Commission as well as the applicant and other responsible authorities of the grant/rejection of applications

(new, variations, transfers etc) as well as the revocation, surrender or lapse of a premises licence using the correct statutory forms.

- 3.31 We will inform the Gambling Commission without delay if:-
- The Licensing Authority receives information that causes it to question the suitability of the person holding/applying to hold an operating licence
 - There are persistent or serious disorder problems that an operator could or should do more to prevent, so that the Commission may consider the continuing suitability of the operator to hold an operating licence
 - If it comes to our attention that: alcohol-licensed premises or clubs or institutes are playing bingo during the course of a week which involves significant stakes and prizes and makes it possible that the £2,000 in seven days is being exceeded.
- 3.32 The licensing authority will act in accordance with the relevant legislation and guidance from the Commission and will adopt the principles of better regulation.

Functions of the licensing authority under Part 15 of the GA2005 with respect to the inspection of premises and the power under s346 of the Act to institute criminal proceedings in respect of the offences specified in that section

- 3.33 Our principal enforcement role under the Gambling Act is to ensure compliance with the conditions of the premises licence and legal requirements in respect of other permissions the licensing authority regulates. However, we will also ensure that any unlicensed premises which are operating illegally are dealt with appropriately to ensure compliance. Where appropriate, we will work with the Gambling Commission in our enforcement activity. The Council will adopt a risk-based inspection and enforcement programme, which will mean giving greater attention to high-risk premises and a lighter touch for low-risk premises. In all cases we will ensure our inspection and enforcement programme is operated in accordance with any codes of practice issued by the Gambling Commission, in accordance with the Government's Enforcement Concordat, the Compliance Code and Public Protection Enforcement Policy..
- 3.34 The Council will take account of the Gambling Commissions guidance document issued in February 2015 (or any subsequent amendments) 'Approach to Test Purchasing' when considering making test purchases at gambling premises. The Council will also follow its own policies and procedures regarding the use of underage test purchasers.
- 3.35 This licensing authority will be guided by the Gambling Commission's Guidance for local authorities and will endeavour to be:

Proportionate	regulators should only intervene when necessary: remedies should be appropriate to the risk posed, and costs identified and minimised
Accountable	regulators must be able to justify decisions, and be subject to public scrutiny
Consistent	rules and standards must be joined up and implemented fairly
Transparent	regulators should be open, and keep regulations simple and user friendly
Targeted	regulation should be focused on the problem, and minimise side effects

- 3.36 Where there is a Primary Authority scheme in place, the council will seek guidance from the Primary Authority before taking any enforcement action. At the time of the publication of this policy there were seven Primary Authority arrangements with host local authorities:

Operator	Primary Authority local authority
BACTA	Reading
Coral Racing	Milton Keynes
Ladbrokes	Milton Keynes
Paddy Power	Reading
William Hill	Reading
MOTO	Reading

- 3.37 Further information, including an index of all Primary Authority arrangements can be found at <https://www.gamblingcommission.gov.uk/authorities/guide/page/list-of-primary-authority-gambling-agreements>

Commenting on a licence application

- 3.38 If 'interested parties' (see below for definition) or 'responsible authorities' wish to comment on an application for a premises licence relating to the licensing objectives, they can make a 'representation'. The Licensing Authority can only consider representations if made by either an 'interested party' or 'responsible authority'.
- 3.39 A representation is a statement that outlines any comments that the party making the representation wants to be taken into consideration by the Licensing Authority when determining the application. In all cases representations will need to be 'relevant'. The only representations likely to be relevant are those that meet one or more of the following criteria:
- Relate to the licensing objectives
 - Relate to relevant matters in our gambling policy
 - Relate to relevant matters in the Gambling Commission's Guidance to Local Authorities

- Relate to relevant matters in the Gambling Commission's Codes of Practice
- Relate to the premises that are the subject of the application
- Are neither frivolous nor vexatious nor will certainly not influence the authority's determination of the application.

Factors that will not be relevant

- 3.40 Any objections to new premises or requests for a review should be based on the licensing objectives of the Act. Unlike the Licensing Act 2003, the Act does not include the prevention of public nuisance as a specific licensing objective.
- 3.41 The licensing authority will not take into account representations that are:
- repetitive, vexatious or frivolous
 - from a rival gambling business where the basis of the representation is unwanted competition
 - moral objections to gambling
 - concerned with expected demand for gambling
 - anonymous
- 3.42 Details of applications and representations referred to a licensing sub- Committee for determination will be published in reports that are made publicly available and placed on the council's website in accordance with the Local Government Act 1972 and the Freedom of Information Act 2000. Personal details will however be removed from representations in the final website version of reports.
- 3.43 Names and addresses of people making representations will be disclosed to applicants and only be withheld from publication on the grounds of personal safety where the licensing authority is specifically asked to do so.

Split Premises

- 3.44 The Licensing Authority will always give the closest consideration to whether a sub-division has created separate premises meriting a separate machine entitlement. The Authority will not automatically grant a licence for sub- divided premises even if the mandatory conditions are met, particularly where the Authority considers that this has been done in order to sidestep controls on the number of machines which can be provided in a single premise. The Authority will consider if the sub-division has harmed the licensing objective of protecting the vulnerable. The Authority may also take into account other relevant factors as they arise on a case-by-case basis.

Premises "ready for gambling"

- 3.45 A licence to use premises for gambling will only be issued in relation to premises:

- that the Authority can be satisfied are going to be ready to be used for gambling in the reasonably near future, consistent with the scale of building or alterations required before the premises are brought into use
 - where they are expected to be used for the gambling activity named on the licence.
- 3.46 If the construction of a premises is not yet complete, or if they need alteration, or if the applicant does not yet have a right to occupy them, then an application for a provisional statement should be made instead.
- 3.47 In deciding whether a premises licence can be granted where there are outstanding construction or alteration works at a premises, this authority will determine applications on their merits, applying a two-stage consideration process:
1. Whether the premises ought to be permitted to be used for gambling
 2. Whether appropriate conditions can be put in place to cater for the situation that the premises are not yet in the state in which they ought to be before gambling takes place.
- 3.48 Applicants should note that this Authority is entitled to decide that it is appropriate to grant a licence subject to conditions, but it is not obliged to grant such a licence.
- 3.49 When dealing with a premises licence application for finished buildings, the licensing authority will not take into account:
- whether those buildings have to comply with the necessary planning or building consents;
 - fire or health and safety risks.
- 3.50 Those matters should be dealt with under relevant planning control, building and other regulations, and must not form part of the consideration for the premises licence.
- 3.51 It is noted that s.210 of the Act prevents licensing authorities taking into account the likelihood of the proposal by the applicant obtaining planning or building consent when considering a premises licence application. Equally, the grant of a gambling premises licence does not prejudice or prevent any action that may be appropriate under the law relating to planning or building

Applications and plans

- 3.52 The Gambling Act (s51) requires applicants to submit plans of the premises with their application, in order to ensure that the Licensing Authority has the necessary information to make an informed judgement about whether the premises are fit for gambling. The plan will also be used for the Authority to plan future premises inspection activity.

- 3.53 It is the local authority's policy that it will expect applicants for new premises licences and variations to provide a plan showing the indicative layout of the plan including, but not limited to:
- Machines, specified by category
 - Staff counters
- 3.54 We consider that this information is appropriate, in conjunction with the premises' risk assessment, to effectively assess the provision of gambling facilities at the premises. Where this information is not provided, it is more likely that a representation will be made in order to enable the licensing authority to accurately assess the likely effect of granting the application relative to the LCCP and licensing objectives.
- 3.55 The premises plan in itself is only one means by which the licensing authority may seek reassurance that the requirements will be met. It may be that conditions attached to the premises licence regarding lines of sight between the counter and the gaming machines, staffing arrangements or security devices are a more effective method of doing so. Local circumstances and concerns and the layout of a particular premises may well determine what is most appropriate for an individual application.

Tracks

- 3.56 Plans for tracks do not need to be in a particular scale but should be drawn to scale and should be sufficiently detailed to include the information required by regulations. Some tracks may be situated on agricultural land where the perimeter is not defined by virtue of an outer wall or fence, such as point-to-point racetracks. In such instances, where an entry fee is levied, track premises licence holders may erect temporary structures to restrict access to premises, in the rare cases where the outer perimeter cannot be defined, it is likely that the track in question will not be specifically designed for the frequent holding of sporting events or races. In such cases betting facilities may be better provided through occasional use notices where the boundary premises do not need to be defined.
- 3.57 This authority appreciates that it is sometimes difficult to define the precise location of betting areas on tracks. The precise location of where betting facilities are provided is not required to be shown on track plans, both by virtue of the fact that betting is permitted anywhere on the premises and because of the difficulties associated with pinpointing exact locations for some types of track.
- 3.58 Applicants should provide sufficient information that this authority can satisfy itself that the plan indicates the main areas where betting might take place. For racecourses in particular, any betting areas subject to the "five times rule" (commonly known as betting rings) must be indicated on the plan. Determining Premises Licence

4. How the Licensing Authority decides whether to grant or refuse an application

- 4.1 Where we receive an application for a gambling premises licence, we will aim to permit the use of premises for gambling where it is considered:
- a) In accordance with any relevant code of practice issued by the Gambling Commission
 - b) In accordance with any relevant guidance issued by the Gambling Commission
 - c) Reasonably consistent with the licensing objectives (subject to a and b) and
 - d) In accordance with this policy (subject to a – c).
- 4.2 The Licensing Authority has no discretion to either grant or refuse premises licences in circumstances that would mean departing from the above e.g., the committee cannot reject applications on moral grounds.
- 4.3 Each case will be decided on its merits.
- 4.4 The Licensing Authority will not have regard to any demand issues for the premises.
- 4.5 Where an area has known high levels of organised crime the licensing authority will consider carefully whether gambling premises are suitable to be located there and whether conditions may be suitable such as the provision of door supervisors.
- 4.6 Rather than reject applications outright, wherever possible the Licensing Authority will look to work with gambling premises and tackle concerns with licence conditions that uphold the licensing objectives. However, where there are reasons that granting a licence would not be consistent with (a) - (d) above, the application will normally be refused.
- 4.7 In accordance with the Guidance from the Gambling Commission, we will circulate 'clear and comprehensive' reasons for any decision to all parties. We will also cite the extent to which decisions have been made in accordance with the Council's gambling policy and the Guidance from the Gambling Commission.

How the licensing committee decides what conditions to apply to premises licences

- 4.8 Premises Licences may be subject to any or all of the following:
- Conditions specified in the Gambling Act 2005
 - Conditions specified in the regulations issued by the Secretary of State
 - Conditions attached by Bury Council

- Council's Licensing and safety Committee following a hearing (where necessary).
- 4.9 With respect to conditions, licensing authorities are able to:
- Issue licences without modifying conditions set out in the Act and by the Secretary of State
 - Exclude default conditions
 - Attach conditions where it is believed to be appropriate
 - Conditions may be general in nature (i.e. they attach to all licences of a particular premises type e.g. all casinos) or they may be specific to a particular licence.
- 4.10 We will ensure that any conditions we impose are:
- Proportionate to the circumstances which they are seeking to address
 - Relevant to the need to make the proposed building suitable as a gambling facility
 - Directly related to the premises and the type of licence applied for
 - Fairly and reasonably related to the scale and type of premises
 - Reasonable in all other respects.
- 4.11 There are also conditions, which the licensing authority cannot attach to premises licences:
- Conditions on a premises licence which make it impossible to comply with an operating licence condition
 - Conditions relating to gaming machine categories, numbers, or method of operation
 - Conditions that require membership of a club or body. (The Gambling Act specifically removes the membership requirement for casino and bingo clubs and this provision prevents it being reinstated)
 - Conditions relating to stakes, fees, winnings or prizes
 - Conditions relating to demand for the premises.
- 4.12 Decisions about conditions will be taken on a case-by-case basis considering Gambling Commission guidance, Gambling Commission Codes of Practice, the Licensing Objectives and our policy.

Determining whether to review a licence

- 4.13 After a licence is granted, where the day-to-day operation of a gambling premises is not felt to be 'reasonably consistent with the licensing objectives', a review of the premises licence can be requested at any time.
- 4.13 A review may be initiated by the Licensing Authority or as a result of an application for review from an interested party or responsible authority. Where it is the

Licensing Authority that initiate the review, they may do this for a whole class of premises e.g. all Adult Gaming Centres or in relation to particular premises. The Licensing Authority can review a licence for any reason it thinks appropriate.

- 4.14 Where an application for review is received from an interested party or responsible authority, as a licensing authority we must decide whether to go ahead with the review. The application for review will be considered based on the following:
- Does the request raise issues other than those found under the Gambling Commission's Guidance, Codes of Practice, the Licensing Objectives or our gambling policy?
 - Is it irrelevant, frivolous or vexatious?
 - Is it so minor that the authority will certainly not wish to revoke or suspend the licence or remove, amend or attach conditions?
 - Is it substantially the same as a previous application for review relating to the same premises?
 - Is the application for review substantially the same as a representation made at the time the application for a premises licence was considered?
- 4.15 If the answer to ANY of the above questions is 'yes', the request for review may be rejected. The purpose of the review is to determine if the licensing committee should take any action in relation to the licence. If action is needed, the options are to either:
- Revoke the premises licence
 - Suspend the premises licence for a period not exceeding three months
 - Exclude a default condition imposed by the Secretary of State (relating to, for example, opening hours) or remove or amend such an exclusion
 - Add, remove or amend a licence condition previously imposed by the Licensing Authority
- 4.16 To decide what action, if any, needs to be taken following an application for review, the licensing committee will make its determination:
- In accordance with any relevant code of practice issued by the Gambling Commission
 - In accordance with relevant guidance issued by the Gambling Commission
 - In so far as it is reasonably consistent with the licensing objectives
 - In accordance with the authority's statement of licensing policy
- 4.17 The committee will also consider any relevant representations and information given at the hearing. Codes of practice and the guidance referred to above may be obtained from the Gambling Commission.

5. Relevant factors when considering applications and reviews

- 5.1 In considering applications for new gambling licences, variations to existing licences and licence reviews the licensing authority will consider the following matters:
- the location of the premises
 - the Local Area Profile
 - the Local Risk Assessment (LRA)
 - the views of responsible authorities
 - the views of interested parties
 - compliance history of current management
 - the hours of operation
 - the type of premises
 - the operation of the premises in accordance with the expectations of the licensing authority, as set out in this policy
 - the physical suitability of the premises
 - the levels of crime and disorder in the area
 - the level of deprivation and ill health in the area
- 5.2 The Licensing Authority believes that this list is not exhaustive and there may be other factors which may arise that could be considered relevant. The Licensing Authority will consider the relevance of any additional factors raised on a case-by-case basis.

Location of the premises

- 5.3 The location of the premises will be an important factor as it can impact on all three of the licensing objectives. The Licensing Authority will consider very carefully applications for premises licences that are located in close proximity to sensitive premises such as:
- Schools, including Bury College and universities
 - Parks, stations, other transport hubs and places where large numbers of school children might be expected
 - other premises licensed for gambling
 - premises licensed for alcohol
 - children's and vulnerable persons' centres and accommodation
 - youth and community centres
 - health and treatment centres
 - leisure centres used for sporting and similar activities by young persons and/or vulnerable persons
 - religious centres and public places of worship

- 5.4 The Licensing Authority expects each premises to produce and keep on the premises a local risk assessment, covering the areas set out in this policy.

Local risk assessments

- 5.5 Licensees are required to undertake a local risk assessment when applying for a new premises licence. Their risk assessment must also be updated:
- when applying for a variation of a premises licence
 - to take account of significant changes in local circumstances, including those identified in a licensing authority's policy statement
 - when there are significant changes at a licensee's premises that may affect their mitigation of local risks.
- 5.6 Licensees must assess the local risks to the licensing objectives posed by the provision of gambling facilities at each of their premises, and have policies, procedures and control measures to mitigate those risks. In undertaking their risk assessments, they must consider relevant matters identified in the licensing authority's policy statement.
- 5.7 In conducting their risk assessment, the Licensing Authority will expect operators to follow the general principles of risk assessment:
- 1) Identify hazards (think about what may cause harm using the information provided below as a guide and any other matters you consider relevant)
 - 2) Assess the risks (decide how likely it is that someone could be harmed and how serious it could be. This is assessing the level of risk). Decide:
 - i) Who might be harmed and how
 - ii) What you're already doing to control the risks
 - iii) What further action you need to take to control the risks
 - iv) Who needs to carry out the action
 - v) When the action is needed by
 - 3) Control the risks (Look at what you're already doing, and the controls you already have in place.) Ask yourself:
 - i) Can I get rid of the hazard altogether?
 - ii) If not, how can I control the risks so that harm is unlikely?
 - 4) Record your findings (record your significant findings), including:
 - i) the hazards (things that may cause harm)
 - ii) who might be harmed and how
 - iii) what you are doing to control the risks
 - 5) Review the controls. (You must review the controls you have put in place to make sure they are working.) You should also review them if:
 - i) they may no longer be effective
 - ii) Also consider a review if your workers have spotted any problems or there have been any accidents or near misses.

- iii) to take account of significant changes in local circumstances, including those identified in this policy statement
- iv) when there are significant changes at the premises that may affect your mitigation of local risks
- v) Update your risk assessment record with any changes you make.

5.8 The Licensing Authority considers the following as significant changes at the premises that may affect your mitigation of local risks:

- Staffing changes
- Layout of the premises
- Changes to gaming facilities provided

5.9 The Authority will expect the local risk assessment to consider the urban setting:

- The proximity of the premises to schools
- The commercial environment
- Factors affecting the footfall
- Whether the premises is in an area of deprivation
- Whether the premises is in an area subject to high levels of crime and/or disorder
- The ethnic profile of residents in the area.
- The demographics of the area in relation to vulnerable groups
- The location of services for children such as schools, playgrounds, toy shops, leisure centres and other areas where children will gather
- The range of facilities in the local area such as other gambling outlets, banks, post offices, refreshment and entertainment type facilities
- Known problems in the area such as problems arising from street drinkers, youths participating in anti-social behaviour, drug dealing activity, etc.
- The proximity of churches, mosques, temples or any other place of worship

5.10 The local risk assessment must show how vulnerable people, including people with gambling dependencies, are protected through:

- The training of staff in brief intervention when customers show signs of excessive gambling, the ability of staff to offer brief intervention and how the manning of premises affects this.
- Information held by the licensee regarding self-exclusions and incidences of underage gambling.
- Arrangements in place for local exchange of anonymised information regarding self-exclusion and gaming trends.
- Gaming trends that may mirror days for financial payments such as pay days or benefit payments.

- Arrangements for monitoring and dealing with underage people and vulnerable people, which may include:
 - dedicated and trained personnel
 - leaflets and posters
 - self-exclusion schemes
 - window displays and advertisements designed to not entice children and vulnerable people.
 - The provision of signage and documents relating to games rules, gambling care providers and other relevant information be provided in both English and the other prominent first language for that locality
 - The proximity of premises that may be frequented by vulnerable people such as hospitals, residential care homes, medical facilities, doctor surgeries, council community hubs, addiction clinics or help centres, places where alcohol or drug dependent people may congregate
- 5.11 The local risk assessment should show how children are to be protected:
- The proximity of institutions, places or areas where children and young people frequent such as schools, youth clubs, parks, playgrounds and entertainment venues such as bowling allies, cinemas, etc.
 - The proximity of place where children congregate such as bus stops, cafes, shops.
 - Areas that are prone to issues of youths participating in anti-social behaviour, including activities such as graffiti, tagging, underage drinking etc.
- 5.12 Other matters that the assessment will include as appropriate: -
- Details as to the location and coverage of working CCTV cameras, and how the system will be monitored.
 - The layout of the premises so that staff have an unobstructed view of people using the premises.
 - The number of staff that will be available on the premises at any one time. If at any time that number is one, confirm the supervisory and monitoring arrangements when that person is absent from the licensed area or distracted from supervising the premises and observing those people using the premises.
 - Where the application is for a betting premises licence, other than in respect of a track, the location and extent of any part of the premises which will be used to provide facilities for gambling in reliance on the licence.
- 5.13 Such information may be used to inform the decision the Authority makes about whether to grant the licence, to grant the licence with special conditions, or to refuse the application.

- 5.14 This policy does not preclude any application being made and each application will be decided on its merits, with the onus being upon the applicant to show how the concerns can be overcome.

Local Area Profile

- 5.15 The Greater Manchester Gambling Harms Reduction programme is listening to residents with lived experience of gambling and is commissioning its own research to better understand problem gambling in the region. As findings from this research emerge, license holders will be expected to support the delivery of recommendations to help minimize gambling harms to the local populations. This research and evidence will be available online at: <https://www.greatermanchester-ca.gov.uk/what-we-do/health/gambling/understanding-gambling-related-harms/> and should be referred to in Local Risk Assessments.

How the premises will operate consistent with the licensing objectives

- 5.16 We expect high standards from all gambling premises. Operators will be expected to demonstrate that they have given careful consideration to the licensing objectives and have appropriate measures in place to uphold them.
- 5.17 The following paragraphs indicate the physical and management factors that the licensing authority may take into account when considering applications for new, varied licence applications and reviews. These are not mandatory requirements but should be used as a guide to applicants and licensees as to the sort of arrangements that it should have in place and demonstrate these are in place through their bespoke risk assessment. Where an applicant or licensee can demonstrate that these factors are not relevant, or alternative arrangements are more appropriate, the licensing authority will take these into account.

Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime:

- 5.18 The Gambling Commission play a leading role in preventing gambling from being a source of crime, through maintaining rigorous procedures that aim to prevent criminals from providing facilities for gambling, or being associated with doing so, as a result of the operating licence procedure.
- 5.19 However, as a Licensing Authority, we will take into account any local considerations that may impact with regard to this licensing objective, particularly in respect to the location of the premises, to ensure the suitability of the gambling premises. When considering whether a disturbance was serious enough to constitute disorder, we will have regard to the individual merits of the situation including, but not limited to, whether police assistance was required and how threatening the behaviour was to those who could see or hear it. We acknowledge that the Gambling Commission highlights in its guidance to local authorities that

“disorder is intended to mean activity that is more serious and disruptive than mere nuisance”.

- 5.20 Whilst regulatory issues arising from the prevention of disorder are likely to focus almost exclusively on premises licensing, rather than on operating licences; if there are persistent or serious disorder problems that we consider an operator could or should do more to prevent, we will bring this to the attention of the Commission so that it can consider the continuing suitability of the operator to hold an operating licence.
- 5.21 Licensees and applicants will be expected to demonstrate that they have given careful consideration to preventing gambling from being a source of crime and disorder, being associated with crime or disorder or being used to support crime.
- 5.22 In addition to the need to consult a local Crime Reduction Officer, the operators of new premises/premises undergoing a refurbishment should also engage with the police’s architectural liaison unit at the design stage to ensure crime prevention and detection.
- 5.23 We encourage that premises liaise with their Neighbourhood Policing Team to develop relationships at a local level and promote effective communication and co-operation. Additionally, operators are expected to actively support and participate in any local business partnership schemes, where any such schemes are in operation, and where such schemes are reasonably consistent with the licensing objectives.
- 5.24 The measures to be considered should include:
- The arrangements in place to control access (preventing unauthorised access shall not be limited to the provision of supervisory personnel; other options may include, but are not limited to, time-lock or maglock entrances)
 - The opening hours
 - The provision of registered door supervisors*
 - The provision of CCTV
 - The number of staff on duty and effective staff training, especially in relation to lone working
 - The provision of toilet facilities
 - Prevention of antisocial behaviour associated with the premises, such as street drinking, litter, activity outside the premises including the management of clients leaving the premises
 - Adequate lighting inside and out (appropriate to the premises in question) to ensure against robbery and other covert activity.

* Only staff directly employed by Casinos and Bingo Clubs have an exemption from SIA registration. Where door supervisors are provided at these premises the

operator should ensure that any people employed in this capacity are fit and proper to carry out such duties. Possible ways to achieve this could be to carry out a criminal records (DBS) check on potential staff and for such personnel to have attended industry recognised training.

Ensuring that gambling is conducted in a fair and open way

5.25 Generally, this objective will be addressed by:

- The management of the gambling business (in conjunction with the Gambling Commission, who are responsible for issuing and enforcement of the operating licence).
- The personal licence holders proving their suitability and actions (which again is the responsibility of the Gambling Commission)

5.26 Where we suspect that gambling is not being conducted in a fair and open way, we will bring this to the attention of the Gambling Commission, for their further consideration, and work in partnership with their officers. In the case of those premises that do not hold an operating licence such as tracks, additional conditions may be required dependent on the risks outlined in the application.

Protecting children and other vulnerable persons from being harmed or exploited by gambling

5.27 The Gambling Act defines 'children' as those persons under 16 years of age and 'young persons' as those persons aged 16 or 17 years of age. The term 'vulnerable persons' is not defined and what constitutes harm or exploitation will have to be considered on a case-by-case basis.

5.28 Gambling-related harms are the adverse impacts from gambling on the health and wellbeing of individuals, families, communities and society. These harms are diverse, affecting resources, relationships and health, and may reflect an interplay between individual, family and community processes. The harmful effects from gambling may be short-lived but can persist, having longer-term and enduring consequences that can exacerbate existing inequalities.

5.29 Regard will be had to current evidence in relation to vulnerability to gambling-related harm. In 2015, Manchester City Council in partnership with Westminster Council commissioned research into this issue and published a report: Exploring area-based vulnerability to gambling-related harm: Who is vulnerable? Findings from a quick scoping review by Heather Wardle, Gambling and Place Research Hub, Geofutures 13th July 2015. Similarly, In 2016 Leeds City Council commissioned Leeds Beckett University to undertake research into Problem Gambling (Problem Gambling in Leeds; Kenyon, Ormerod, Parsons and Wardle, 2016) looking specifically at identifying groups of the society that could be considered (more) vulnerable to problem gambling:

- Younger people, including students
- Those who are unemployed and/or with constrained financial circumstances
- Those from minority ethnic groups
- Those under the influence of alcohol or drugs
- Problem gamblers seeking treatment
- Homeless people
- Those living in areas of greater deprivation
- Those with other mental health issues and substance abuse/misuse disorders
- Those with poorer intellectual functioning
- Custodial and non-custodial offenders

5.30 Licensees and applicants will be expected to demonstrate they have carefully considered how to protect children and vulnerable persons from harm and have adequate arrangements for preventing underage gambling on their premises. The measures that should be considered where appropriate are:

- The provision of CCTV
- Location of entrances
- Restricted opening and closing times to protect residents vulnerable to harm
- Supervision of entrances
- Controlled access to the premises by children under the age of 18
- Dealing with pupils who are truanting, and policies to address seasonal periods where children may more frequently attempt to gain access to premises and gamble such as pre and post school hours, half term and school holidays
- Design layout/lighting/fit out to not attract children or vulnerable persons having a nationally-recognised proof of age scheme – Think 21/25
- The provision of registered door supervisors
- Clear segregation between gaming and non-gaming areas in premises frequented by children
- The provision of adequate signage and notices
- Supervision of machine areas in premises, particularly areas to which children are admitted
- Controlled opening hours
- Effective self-barring schemes
- The provision of materials for GamCare, Betknowmore UK or similar, Citizens Advice Bureau information, local public and mental health and housing/homeless associations, printed in languages appropriate to the customer base.

- Advertising local support services in the area such as Beacon Counselling Trust or the NHS Gambling Clinic.
 - The number of staff on duty and effective staff training, especially in relation to the ability to effectively identify and engage with vulnerable persons, including primary intervention and escalation
 - A requirement that children must be accompanied by an adult (in premises where children are allowed)
 - Enhanced DBS checks of staff
 - Obscuring windows where appropriate and labelling premises so it is clear that they are gambling premises
 - Self-exclusion schemes
- 5.31 With reference to those persons with a mental impairment or mental health difficulties, operators would be well-advised to consult a suitable Mental Health Advisor and formulate a policy to protect this category of vulnerable person from being harmed or exploited by gambling
- 5.32 For multi-occupied premises consideration should be given to the arrangements for controlling access to children and the compatibility of the different uses. Separate and identifiable entrances may be required to ensure that people do not drift inadvertently into a gambling area.
- 5.33 Children are not permitted to use Category C or above machines and in premises where these machines are available and children are permitted on the premises the licensing authority will require:
- all Category C and above machines to be located in an area of the premises which is separated from the remainder of the premises by a physical barrier to prevent access other than through a designated entrance
 - adults only admitted to the area where these machines are located
 - adequate supervised access to the area where the machines are located
 - the area where these machines are located is arranged so that it can be observed by the staff or the licence holder
 - prominent notices displayed at the entrance to, and inside, any such areas there indicating that access to the area is prohibited to persons under 18

Expectations of operators: Staffing provision

- 5.34 Staff in licensed gambling premises are recognised as being subject to risk in the workplace from violence and verbal abuse, especially if working alone. In addition, lone workers may not be able to sufficiently serve and supervise the customers, identify and prevent young people from gambling, protect vulnerable persons, deal with customers who may be consuming alcohol and prevent the premises being used as a source of crime or supporting crime.

- 5.35 We expect premises management to recognise and address this as part of their management arrangements, especially at times where it has been identified that there is a spike in crimes around the premises.
- 5.36 We expect there to be an adequate number of staff and managers on the premises to cover key points throughout the day, especially where premises are close to schools/colleges/universities, pubs, bars, shopping centres and stadia.

Expectations of operators: Data gathering and sharing

- 5.37 Keeping track of the incidence and handling of problem gambling in Bury is a key part of promoting the licensing objectives. We expect all gambling premises to maintain a log and share this and other information with the Licensing Unit upon request.
- 5.38 Data that we consider should be recorded and shared includes (but is not exclusive to the below list). We would expect that all records including time and date along with a short description of the incident and action taken:
- 1) Customer interventions
 - 2) Cases where persons who have decided to voluntarily exclude themselves from the premises have tried to gain entry
 - 3) Mandatory exclusions needing enforcement
 - 4) Attempts to enter by those underage in a calendar month
 - 5) Attempts to enter by those underage in the company of adults
 - 6) Attempts to enter by those underage with complicit adults
 - 7) Incidents of 'at risk behaviour'
 - 8) Incidents of 'behaviour requiring immediate intervention'
- 5.39 We expect that this application will be provided to the licensing authority annually.
- 5.40 A template for this information to be provided is at Appendix 2.

Expectation of applicants: Staff Training and Knowledge

- 5.41 We expect all customer-facing and management staff in premises licensed under the Gambling Act 2005 to have sufficient knowledge to tackle risks associated with gambling and know how to promote responsible gambling. Amongst other elements, staff knowledge should include (where appropriate):
- 1) The importance of social responsibility (Premises may wish to seek an audit from GamCare in order to obtain a certificate of Social Responsibility)
 - 2) Causes and consequences of problem gambling
 - 3) Identifying and communicating with vulnerable persons: primary intervention and escalation, supported by high quality training given the challenging nature of these conversations.

- 4) Dealing with problem gamblers: exclusion (mandatory and voluntary) and escalating for advice/treatment including local treatment providers
 - 5) Refusal of entry (alcohol and drugs)
 - 6) Age verification procedures and need to return stakes/withdraw winnings if under age persons found gambling
 - 7) Importance and enforcement of time/spend limits
 - 8) The conditions of the licence
 - 9) Maintaining an incident log
 - 10) Offences under the Gambling Act
 - 11) Categories of gaming machines and the stakes and odds associated with each machine
 - 12) Types of gaming and the stakes and odds associated with each
 - 13) Ability to signpost customers to support services with respect to problem gambling, financial management, debt advice etc.
 - 14) Safe cash-handling/payment of winnings
 - 15) Identify forged ID and bar those using forged ID from the premises
 - 16) Knowledge of a problem gambling helpline number (for their own use as well as that of customers)
 - 17) The importance of not encouraging customers to:
 - (a) Increase the amount of money they have decided to gamble
 - (b) Enter into continuous gambling for a prolonged period
 - (c) Continue gambling when they have expressed a wish to stop
 - (d) Re-gamble winnings
 - (e) Chase losses.
- 5.42 Above and beyond this we expect managers to have an in-depth knowledge of all of the above and be able to support staff in ensuring the highest standards with regard to protecting children and other vulnerable persons from being harmed or exploited by gambling. In so far as training, we do not intend to duplicate any existing training requirement, such as may be required by the Gambling Commission's Code of Practice.

Expectation of applicants: Gaming machines / layouts

- 5.43 It is an operator's responsibility to ensure staff are able to effectively monitor gaming machine play for a number of reasons that are part of the operator's licence conditions. Age verification, customer interaction and self-exclusion policies all require operators to take into account the structure and layout of their gambling premises.
- 5.44 The Licence conditions and code of practice (LCCP) state: 'Facilities for gambling must only be offered in a manner which provides for appropriate supervision of those facilities by staff at all times'.

- 5.45 A screen or pod around a gaming machine, designed to increase the privacy of the player, could prevent staff in a gambling premises from effectively monitoring gaming machine play.
- 5.46 Operators will be expected to be able to evidence to the licensing authority how they have considered the risk to the licensing objectives and implemented effective controls, prior to the introduction of any new machine arrangements.
- 5.47 It will be important to consider the means by which gaming machines are supervised (e.g. line of sight to counter, effective CCTV, mirrors or floor staff) and consider whether that is appropriate for that premises.
- 5.48 Whether amendments to a premises amount to a 'material change' warranting an application to vary the premises licence under s.187 of the Gambling Act is a matter for local determination and the licensing authority will adopt a common-sense approach.

6. Premises-specific considerations

Adult Gaming Centres

- 6.1 Adult gaming centres (AGCs) are premises able to make category B, C and D gaming machines available to their customers. Persons operating an AGC must hold a gaming machines general operating licence from the Commission as well as a premises licence from the Council.
- 6.2 This licensing authority will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the authority that there will be sufficient measures to, for example, ensure that under 18 year olds do not have access to the premises.
- 6.3 Where gambling facilities are provided at premises as a supplementary activity to the main purpose of the premises, e.g. motorway service areas and shopping malls. The council will expect the gambling area to be clearly defined to ensure that customers are fully aware that they are making a choice to enter into the gambling premises and that the premises is adequately supervised at all times.

Casinos

- 6.4 Bury has no licensed casinos.
- 6.5 The Gambling Act states that a casino is an arrangement whereby people are given the opportunity to participate in one or more casino games whereby casino games are defined as a game of chance which is not equal chance gaming. This means that casino games offer the chance for multiple participants to take part in a game competing against the house or bank at different odds to their fellow players. Casinos can also provide equal chance gaming and gaming machines.

‘No Casinos’ resolution

- 6.6 This licensing authority has not passed a ‘no casino’ resolution under Section 166 of the Gambling Act 2005, but is aware that it has the power to do so. Should this licensing authority decide in the future to pass such a resolution, it will update this policy statement with details of that resolution. Any such decision will be made by the Full Council.

Bingo premises

- 6.7 The Gambling Act 2005 does not contain a definition of Bingo. It is to have its ordinary and natural meaning and the Act does stipulate that “bingo” means any version of that game, irrespective of how it is described. Two types of bingo may be offered:
- Cash bingo, where the stakes panel made up the cash prize that’s won; or
 - Prize bingo, where various forms of prizes is won, not directly relating to the stakes panel
- 6.8 Subject to the rules of individual operators, children and young people are allowed into bingo premises. However, they are not permitted to participate in the bingo and if category B or C machines are made available for use these must be separated from areas where children and young people are allowed.
- 6.9 Where category C or above machines are available in premises to which children are admitted then the council will ensure that:
- all such machines are located in an area of the premises separate from the remainder of the premises by a physical barrier which is effective to prevent access other than through a designated entrance. For this purpose a rope, floor markings or similar provision will not suffice and the council may insist on a permanent barrier of at least one metre high
 - only adults are admitted to the area where the machines are located
 - access to the area where the machines are located is supervised at all times
 - the area where the machines are located is arranged so that it can be observed by staff
 - at the entrance to, and inside any such area there are prominently displayed notices indicating that access to the area is prohibited to people under 18
 - children will not be admitted to bingo premises unless accompanied by an adult.
- 6.10 The Gambling Commission has provided Guidance for Licensing Authorities and Licence Conditions and Code of Practice which are applied to Operator’s Licences. The council will take this into consideration when determining licence applications for bingo premises.
- 6.11 Where certain measures are not already addressed by the mandatory/default conditions, the Gambling Commission Code of Practice or the applicant, the council may consider licence conditions to address such issues.

Electronic bingo gaming machines

- 6.12 Where a premises intends on providing electronic terminals to play bingo, we will expect operators (as part of their application) to provide a breakdown of the number of electronic bingo terminals that will be provided at the premises

Gaming machines at bingo premises

- 6.13 In addition to bingo, this premises licence will authorise the provision of a limited number of gaming machines in line with the provisions of the Act. Bingo premises licences authorise a maximum of 20% of the total number of gaming machines which are available for use on the premises categories B3 or B4.
- 6.14 Bingo facilities in bingo premises may not be offered between the hours of midnight and 9am. However, where there are substantive facilities during the default hours for bingo, there are no restrictions on access to gaming machines in bingo premises outside of the default hours.
- 6.15 The LCCP requires (Social Responsibility Code Provision 9) that gaming machines are only made available in combination with the named non-remote activity of the operating licence. So, unless a bingo premises operator offers substantive facilities for non-remote bingo it should not make gaming machines available for use on the premises in question.
- 6.16 As the licensing authority, we will need to satisfy ourselves that a premises applying for or licensed for bingo is operating or will operate in a manner which a customer would reasonably be expected to recognise as a premises licensed for the purposes of providing facilities for bingo. Equally, we must ensure that a premises licensed for the purposes of providing facilities for bingo is operating as such and is not merely a vehicle to offer higher stake and prize gaming machines.
- 6.17 Therefore, we will expect operators (as part of their application) to provide information on:
- any times they intend to provide gaming machines at any times that bingo facilities are not provided
 - how the premises will be recognised as a premises licensed for providing facilities for bingo
 - A breakdown of gaming machine numbers (by category)
- 6.18 The licensing authority is concerned that later opening hours will attract the more vulnerable, such as those who are intoxicated or who have gambling addictions. The licensing authority will expect applicants can demonstrate that robust measures will be in place to protect the vulnerable and the additional hours are not being sought to take advantage of the gaming machine entitlement.

- 6.19 The licensing authority will use their power to restrict the circumstances in which they are available for use when appropriate by way of conditions. When considering imposing conditions, the licensing authority will take into account, among other factors:
- the size and physical layout of the premises
 - the number of counter positions and staff on the premises
 - the ability of staff to monitor the use of machines by children, young persons under the age of 18 or vulnerable people
- 6.20 The licensing authority will not seek to limit the number of gambling machines by category as this entitled provision is defined in the Gambling Act. However, we will seek to ensure that the number and provision of gaming machines are only provided in a manner which a customer would reasonably be expected to recognise as a premises licensed for the purposes of providing facilities for bingo.
- 6.21 To contain the unavoidable risk to the licensing objectives associated with gaming machines, premises which offer machines must be appropriately supervised.
- 6.22 The licensing authority will information required from an applicant for a new premises or for a variation to an existing premises in order to satisfy themselves as to the matters set out at s153 of the Act. This includes the codes of practice and the Gambling Commission's guidance to licensing authorities.

'Entertainment' Bingo

- 6.23 A phenomenon over recent years has been the evolution of businesses, such as Bongo's Bingo, providing facilities for high turnover bingo (the aggregate stakes or prizes for bingo in any seven day period may exceed £2,000); typically providing equal chance gaming at pubs and nightclubs, in reliance on the alcohol licence held by the premises, and therefore doing so under the rules for exempt gaming.
- 6.24 We note that it is a condition of some such companies' operator's licence that they must notify both the Commission and the relevant LA at least 28 days before any event takes place in new premises, by providing a description of the event taking place, a copy of the premises contract and any amendment to the rules of the bingo.
- 6.25 We would encourage venues hosting such events to promote responsible gambling messaging at them.

Betting Premises

- 6.26 We encourage operators to participate in the Safebet Alliance in order to help ensure the highest standards for the safety and security of staff working at betting premises. Where an operator does not participate in the scheme, it is expected

that they can satisfactorily demonstrate the security measures they incorporate are adequate.

- 6.27 Licensed betting premises are only permitted to offer gambling facilities between 7am and 10pm, unless the licensing authority has granted a variation application to extend these hours. The licensing authority is concerned that later opening hours will attract the more vulnerable, such as those who are intoxicated or who have gambling addictions.
- 6.28 The licensing authority also has concerns that licensed betting premises operators may seek to extend the permitted hours for the primary purpose of making gaming machines available to customers for longer.
- 6.29 As a consequence, the licensing authority is unlikely to grant variation of hours' applications unless applicants can demonstrate that robust measures will be in place to protect the vulnerable and the additional hours are not being sought to take advantage of the gaming machine entitlement.
- 6.30 The licensing authority will use their power to restrict the number of betting machines (bet receipt terminals), their nature and the circumstances in which they are available for use when appropriate by way of conditions. When considering imposing conditions, the licensing authority will take into account, among other factors:
- the size and physical layout of the premises
 - the number of counter positions and staff on the premises
 - the ability of staff to monitor the use of machines by children, young persons under the age of 18 or vulnerable people
- 6.31 Betting machines - This licensing authority will, as per the Gambling Commission's Guidance, take into account the size of the premises, the number of counter positions available for person-to-person transactions, and the ability of staff to monitor the use of the machines by children and young persons (it is an offence for those under 18 to bet) or by vulnerable people, when considering the number/nature/circumstances of betting machines an operator wants to offer. It is noted that that children are not able to go into premises with the benefit of a Betting Premises Licence.

(Licensed) Family Entertainment Centres

- 6.32 The Act creates two classes of family entertainment centre (FEC). Licensed FEC's provide category C and D machines and require a premises licence. Unlicensed FEC's provide category D machines only are regulated through FEC gaming machine permits.
- 6.33 This licensing authority will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will

expect the applicant to satisfy the authority, for example, that there will be sufficient measures to ensure that under 18-year-olds do not have access to the adult only gaming machine areas. Operators should ensure that a proof of age scheme is in force.

- 6.34 This licensing authority will, as per the Gambling Commission's guidance, refer to the Commission's website to see any conditions that apply to operating licences covering the way in which the area containing the category C machines should be delineated. This licensing authority will also make itself aware of any mandatory or default conditions on these premises licences, when they have been published.

Occasional use notices

- 6.35 Occasional Use Notices (OUN) are designed to allow licensed betting operators to provide betting facilities at genuine sporting events, such as point-to point racecourses and golf courses for major competitions, within the boundaries of the identified venue on a specific date.
- 6.36 An OUN must be submitted for EACH day that the betting activity will be conducted on the premises. For example, four notices for four consecutive days of betting and not one notice covering the four days.
- 6.37 We will liaise with the Gambling Commission should we receive an OUN that does not relate to a genuine recognised sporting event to ensure that OUN's are not misused, for example, venues seeking to become tracks through a contrived sporting event, utilising OUNs to solely or primarily facilitate betting taking place on events occurring away from the identified venue.

7 Permits and other permissions

Alcohol Licensed Premises Gaming Machine Permits

- 7.1 Premises licensed to sell alcohol that have a bar and the alcohol is not ancillary to food for consumption on the premises, having more than two gaming machines, will need to apply for a permit and must also notify the Licensing Authority if they have one or two machines. In considering whether to grant a permit, the licensing authority will have regard to the licensing objectives, guidance issued by the Gambling Commission and any other relevant matters. Permits will not be granted to licensees who have failed to demonstrate compliance with the Gambling Commission's Code of Practice.
- 7.2 In addition to the requirements of the Gambling Commission's Code of Practice, the Licensing Authority expects applicants to:
- display adequate notices and signs, advertising the relevant age restrictions
 - position machines within view of the bar in order for staff to be able to monitor the machines for use by under age or misuse of the machines
 - challenge anyone suspected of being under age and refuse access
 - provide information leaflets and / or help-line numbers for organisations such as GamCare and Betknowmore UK.

Prize Gaming Machine Permits

- 7.3 Prize gaming premises will appeal to children and young persons and weight will be given to child protection issues. Therefore, the licensing authority will expect the applicant to demonstrate that they are suitable to hold a permit (i.e. if the

applicant has any convictions which would make them unsuitable to operate prize gaming) and the suitability of the premises.

- 7.4 The licensing authority expects applicants to set out the types of gaming machines that they intend to offer and be able to demonstrate that:
- they understand the limits to stakes and prizes that are set out in regulations
 - that the gaming offered is within the law
- 7.5 The Gambling Commission website gives advice on types of permits, conditions, stakes and prizes. See www.gamblingcommission.gov.uk

Unlicensed FECs (uFEC)

- 7.6 Unlicensed family entertainment centres (FEC's) will perhaps be most commonly located at places such as airports and at motorway service centres, and will cater for families, including unaccompanied children and young persons. Unlicensed FEC's will be able to offer only category D machines in reliance on a gaming machine permit.
- 7.7 Where a premises does not hold a premises licence but wishes to provide gaming machines, it may apply to the licensing authority for this permit. It should be noted that the applicant must show that the premises will be wholly or mainly used for making gaming machines available for use (Section 238). As a result, it is generally not permissible for such premises to correspond to an entire shopping centre, airport, motorway service station or similar. Typically, the machines would be in a designated, enclosed area.
- 7.8 Given that the premises is likely to appeal particularly to children and young persons, when considering applications for permits we will give weight to matters relating to protection of children from being harmed or exploited by gambling and are keen to ensure that staff supervision adequately reflects the level of risk to this group. Therefore, we will generally expect such risks to be addressed through effective:
- Staff supervision and training
 - Detailed plan
 - Social responsibility policies
 - Staff being easily identifiable
 - Clear signage
- 7.9 As part of an application for a uFEC, it is our policy that a plan for the uFEC must be submitted.

Small Society Lotteries

- 7.10 A lottery is small if the total value of tickets put on sale in a single lottery is £20,000 or less and the aggregate value of the tickets put on sale in a calendar year is £250,000 or less.
- 7.11 To be 'non-commercial' a society must be established and conducted:
- for charitable purposes,
 - for the purpose of enabling participation in, or supporting, sport, athletics or a cultural activity; or
 - for any other non-commercial purpose other than that of private gain.
- 7.12 This licensing authority will adopt a risk-based approach towards its enforcement responsibilities for small society lotteries. This authority considers that the following list, although not exclusive, could affect the risk status of the operator:
- Submission of late returns (returns must be submitted no later than three months after the date on which the lottery draw was held)
 - Submission of incomplete or incorrect returns
 - Breaches of the limits for small society lotteries
 - The eligibility of society as 'non-commercial'

8 Appendix 1 –Responsible Authorities

Licensing Authority

3 Knowsley Place, Duke Street,
Bury, BL9 0EJ

Environmental Health

3 Knowsley Place, Duke Street,
Bury, BL9 0EJ

Greater Manchester Police

Dunster Rd,
Bury BL9 0RD

HM Revenue & Customs

Excise Processing Teams, BX9 1GL

Planning

3 Knowsley Place, Duke Street,
Bury, BL9 0EJ

Gambling Commission

Victoria Square House, Victoria Square,
Birmingham, B2 4BP

The Fire Safety Manager

Greater Manchester Fire & Rescue Service

Bury Fire Station

Magdalene Road

Bury, BL9 0ES

Tel Number: 0161 253 0313

Email: P&PAdminTeamBuryOldham@manchester.gov.uk

Bury Safeguarding Children Board

18-20 St Mary's Place

Bury, BL9 0DZ

Tel Number: 0161 253 5705

Email: safeguardingteam@bury.gov.uk

Public Protection

Health & Safety, Pollution and Weights & Measures Sections

3 Knowsley Place

Duke Street

Bury, BL9 0EJ

Tel Number: 0161 253 5353

Emails:

Pollution and Health & Safety: commercial@bury.gov.uk

Weights and Measures: tradingstandards@bury.gov.uk

Public Health

3 Knowsley Place
Duke Street
Bury, BL90EJ
Email: publichealth@bury.gov.uk

Immigration

Alcohol Licensing Team

Lunar House
40 Wellesley Road
Croydon, CR9 2BY
Email: Alcohol@homeoffice.gsi.gov.uk

Neighbouring Authorities

Bolton 01204 333333
Blackburn 01254 585585
Rochdale 01706 647474
Rossendale 01706 217777
Salford Council **0161 793 2500**

10 Appendix 3 - Glossary

Term	Description
ATM	Auto teller machine or cash machine.
Betting	Betting is defined as making or accepting a bet on the outcome of a race, competition or other event or process or on the outcome of anything occurring or not occurring or on whether anything is or is not true. It is irrelevant if the event has already happened or not and likewise whether one person knows the outcome or not. (Spread betting is not included within this definition).
Betting Machines / Bet Receipt Terminal	Betting machines can be described as automated betting terminals where people can place bets on sporting events removing the need to queue up and place a bet over the counter.
Bingo	There are essentially two types of bingo: cash bingo, where the stakes paid make up the cash prizes that can be won and prize bingo, where various forms of prizes can be won, not directly related to the stakes paid.
Book	Running a 'book' is the act of quoting odds and accepting bets on an event. Hence the term 'Bookmaker'.
Casino games	A game of chance, which is not equal chance gaming. Casino games includes Roulette and black jack etc.
Chip	Casinos in the UK require you to use chips to denote money. They are usually purchased and exchanged at a cashier's booth.
Coin pusher or penny falls machine	A machine of the kind which is neither a money prize machine nor a non-money prize machine
Crane grab machine	A non-money prize machine in respect of which every prize which can be won consists of an individual physical object (such as a stuffed toy) won by a person's success in manipulating a device forming part of the machine so as to separate, and keep separate, one or more physical objects from a group of such objects.
Default condition	These are prescribed in regulations and will be attached to all classes of premises licence, unless excluded by the Authority.
Equal Chance Gaming	Gaming which does not involve playing or staking against a bank.
Fixed odds betting	If a gambler is able to establish what the return on a bet will be when it is placed, (and the activity is not 'gaming' see below), then it is likely to be betting at fixed odds.
Fixed Odds betting terminals (FOBTs)	FOBTs are a type of gaming machine which generally appear in licensed bookmakers. FOBTs have 'touch-screen' displays and look similar to quiz machines familiar in pubs and clubs. They normally offer a number of games, roulette being the most popular.
Gaming	Gaming can be defined as 'the playing of a game of chance for winnings in money or monies worth, whether any person playing the game is at risk of losing any money or monies worth or not'.

Term	Description
Gaming Machine	Any type of machine allowing any sort of gambling activity including betting on virtual events but not including home computers even though users can access online gaming websites.
Licensing Objectives	<p>The licensing objectives are three principal goals which form the basis of the Act. Stakeholders who have an interest in the Act need to try and promote these objectives. The licensing objectives are:</p> <ul style="list-style-type: none"> • Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime. • Ensuring that gambling is conducted in a fair and open way. • Protecting children and other vulnerable people from being harmed or exploited by gambling.
Lottery	A lottery generally refers to schemes under which prizes are distributed by chance among entrants who have given some form of value for their chance to take part. A lottery is defined as either a simple lottery or a complex lottery. A simple lottery is one where people are required to pay to participate and one or more prizes are allocated to one or more members of a class and the prizes are allocated by a process which relies wholly on chance. A complex lottery is where people are required to pay to participate and one or more members of a class and the prizes are allocated by a series of processes where the first of those processes relies wholly on chance. Prize means money, articles or services provided by the members of the class among whom the prize is allocated. (It should be noted that the National Lottery is not included in this definition of lottery and is regulated by the National Lottery Commission).
Money prize machine	A machine in respect of which every prize which can be won as a result of using the machine is a money prize.
Non-money prize machine	<p>A machine in respect of which every prize which can be won as a result of using the machine is a non-money prize. The winner of the prize is determined by:</p> <p>(i) the position in which the coin or token comes to rest after it has been inserted into the machine, together with the position of other coins or tokens which have previously been inserted into the machine to pay a charge for use, or</p> <p>(ii) if the insertion of a single coin to pay the charge for use enables the person using the machine to release one or more tokens within the machine, the position in which such tokens come to rest after being released, together with the position of other tokens which have previously been so released.</p>
Odds	The ratio to which a bet will be paid if the bet wins, e.g. 3-1 means for every £1 bet, a person would receive £3 of winnings.
Off-course betting operator	Off-course betting operators may, in addition to premises away from the track, operate self-contained betting premises within a track premises. Such self-contained premises will provide facilities for betting on both events taking place at the track (on-course betting), as well as other sporting events taking place away from the track (off-course betting). In essence such premises operate like a traditional high street bookmakers. They will however only normally operate on race days.

Term	Description
On-course betting operator	The on-course betting operator is one who comes onto on a track, temporarily, while races are taking place, and operates at the track side. On-course betting operators tend to offer betting only on the events taking place on the track that day (on-course betting).
Pool Betting	For the purposes of the Gambling Act, pool betting is made on terms that all or part of the winnings: 1) Shall be determined by reference to the aggregate of the stakes paid or agreed to be paid by the people betting 2) Shall be divided among the winners or 3) Shall or may be something other than money. For the purposes of the Gambling Act, pool betting is horse-race pool betting if it relates to horse-racing in Britain.
Regulations or Statutory instruments	Regulations are a form of law, often referred to as delegated or secondary legislation. They have the same binding legal effect as Acts and usually state rules that apply generally, rather than to specific people or things. However, regulations are not made by Parliament. Rather, they are made by people or bodies to whom Parliament has delegated the authority to make them, such as a minister or an administrative agency.
Representations	In the context of the Gambling Act representations are either positive statements of support or negative objections which are made in relation to a licensing application. Representations must be made in time, e.g. during a designated notice period.
Responsible authority (authorities)	Responsible authorities (RAs) are agencies which have been appointed by the Gambling Act or regulations to fulfil a designated role during the licensing process. RAs must be sent copies of all licensing applications and have the power to make representations as such applications. RAs also have the power to ask for licences to be reviewed.
Skill machine / Skill with prizes machine	The Act does not cover machines that give prizes as a result of the application of pure skill by players. A skill with prizes machine is one on which the winning of a prize is determined only by the player's skill – any element of chance imparted by the action of the machine would cause it to be a gaming machine. An example of a skill game would be trivia game machines, popular in pubs and clubs, which require the player to answer general knowledge questions to win cash prizes.
Spread betting	A form of investing which is more akin to betting, and can be applied either to sporting events or to the financial markets. Spread betting is regulated by the Financial Services Authority.
Stake	The amount pledged when taking part in gambling activity as either a bet, or deposit to the bank or house where the house could be a gaming machine.
Statement of principles document	A document prepared by the Authority which outlines the areas that applicants need to consider before applying for gaming permits.
Table gaming	Card games played in casinos.
Tote	"Tote" is short for Totaliser, a system introduced to Britain in 1929 to offer pool betting on racecourses.

Term	Description
Track	Tracks are sites (including horse tracks and dog tracks and stadia) where races or other sporting events take place

Classification	Item No.
Open / Closed	

Meeting:	Licensing & Safety Committee
Meeting date:	3 October 2024 - Licensing and Safety Committee 13 November 2024 – Full Council
Title of report:	Review of Gambling Policy - Statement of Principles
Report by:	Executive Director (Operations)
Decision Type:	Council
Ward(s) to which report relates	All

Executive Summary

The Gambling Act 2005 (Section 349) requires the Local Authority to review its Statement of Principles at least every three years. The statement can also be reviewed at any time during the three-year period, if any urgent matters were to arise. The existing Statement of Principles ceases to have effect on 31 January 2025.

The report contains the revised proposed Statement of Principles (attached at **Appendix 1**) and details the consultation process. Section 4 outlines the amendments to the statement following the responses to the consultation.

We have previously worked with our partners across Greater Manchester, which has resulted in the [Greater Manchester Gambling harm and reduction programme](#) being set up. The programme reflects this collaboration across Greater Manchester. The principles share our aims to prevent and reduce the negative impacts of gambling on individuals, families, and communities. The Statement of Principles appended to the report at **Appendix 1**.

The report contains the proposed Statement of Principles at **Appendix 1**.

Recommended Options

The proposed Statement of Principles, attached to the report at **Appendix 1**, can be accepted, amended or rejected. To comply with the statute, a revised Statement of Principles must be agreed by Council on 13 November 2024, for the proposed statement to be in place by 31 January 2025.

It is recommended that the proposed Statement of Principles is accepted without amendment. The statement has been widely consulted and any necessary amendments, as detailed in section 4 of the report, have been made.

Key considerations

This is a Council Function that is delegated to the Licensing and Safety Committee by the Council's Constitution.

Community impact / Contribution to the Bury 2030 Strategy

The introduction of the Greater Manchester led policy and resultant statement of principles will assist individuals in Bury for whom gambling has a negative impact. This will not only have a positive impact within the community, but it also contributes to the Bury 2030 strategy vision to give everyone an equal chance in life and the opportunity to be the very best they can be.

Equality Impact and considerations:

An Equality Impact Assessment has been undertaken and a copy is available on request.

Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows:

A public authority must, in the exercise of its functions, have due regard to the need to -

- a. eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;*
- b. advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;*
- c. foster good relations between persons who share a relevant protected characteristic and persons who do not share it.*

The public sector equality duty requires us to consider how we can positively contribute to the advancement of equality and good relations, and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services.

Assessment of Risk:

The following risks apply to the decision:

Risk / opportunity	Mitigation
Risk – If the Statement of Principles is not adopted then any decisions made by the council will not be lawful.	Statement of Principles produced for adoption.

Consultation:

A consultation commenced on 24 July 2024 until 4 September 2024. The Consultation was available on the Council's website and was sent to all current licence holders under the Gambling Act 2005.

Legal Implications:

The Council must comply with the Gambling Act 2005 and the guidance issued to Local Authorities which require the Council to have a Statement of Principles and to carry out a review of this policy at least every three years. Such a review has been carried out and the result of the review is that the policy has been amended. To comply with the legislation the Statement of Principles must be published by the 3 January 2025, (28 days) before the current Statement ceases to have effect on the 31 January 2025.

Financial Implications:

If the Authority does not have a revised statement in place by the 31 January 2025 it will not be able to fulfil its duties under the Act. The revenue budget includes provision for expenditure and income associated the gambling activities covered by the statement. The proposed changes to the statement are not anticipated to result in any significant change to resource requirements.

Report Author and Contact Details:

Mr M Bridge
Licensing Office
3 Knowsley Place
Duke Street
Bury
Telephone No: 0161 253 5209
Email: m.bridge@bury.gov.uk

Background papers:

Licensing and Safety Committee report and minute – 11 November 2021
Full Council – 24 November 2021

Please include a glossary of terms, abbreviations and acronyms used in this report.

1.0 Background

- 1.1 The Gambling Act 2005 requires the Authority to prepare and publish a Statement of Principles prior to carrying out functions under the Act. The Statement must be reviewed at least every three years. The current Statement of Principles ceases to have effect on 31 January 2025.
- 1.2 The Act is based on the promotion of three licensing objectives:
- a) preventing gambling from being a source of crime and disorder
 - b) ensuring that gambling is conducted in a fair and open way and
 - c) protecting children and other vulnerable persons from being harmed or exploited by gambling
- 1.3 The Act provides that Authorities should aim to permit gambling in so far as they think it is:
- a) in accordance with issued codes of practice;
 - b) in accordance with guidance issued by the Gambling Commission;
 - c) reasonably consistent with the licensing objectives; and
 - d) in accordance with their Policy Statement
- 1.4 In preparing the proposed Statement of Principles the Council has had regard to codes of practice guidance issued by the Gambling Commission.
- 1.5 In relation to this review, we previously worked with our partners across Greater Manchester with a shared aim to prevent and reduce the negative impacts of gambling on individuals, families and communities. As part of our innovative public service reform and population health agenda we are working with our partners to ensure that gambling is a safe and enjoyable activity for all those who choose to take part.
- Our priorities are:
- Developing our understanding of gambling related harms
 - High quality treatment and support
 - Supporting interventions to prevent gambling from becoming a harmful activity
 - Engaging with people and communities to co-design our work
- 1.6 The [Greater Manchester Gambling harm and reduction programme](#) reflects the collaboration across the Greater Manchester combined Authorities. The aim is to prevent harm from arising and to ensure that the individuals, families and communities experiencing harm as a result of gambling have access to the right treatment and support.
- 1.7 The proposed Statement of Principles (attached at **Appendix 1**).

2.0 Statement of Principles

- 2.1 The proposed document refers to the Greater Manchester harm and reduction programme and its aims.
- 2.2 The proposed document contains the relevant legislation and show how, as a Council we will deal with applications.
- 2.3 The geographical information currently in the Executive Summary is now contained in section 2 of the proposed statement. Wording and maps have been condensed and simplified to make the document easier to read.
- 2.4 The proposed document contains additional information, which can be seen in section 3 General Principles – Public Health (3.11-3.21) of the proposed statement. Whilst Public Health is not a 'responsible authority', within the legislation, it is recognised that Public Health offer insights into the impact of gambling in their respective local areas. As such the proposed statement of principles advises that Public Health will be consulted on all premise licence applications.

3.0 Consultation

- 3.1 The Act requires consultation with a number of statutory defined consultees as detailed in 2.13 and 3.7 of Appendix 1. Public Health are one of the defined consultees.
- 3.2 The consultation commenced on 24 July 2024 and asked for comments to be received by 4 September 2024. The Consultation has also been made available on the Council's website and has been sent to all current licence holders under the Gambling Act 2005.
- 3.3 From 26 July to 4 October 2023, Department of Culture Media and Sport conducted a public consultation on these measures. Following analysis of the evidence submitted, the government intends to implement the following measures:
 - **Relaxation on casino rules:** allowing 1968 Act casinos to increase the number of their gaming machines to 80 if they meet the size requirements of a Small 2005 Act casino and allowing smaller 1968 Act casinos more than 20 machines, on a pro rata basis commensurate to their size, and permitting betting in all casinos.
 - **Machines in arcades and bingo halls:** allowing a 2:1 ratio of Category B to Category C and D gaming machines in arcades and bingo halls, implemented on a device type basis.
 - **Cashless payments on gaming machines:** removing the prohibition on the direct use of debit cards on gaming machines, subject to the introduction of appropriate player protection measures.
 - **Introduction of a legal age limit of 18 for certain gaming machines:** protecting children and young people by banning anyone under the age of 18 from playing low stake Category D slot-style machines that pay out cash.

- **Licensing authority fees:** increasing the maximum chargeable premises licensing fees by 15%.

Central Government have not yet given any response to the consultation undertaken by the Department of Culture Media and Sport. This will be included in the Consultation conducted by the Licensing Service. No response has been received from Central Government at the time of writing the report.

4.0 Responses to the Consultation

- 4.1 The Licensing Service have received one response from the Public Health Department. The response is contained at Appendix 2.

5.0 Conclusion

- 5.1 The current Statement of Principles, which has been in existence for three years, has, to date, not been challenged either formally or informally.
- 5.2 The Licensing Service has received one response to the consultation relating to the proposed Statement of principles.
- 5.3 A policy statement can be reviewed at any time during the three-year cycle to take account of emerging issues.
- 5.4 The Authority is required to have a Statement of Principles and it must be published prior to the 03 January 2025 (28 days prior to the current statement expiry) otherwise the Council will be acting unlawfully.
- 5.5 For the Statement of Principles to be agreed by that date it will need to be placed before Council at the 13 November 2024 meeting if a special Council meeting is to be avoided.

Appendix 1 Proposed Statement of Principles 2024-2027



Statement of
Principles - Gamblin

Appendix 2 – Public Health Representation

We as Bury Public Health acknowledge the significant Public Health – Gambling Harm reduction emphasis within the proposed revised document, dated 2024-2027.

Central Government's policy changes referenced in the document also build on an ethos of reducing inequalities caused by gambling in Bury and the mention of neighbourhood's specific data being used to inform gambling licencing decisions is refreshing!

We at Public Health will build on the document and support its reach via Bury JSNA and the inclusion of gambling sites in a planning matrix that will help support local licencing decisions in partnership with a range of partners and stakeholders.

Minutes of: LICENSING AND SAFETY COMMITTEE

Date of Meeting: 3rd October 2024

Present: Councillor G McGill (in the Chair)
Councillors, A Booth, N Bayley, R Brown, J Hook, B Ibrahim,
G Marsden and L Ryder.

Also in attendance: M Bridge- Licensing Unit Manager
M Cunliffe – Democratic Services
R Thorpe– Legal Advisor
C Smith- Head of Public Protection

Public Attendance: No members of the public were present at the meeting.

REVIEW OF GAMBLING POLICY - STATEMENT OF PRINCIPLES

The Executive Director (Operations) submitted a report informing the Committee that the Gambling Act 2005 (Section 349) required the Local Authority to review its Statement of Principles at least every three years. The statement can also be reviewed at any time during the three-year period, if any urgent matters were to arise. The existing Statement of Principles ceases to have effect on the 31st January 2025.

The report attached to the agenda pack contained the revised proposed Statement of Principles (attached at Appendix 1) and detailed the consultation process. Section 4 outlined the amendments to the statement following the responses to the consultation.

The Council have previously worked with partners across Greater Manchester, which had resulted in the Greater Manchester Gambling harm and reduction programme being set up. The programme reflects this collaboration across Greater Manchester. The principles share our aims to prevent and reduce the negative impacts of gambling on individuals, families, and communities.

The Licensing Service had received one response from the Public Health Department. The response was contained at appendix 2 of the agenda pack.

The current Statement of Principles, had been in existence for three years, and has, to date, not been challenged either formally or informally.

Delegated decision:

It was agreed by the Licensing and Safety Committee that the proposed Statement of Principles, attached to the report at Appendix 1, be accepted without amendment.

The statement had been widely consulted and any necessary amendments, as detailed in section 4 of the report, had been made. To comply with the statute, a revised Statement of Principles must be agreed by Council on the 13th November 2024, for the proposed statement to be in place by the 31st January 2025.

This page is intentionally left blank

Classification: Open	Decision Type: Non-Key
--------------------------------	----------------------------------

Report to:	Cabinet	Date: 06 November 2024
Subject:	Review of the Council's Delivery Model and Voluntary Exits Approvals	
Report of	Cabinet Member for HR & Corporate Affairs	

Summary

The Council is managing a very challenging budget situation. To support the development of savings options for 2024/25, the Council's standing Voluntary Exits Policy was highlighted to staff. This report seeks approval for those applications which must be constitutionally approved by the Cabinet and/or where costs exceed £100,000 and must therefore be approved by Council.

Recommendation(s)

Cabinet is asked to:

1. Agree the deletion of the post of Assistant Director (Operations) with effect from 31 October 2025 and the departure of the current postholder via Voluntary Early Retirement.
2. Agree the deletion of the post of Joint Head of Communications, Engagement & Marketing with effect from 1 April 2025 and the departure of the current postholder via Voluntary Severance.
3. Recommend to Council that the Voluntary Early Retirement of the Group Engineer (Street Lighting & Operations) is approved.
4. Recommend to Council that the Voluntary Early Retirement of the Head of Homelessness & Housing Options is approved.
5. Thank the Assistant Director (Operations), Joint Head of Communications, Engagement & Marketing, Group Engineer (Street Lighting & Operations) and Head of Homelessness & Housing respectively for their contribution to the Council and people of Bury over their time with the Authority.

Reasons for recommendation(s)

The proposals in this report make a budget saving which will support the council's financial position in 2024/25.

Alternative options considered and rejected

None.

Report Author and Contact Details:

Name: Lynne Ridsdale
Position: Chief Executive
& Place Based Lead
E-mail: l.ridsdale@bury.gov.uk

Name: Sam McVaigh
Position: Director of People and Inclusion
Department: Corporate Core
E-mail: s.mcvaigh@bury.gov.uk

1. **Background**

- 1.1 The Council is facing a challenging budget situation with a financial deficit of circa. £30m to manage over the next three years. In support of budget savings, staff have been reminded of the Council's standing Voluntary Exits Policy, in particular senior managers, on the basis that approved organisation design principles allow for increases in spans of management control in many service areas.
- 1.2 The corporate organisation design principles were approved in 2021, as part of the corporate transformation strategy. The principles define a "6x6" organisation structure as the norm, i.e. a maximum of six tiers of staff with minimum management spans of control of six direct reports and a maximum of ten. Significant progress has been made in the implementation of this structure, including through the integration of the Finance and Corporate Core departments; restructures within the Children and Young People's department and the integration of housing services. Whilst the vast majority of the organisation is aligned with these principles in terms of tiers, overall ratios still, however, indicate the opportunity for some further efficiencies in relation to spans, particularly at management level.
- 1.3 This report seeks approval for the voluntary exits which may be supported but require Cabinet and/or Council approval to progress.

2. **Voluntary Exits**

- 2.1 The Council has a standing Voluntary Exits Policy which brings together the various mechanisms for employees exiting the organisation through Voluntary Early Retirement, Flexible Retirement and Voluntary Severance. The policy sets out clear financial and operational criteria for the consideration of applications.
- 2.2 In considering applications Executive Directors are asked to:
Take a rounded view considering, for example, the following:
 - *Whether there is any detrimental effect on service delivery*
 - *If there is available alternative work at the lower grade (if stepping down is requested)*
 - *That the arrangement is fair and equitable to other team members*

- *If it may help to avoid redundancies and the associated strain on pension fund costs and redundancy payment costs*
- *If it enables the transfer of skills/knowledge*
- *If it would be advantageous to the employee's wellbeing and the service.*

- 2.2 The majority of exits are covered by a lump sum voluntary severance payment but, for staff age 55 or over, the Voluntary Early retirement (VER) provisions of the policy apply and pension release is also triggered contractually, as follows:

Members of the Local Government Pension Scheme (LGPS) aged 55 or over who have 2 or more year's membership can apply to draw voluntary early retirement benefits in cases of the efficiency of the service or redundancy with no added years but no actuarial reduction.

Applications must result in a financial saving to the Council which must be demonstrated in the Business Case. All associated costs including severance payment and capital costs must be paid back in 3 years.

- 2.3 The cost of all severance payments must be funded directly by the Department in-year; the capital cost related to the early release of pension benefits is funded from the allocated sum held centrally with the Greater Manchester Pension Fund (GMPF). This sum is allocated annually with any underspend rolled forward for three years.
- 2.4 In the majority of cases, supported applications may be approved by the Cabinet Member for HR and Corporate Affairs. However, in line with the Council's Constitution and the Localism Act respectively, applications concerning staff at Deputy Chief Officer level or above must be approved by the Council's Cabinet and those with exit costs exceeding £100,000 must be agreed by Council. Four such applications are presented below for consideration.

2.5 Assistant Director (Operations)

- 2.5.1 This post is a Deputy Chief Officer and one of two Assistant Directors within the Operations Department (graded at Chief Officer Band E) providing leadership to the Commercial Services, Engineers & StreetScene, Waste & Transport and Wellness Services. The proposal is to agree to the postholder's VER, provisionally with effect from 31 October 2025. The extended leave date accounts for the need for a significant handover period and transition to new operating arrangements.
- 2.5.2 The intention is that the Assistant Director role is disestablished upon the postholder's departure with the existing four Heads of Service taking on the strategic responsibilities of the post amongst them and reporting directly to the Executive Director (Operations).
- 2.5.3 Agreeing the postholder's VER and deletion of the post will generate savings of £110,557 (net of required funding to reconfigure the structure at Head of

Service level). In accordance with the Voluntary Exits Policy the costs associated with release are to be 'paid back' within three years. This criterion is met through the above proposal.

2.5.4 The postholder has over 46 years' service with Bury in several roles. He began his career as an Architectural Technician and later played a central role in the regeneration and development of Bury's parks and countryside towards achieving Green Flag status and leading successful Bury in Bloom campaigns. He has also played a crucial role in the development of the wider leisure and wellness offer. Over the years, he has secured multi million pounds of external investment in outdoor spaces, play areas and sports facilities. He makes a professional point of always being available for advice to officers, elected members and residents, including managing out of hours Muslim burials and supporting the delivery of high profile and hugely successful events such as the Bury 10k, Tour of Britain and the Olympic torch relay through Bury. The postholder would always be the first to say that any success is down to the dedicated council teams and volunteers involved.

2.5.5 Members are asked to agree the deletion of the post of Assistant Director (Operations) at the point of the postholder's departure.

2.6 Joint Head of Communications, Marketing & Engagement

2.6.1 This post is a Deputy Chief Officer and provides leadership to the communication, engagement and marketing services for the Council and Bury Locality on behalf of NHS Greater Manchester. The post is funded equally by the Council and NHS Greater Manchester.

2.6.2 The Council is presently reviewing its communications strategy and delivery arrangements, which provides an opportunity to agree to the postholder's Voluntary Severance request with effect from 1 April 2025

2.6.3 There is a requirement through the Voluntary Exits policy that the costs associated with release are 'paid back' within three years. The minimum annual saving here will be £10,052 through a reduction in seniority of any new role reflective of changes in responsibility and accountability, including the recent transfer of community engagement away from this post. 50% of this saving relates to the Council element of the role meeting the 'pay back' requirements.

2.6.4 The postholder has managed the Council and NHS Greater Manchester communications and customer services strategy and delivery over the past five years in a challenging context, including throughout the pandemic.

2.8.5 Members are asked to agree the deletion of the post of Joint Head of Communications, Marketing & Engagement and to determine new arrangements at that point, in consultation with NHS GM.

2.7 Group Engineer (Street Lighting & Operations)

- 2.7.1 This post (Grade 16) provides professional leadership to the operation of street lighting in Bury. The proposal is to agree the postholder's Voluntary Early Retirement with effect from 12 February 2025.
- 2.7.2 The total budget for the post is £66,077 and the proposal is to retain an element of this budget (£26,000) to enable a revision of roles within the StreetScene function to ensure delivery is not impacted. This will also allow for an Apprentice role to be created to support continuity and workforce planning within the team.
- 2.7.3 The total costs of agreeing the release of this postholder are £103,044 (£28,093 severance and £75,044 capital cost related to the early release of pension benefits). Agreeing the postholders VER and deletion of the post will generate savings of £40,077 (net of required funding to reconfigure the structure within the Street Lighting function). There is a requirement through the Voluntary Exits Policy that the costs associated with release are 'paid back' within three years and this criterion is met through the above proposal.
- 2.7.4 The postholder has over 37 years' service with Bury and has contributed to the Council through both his work in Street Lighting and as a Trade Unionist and advocate for Disability inclusion.
- 2.7.5 Members are asked to commend the proposed VER for the Group Engineer (Street Lighting & Operations) to Council for approval.

2.8 Head of Homelessness & Housing Options

- 2.8.1 This post (SM2) provides professional leadership to the Council's Homelessness and Housing Allocations function. The proposal is to agree the postholders Voluntary Early Retirement with effect from 1 February 2025.
- 2.8.2 The total budget for the post is £78,445 and the proposal is to retain an element of this budget (£16,000) to enable a revised management arrangement for Homelessness and Housing Options which seeks to take the opportunity of the transfer of the Council's landlord function in-house to better integrate these functions.
- 2.8.3 The total costs of agreeing the release of this postholder are £188,756 (£10,320 severance and £178,436 capital cost related to the early release of pension benefits). Agreeing the postholders VER and deletion of the post will generate savings of £63,445 (net of required funding to reconfigure the structure within the Homelessness and Housing Options function). There is a requirement through the Voluntary Exits policy that the costs associated with release are 'paid back' within three years. This saving will realise £190,335 payback in three years.
- 2.8.4 The postholder has over 7 years service with Bury and over 30 years' experience across the local government and housing sector. He has contributed significantly to the transformation of the homelessness function in Bury during his time at the Council.

2.8.5 Members are asked to commend the proposed VER for the Head of Homelessness and Housing Options to Council for approval.

3. Conclusion

3.1 The above proposals support the delivery of the Council's budget strategy for 2025/26 through the generation of a total of £219k in savings. It is important to recognise that, through these changes, the Authority will lose significant skill and expertise. Clear handover and transition arrangements will therefore be critical and are factored into the leave dates proposed. Members are also asked to recognise the postholder's contributions to the borough and public service more broadly.

Links with the Corporate Priorities:

These proposals seek to support the Council in ensuring it has the right structure and capacity in place to deliver against the Corporate Plan and LET'S Do It Strategy going forwards.

Equality Impact and Considerations:

The proposals do not affect Council policy and are delivered within the scope of the agreed Voluntary Exits Policy which has been subject to a full Equality Impact Assessment.

Environmental Impact and Considerations:

No negative impacts identified.

Assessment and Mitigation of Risk:

Risk / opportunity	Mitigation
The proposed changes remove capacity and experience necessary to organisational delivery	The proposed departure dates and future structural arrangements have been designed to mitigate this risk.

Legal Implications:

The Supplementary Guidance (Openness and Accountability in Local Pay) supplements the existing pay accountability guidance published in February 2012 which requires Local authorities to present details of any severance package paid to an officer where the value of the package exceeds £100,000. In accordance with the Council constitution approval of the severance package is subject to agreement by Council.

Financial Implications:

The one-off costs of the proposals will be met from existing budget provision and the ongoing revenue savings have been reflected in the updated medium term financial strategy also on this agenda.

Appendices:

None

Background papers:

Please include a glossary of terms, abbreviations and acronyms used in this report.

Term	Meaning
VER	Voluntary Early Retirement
VS	Voluntary Severance

This page is intentionally left blank

AUDIT COMMITTEE 25TH SEPTEMBER 2024

Malcolm Edis, Head of Corporate Procurement, submitted a report, supported by a presentation, on the Revised Contract Procedure Rules (CPR's) 2024.

Amended CPR's were required to take account of the new Procurement legislation and coming into force on 24th February 2025. The legislation comprised the Procurement Act 2023 together with a set of Regulations. These replaced the current Public Contracts Regulations formulated under EU law, which had been in force since 2015 with only minor amendment to date despite the Brexit decision in 2016 and which would now be repealed.

Substantive changes related to Price and Quality Criteria, with the new Procurement Act test of MAT – Most Advantageous Tender – a mix of price, quality and social value, and price only procurement could not be permitted under any circumstances, and direct awards and variation of contracts only permissible in certain narrowly defined cases.

There had also been the opportunity to introduce a number of improvements to the CPR's to simplify them and provide greater clarity for Council staff.

Members discussed the report and presentation and the following key points were raised and clarified:

- Thresholds for Competition – competition not required for under £10k – this was not a high figure compared to comparator authorities, some of who had set a figure of under £25k. The single tender system still operated via the Chest, and use of Frameworks was favoured.
- Challenges from unsuccessful bidders – this was not an issue as there was a process in place to communicate with all bidders and to explain the process and rationale for contract awards.
- Choosing the Right Procurement Procedure – reduction from 8 to 2, Open Procedure and Competitive Flexible Procedure, but still gave scope to use a variety of models.
- Specification – this was very important, in terms of quality of materials used, and Departments needed to get the specification right.
- Direct Awards should not be used and Departments needed to effectively plan procurement.
- Social Value and Sub- Contractors – Collateral warranties were in place to help manage Social Value where sub-contractors were used, and contractors were asked to confirm what they would do to ensure social value was delivered in the Borough.

It was agreed:

That the Committee recommends to Full Council, at its meeting on 13th November 2024, approval of the revised Contract Procedure Rules 2024.

This page is intentionally left blank

Classification: Open	Item No.
--------------------------------	----------

Meeting:	Audit Committee
Meeting date:	23 rd September 2024
Title of report:	Revised Contract Procedure Rules 2024
Report by:	Cabinet Member for Finance
Decision Type:	Key
Ward(s) to which report relates	All

Summary

1. This report seeks approval of revised Contract Procedure Rules.

Recommendation(s)

2. That the Committee recommends to Full Council, at its meeting on 13th November 2024, approval of the revised Contract Procedure Rules 2024.

Reasons for recommendation(s)

3. Amendment of the current rules is necessary to ensure that the Council will be able to comply with the Procurement Act 2023 and its associated Regulations when they come into force on 24th February 2025.

Alternative options considered and rejected

4. No other option is available in the light of the statutory requirement.

Report Author and Contact Details:

Name: Malcolm Edis

Position: Head of Corporate Procurement

Department: Finance

E-mail: m.edis@bury.gov.uk

Background

1.New Legislation

1.1 Amended CPR's are required to take account of the new Procurement legislation and coming into force on 24th February 2025.

1.2 The legislation comprises the Procurement Act 2023 together with a set of Regulations. These replace the current Public Contracts Regulations formulated under EU law. These have been in force since 2015 with only minor amendment to date despite the Brexit decision in 2016 and will now be repealed.

2. Substantive Changes

2.1 Price and Quality Criteria

The new Procurement Act test of MAT - Most Advantageous Tender - is a mix of price, quality and social value.

The rules and new CPR's stress that price only procurement cannot be permitted in any circumstances as it is both unlawful and contrary to Government guidance. The identification of explicit quality criteria and thresholds is critical in being able to judge whether we are getting best value from Council expenditure from the purchase of works, services, goods or equipment.

Best value remains a major issue for local authorities as it is a statutory obligation under the Local Government Act 1999. It is not a purely financial test, it is a measure of economy, efficiency and effectiveness.

2.2 Social Value Criteria

Social value is the third element in the statutory procurement criteria in accordance with the Public Services (Social Value) Act 2012. The CPR's therefore cross reference our revised Social Value Strategy.

In every procurement document there must be appropriate percentage weightings depending on the subject matter. The price/quality balance for example will be significantly different for development projects compared to soft services such as adult social care.

2.3 Direct Awards and Variations

Making direct awards and variation of contracts is now only permissible in certain narrowly defined cases. These include Act of God situations like Covid, RAAC concrete, fire or flood and where there is only a single supplier in the market. The CPR's therefore set out the full list of exemptions in summary form.

The Procurement Act 2023 has in addition tightened the controls for direct awards over £5M and for any substantial variations of contracts as to scope or value. Notices must be published informing the market in all such cases.

This gives contractors the opportunity to object and commence legal proceedings or complain to the Procurement Review Unit in the Cabinet Office if they feel disadvantaged as to the procedure adopted.

The CPR's require legal, procurement and financial approvals to be obtained for any proposed exemption. For high value matters over £500K Cabinet approval is required in the normal way.

3. Clarifications

The opportunity has been taken to introduce a number of improvements to the CPR's to simplify them and provide greater clarity for Council staff.

3.1 Format

The CPR's are written in Plain English and are reduced from 21 pages of complex legalistic wording to 9 pages plus a Table.

3.2 Uniform Expenditure Approvals Table

The CPR's include uniform expenditure approvals rules. Table 1 sets out approval levels to apply across all Council departments.

This replaces the current arrangement with differently arranged tables of approval levels attached to the separate departmental schemes of delegation in the Constitution.

The levels in Table 1 reflect the table currently in the Business Growth and Infrastructure department scheme of delegations which is a clear, reasonable and easily understandable model. The Table will provide improved clarity to staff where expenditure is concerned. A written record of all expenditure approvals is retained in each department for audit purposes.

3.3 Procurement Thresholds

The information as to the operation of the thresholds is set out in the body of the rules and also in Table 1. This is designed to make them more easily accessible to staff.

There are only three thresholds and they need to be clearly understood as they are key to ensuring that there is compliant procurement.

3.4. Guidance and Training

The rules will be supplemented with a two-page guide issued on the Council's intranet to further assist staff. A comprehensive training programme will also be undertaken across all Council departments in advance of the go-live date of the new legislation.

Links with the Corporate Priorities:

5. **Enterprise** - the new CPR's will enable Council to better achieve its statutory best value obligations. Competitive procurement in accordance with the CPR's will help ensure that the Local Government Act 1999 objectives of economy, efficiency and effectiveness are met to the benefit of the people of Bury.
-

Equality Impact and Considerations:

6. Not applicable
-

Environmental Impact and Considerations:

7. Not applicable
-

Assessment and Mitigation of Risk:

Risk / opportunity	Mitigation
The Council is required to have Contract Procedure Rules under section 135 of the Local Government Act 1972.	Failure to update them in the light of forthcoming new legislation could result in staff following non-compliant procurement procedures. This would expose the Council to the risk of legal action by contractors and suppliers and review and investigation by the Cabinet Office in the event of any complaint to its Procurement Review Unit.

Legal Implications:

8. This is a statutory obligation that must be complied with by all local authorities and it is incumbent on the Council to revise its rules in the light of new legislation and regulations.
-

Financial Implications:


9. There are no direct financial implications from the adoption of the revised rules, but the Council must remain compliant at all times with procurement legislation and acting in accordance with the revised rules provides a clear framework for ensuring value for money is achieved.

Background papers:

Bury MBC Contract Procedure Rules 2024 document.

Please include a glossary of terms, abbreviations and acronyms used in this report.

Term	Meaning
CPR's	Contract Procedure Rules

Meeting:	The Council
Meeting date:	13 th November 2024
Title of report:	Leader's Report 
Report by:	Leader of the Council
Decision type:	Non key decision
Ward(s) to which the report relates:	All
Summary:	To provide a summary of the work of the Cabinet and update on progress against the corporate plan.

Executive Summary

To provide a summary of the work of the Cabinet and update on progress against the corporate plan.

Recommendations:

Members of Council are asked to note the content of the report.



As it is this November's Leaders report to Council it is appropriate to begin by focusing on Armistice Day and the work being undertaken across the Borough to support our Military veterans.



On Sunday 29th September I was honoured to be present at the dedication service of the new Royal British Legion Standard for the Radcliffe branch at the Parish Church of St. Thomas and St John in Radcliffe. The Legion provide lifelong support to the Armed Forces Community all year round, but it is timely that the Standard service took place just before the beginning of the Remembrance period and Poppy Appeal.

My thanks to Cllr Ken Simpson and all those involved in leading the revival of the Radcliffe branch and hope this continues to provide valued support within our Borough. The branch provides support for local Veterans and those connected to the forces.



I'd also like to extend thanks to Mr Rod Lloyd. Rod has been instrumental to Remembrance activity in Bury, particularly through the Poppy Appeal. Having been the trusted right hand man of the late and much missed Col. Eric Davidson, Rod's stellar work in co-ordinating the campaign, in, what one

veteran describes as 'infectious passion' is a testament to him and on behalf of the Council I would like to thank Rod, and his wife Janice, for all their work.

As the Borough comes together to remember the fallen over Remembrance Sunday and Armistice day, it is important that to not confine remembrance and recognition to one time of year, and the work of the Bury Armed Forces Covenant continues to see the Council work alongside Armed Forces personnel and local Veterans groups to shape local policies, increase awareness and training of support, targeted engagement and recognition – which will include a focus on the 80th anniversary of VE and VJ Day next year alongside plans being developed to build on the annual Armed Forces week in June.



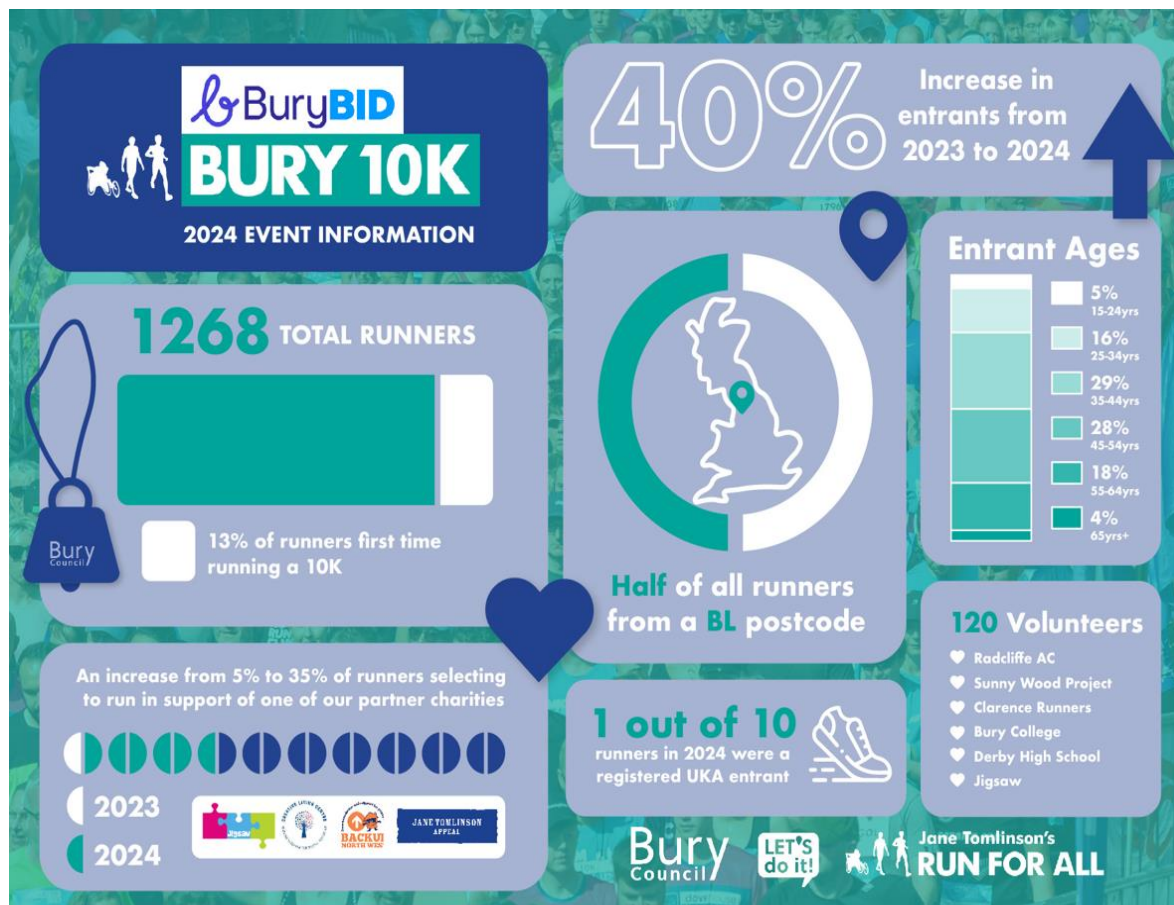
I was delighted to attend the annual Persona Awards with Persona staff and senior leaders of the Council. The annual awards are linked to Persona's values. There is also an award for someone who embodies all of the values as well as a Special Recognition Award which this year was focussed on those who have made a difference by enabling others. This award supports the strengths based ethos of the Lets Do It strategy. Winners included Grundy Hub and members of the Supported Living, Extra Care and Ageing in Place teams. A number of team members were also recognised for completing the Rising Stars career progression program.

At November Cabinet Councillor Walmsley will present the Councils Social Value Strategy, whereby the local authority will forge closer relationships with partners and contractors to put more emphasis on engaging local businesses and delivering economic, community and environmental benefits. The council spends more than £100 million a year through its contracts. Maximising the social value of this spend presents a great opportunity to bring about truly inclusive economic growth and support local businesses and communities to create a strong sense of place we can all be proud of. A key initial area of focus for us will be how we use Social Value to support our role as corporate parents. A good example of this is **Radcliffe Community Skills Centre** delivered by VINCI as a Social Value contribution to the Radcliffe Hub works. It provides an opportunity for young people aged 16-24 not in employment, education or training to learn new skills and gain a Level 1 Award in a construction trade. Some 24 trainees are expected to be supported by January 2025.

I was also delighted to invite the Local Government Organisation's Peer Review Team back during October and pleased to receive positive feedback on our work since their visit last December. An updated action plan will be shared with Council by the end of November.

In addition, the Children's Services Directorate welcomed Ofsted inspectors on 31st October and 1st November. At the time of writing this report, the Council still awaits the outcome, but as soon as it's available this will be shared with Elected Members and stakeholders.

And finally, can I congratulate all those involved in the Bury 10k run and in particular those that competed, including the Chief Executive, Councillors and the Deputy Leader. The amount raised for charities this year was £21,697.55 I was pleased to finish the race in 1 hour and 15 minutes - watch out Los Angeles 2028!!



Work of the Council's Cabinet in addressing the three key Priority areas for the Council:

Following the last Council meeting, myself and the Cabinet members together with the Executive team undertook to spend a day touring the Borough.

Despite unfavourable weather conditions, together we visited the supported living accommodation at St. Mary's Place; a wonderful new scheme that provides accommodation for young people aged 18-25 with autism. As well as the old fire station site on the Rock; Ramsbottom town centre, and the proposed Northern Gateway site; Baguley Crescent in Middleton and Whitefield library. Finishing off at the Radcliffe Hub and the new Secondary school, Star Academy, and Elton Reservoir.

Thanks must also go to staff and service users at Bury Employment Support & Training (B.E.S.T). at the Welly Café for providing lunch. The visit provided an invaluable opportunity to see the Council's Corporate Plan in action with a particular focus on:

- Improving Children's Lives
- Sustainable Inclusive Growth and;
- Tackling Inequalities



Work undertaken since the last Council meeting on the three priorities:

1. IMPROVING CHILDREN'S LIVES

At the September Cabinet meeting Councillor O'Brien, Leader and Cabinet Member for Strategic Growth reported that Bury Council is committed to delivering a new special school, working in collaboration with the Department for Education (DfE) and **Oak Learning Partnership**. The scheme will be funded and delivered through the Department for Education Free School Programme with the Council being required to make a modest Capital contribution towards site remediation costs.



Councillor Smith was delighted to attend the launch of the **Bury Carers Leavers Hub**. The centre provides a venue for young people leaving care. The Hub has been designed with young people and hosts education, health, emotional wellbeing support and our Care Leavers Forum.

An extension to the New Kershaw Centre temporary **Pupil Referral Unit (PRU)** is now complete and was handed over to the school on the 28th of October. Local residents were extremely helpful and understanding during the construction works and we are very grateful for their support. The creation of the temporary PRU at Whittaker St is moving through the planning process at present, and demolition activity to facilitate its construction is now complete. The team have also began work this month on the development of a children's hub facility at Chesham Fold.



As part of my corporate safeguarding accountability role, I meet with Councillor Smith together with the Chief Executive, the Executive Director Children's Services and the Head of Bury Safeguarding Partnership to consider our safeguarding arrangements for children in Bury, both as a Council and across our wider partnership to ensure I have oversight of our safeguarding arrangements.

I've been pleased to see some of the safeguarding work in action recently, including **Bury's safeguarding**

partnership, who held a week of action promoted by **ICON**, a national charity dedicated to stopping abusive head trauma, which can happen when a baby is shaken – and crying is often a trigger.

Colleagues across the Bury Safeguarding Partnership were out and about on Bury market talking to people about what can happen when a baby is shaken.

Bury Town Hall was also lit up during the week, and there was a social media campaign to raise awareness of this important topic – with over 700k people seeing the information, with ICON reporting a significant increase in traffic to their website.

All of this work supports the partnership's priority to keep babies safe.



2. ACHIEVING INCLUSIVE ECONOMIC GROWTH

The **Radcliffe Hub** project continues to move forward at pace, with foundation and steel frame works now nearing completion. The scheme is in its 50th week and is already making a significant change to the skyline in Radcliffe. This is complemented by works to the Green Street Housing project on the former leisure centre site, which topped out last month. Works to market chambers in Radcliffe are progressing very well, with demolition works completed and sensitive improvements to the historic building well advanced. Activity to promote construction skills for the local community have been carried out with contractor Vincci and a number of young people have now found employment through this route, including some of our care leavers. This activity will continue over the construction period and will be expanded further once the Flexi Hall project begins.



Residents will have seen that we are now forming the contractor site offices and welfare facilities in Bury, ready to start mobilisation and demolition activity – paving the way for the **Bury Flexi Hall and Market Canopy project**. Works will start before the end of the year – although the team have already completed numerous utility diversions and other preparatory work. This includes gas diversion works to Angouleme way. We apologise for the inconvenience this caused to motorists, but this activity is nearly complete.

After securing a successful hybrid planning application for the site, work will shortly begin on the early phases of **development at Prestwich** which will include a Travel Hub. The team are currently finalising required legal and final design elements/surveys. This work progresses alongside significant activity being undertaken by the Council to acquire required grant funding to deliver future phases of development in line with the agreed plans.

The **Mill Gate Shopping Centre** continues to trade well and footfall remains very good, and is higher than pre-pandemic levels. This bodes very well for the sustainability of the asset in the long term. Following approval by Members of the Mill Gate Regeneration Framework, joint venture partners have now completed detailed business planning and development phasing work, laying the groundwork for the regeneration and improvement of the asset.

Activity on Brownfield Housing development is moving forward at pace with housing at **School Street and Green Street in Radcliffe** progressing well, in addition to

works at Seedfield. The team are also progressing large strategic sites in Elton and Walshaw alongside land-owners and other stakeholders.

In addition Councillor Morris, Cabinet Member for Culture, Economy has led on the work to the **Bury Art Museum** roof which needs a large capital programme to repair



The Council bid for a grant from the Arts Council MEND Fund and was successfully awarded £589,545 to which the Council have approved a matched amount of £65,505. The Council will need to enter into a deed of covenant with the Arts Council guaranteeing the building will remain as an Arts Museum

for a further period of 15 years.

3. Tackling Health Inequalities



On Monday 4th November the Council facilitated the 4th **cost of living summit** at Radcliffe Football Club with the aim of understanding progress on anti-poverty – and how we work collectively to prevent poverty and help people out of it. Attendees include Bury Council's elected members and officers, other public service leaders, voluntary organisations, and other community groups representatives.

As Leader of the Council, I am only too well aware that life has become harder for many of our residents because of the cost-of-living crisis the summit provided an

opportunity to hear from a number of different speakers including, Public Health Specialist Dr Beenish Hanif.

Dr Hanif's assessment is that Bury's anti-poverty strategy demonstrates strong leadership and effective coordination, addressing immediate, medium, and long-term poverty challenges.

In addition supported by Councillor Tariq the Council have **developed a winter well information and support pack**. These packs will help to support older people's health and wellbeing during the winter period and will include hats, scarves, draft excluders, and information on immunisations and staying healthy

I also want to place on record my thanks to Officers that have led the development of a refreshed drug and alcohol local plans. These plans will ensure those who experience the greatest inequalities get the help and support they need.

Following on from the success of the Bury 10k run the Council have also refreshed its physical activity strategy based on a number of workshops - with the focus now being on how we get groups the least active more active and reduce health inequalities.

On the 29th October I was delighted to attend **Prestwich Social prescribing** facility. It was great to see first hand the benefits of social prescribing, realising improvements in the lives of residents and reductions in the pressures on Primary Care.

Councillor Walmsley has also led on the development of the **inclusion strategy**. The Strategy will enable everyone in Bury to benefit from future prosperity and life chances it aims to ensure people have good and equal access to housing, health services, jobs, education, and support across a wide range of services.

The strategy delivers on the council's obligations to people in line with the Equality Act and also recognises the specific needs of Forces veterans, care leavers, carers, and those in poverty, although ultimately the policy is designed to benefit all Bury residents to share in the borough's success.

As part of our work in Greater Manchester, approved proposals have been submitted for an updated **Clean Air Plan** to government for review. Latest air quality data has shown improvements on local roads across the city-region and the preferred plan would mean that there would be no charges for any vehicle driven on a road in the city-region. This plan would also include investment in new buses and a fund to help taxi drivers upgrade their vehicles. Modelling shows the plan would meet a legal requirement to improve air quality by 2026 at the latest, rather than in 2025, as stated in GM's 2023 submission to government.



At the beginning of October, I welcomed, along with GMCA Mayor Andy Burnham, the Secretary of State for Work and Pensions Liz Kendall on her visit to Salford. We met her at Loaves and Fishes – a Salford charity which has helped inspire the idea of a “Live Well” service. Together with the Mayor we have asked government to hand control of running the job centres to the region.

In Conclusion, Members of Council, Bury Council has achieved several notable milestones since the last Full Council meeting, these achievements reflect Bury Council’s dedication to supporting its community through economic, social and infrastructure initiatives.

This page is intentionally left blank

GENERAL REPORT OF THE MEETING HELD ON 13 MARCH 2024

ADULT SOCIAL CARE PROVIDER FEE UPLIFTS 2024/25

1. Councillor Tamoor Tariq, Cabinet Member for Health and Adult Care, presented the report which detailed the fee engagement process including timelines and proposed recommendations for the fee proposal to contracted providers of adult social care services for the period 2024/25. It was noted that for each provider sector the Council was proposing uplifting the staffing element of the fee by 10% in line with the increase in the Real Living Wage and National Living Wage, and proposals had been developed alongside provider partners.
2. Cabinet approved the recommendations as set out in the report.

ANNUAL REVIEW OF ADULT SOCIAL CARE FEES AND CHARGES FOR THE FINANCIAL YEAR 2024/25

3. Councillor Tamoor Tariq, Cabinet Member for Health and Adult Care, presented the report which detailed the proposed 2024/25 Adult Social Care fees and charges across the directorate to take effect in April 2024. It was noted that all adult social care is means tested and charges are only paid by people who have assets or income above the thresholds set by government.
4. Cabinet approved the recommendations as set out in the report.

ADULT SOCIAL CARE PERFORMANCE QUARTER THREE REPORT 2023/24

5. Councillor Tamoor Tariq, Cabinet Member for Health and Adult Care, presented the report which outlined delivery of the Adult Social Care Strategic Plan, preparation for the new CQC Assessment regime for local authorities, and provided an illustration and report on the department's performance framework. In response to Member questions, Councillor Tariq provided assurance around the Council's preparedness for the CQC inspection, advising that work had been underway addressing specific issues raised at the LGA Peer Review last year including reviewing processes and increasing transparency. Thanks were extended to officers for their ongoing hard work in improving the service and getting Bury to a position of growing strength.
6. Cabinet approved the recommendations as set out in the report.

PROPOSED REVIEW OF THE PERSONA SHAREHOLDER AGREEMENT

7. Councillor Tamoor Tariq, Cabinet Member for Health and Adult Care, presented the report which proposed a review of the Persona Shareholder agreement to ensure the company's ability to grow as well as adapt its care models more rapidly in response to its users preferences enabling more highly person centred care, ensuring its sustained position as a high quality care provider of choice. In response to a Member's question, it was noted that the review was anticipated to take 3-4 months.
8. Cabinet approved the recommendations as set out in the report.

QUARTER 3 BUDGET MONITORING REPORT

12. Councillor Richard Gold, Cabinet Member for Finance and Communities, presented the report which outlined the forecast financial position of the Council at Quarter three 2023/24 based on the information known as at 31 December 2023. This report also provided an update on the work to mitigate and reduce the overspends and how this will be managed throughout the remainder of this financial year. The report set out the position for both revenue and capital and provides an analysis of the variances, both under and overspending.
13. Members discussed the paper and in response to questions it was noted that the Project Safety Valve (PSV) had been accepted by the Government but there were still targets for the Council to meet to stay on track. Councillor Lucy Smith advised that PSV discussions had been challenging but, now agreement had been reached, the Council could push forward with transformation plans to meet need while addressing financial controls. It was noted that PSV could come to a future scrutiny meeting for consideration.
14. With regards to a query regarding crossing patrols, it was noted that the overspend were most likely caused by staffing sickness and absence but specific data would be shared with Councillor Bernstein after the meeting. In response to a question regarding "SOBC" figures in the report, it was noted that this referred to a Strategic Outline Business Case and would relate to monies drawn down for feasibility studies and design work, but specific detail regarding the £1.83m figure could be shared with Councillor Mike Smith after the meeting.
15. Finally, it was noted that the £1.8m overspend in Operations budgets was a reflection of rising energy costs being absorbed by the directorate, and budget planning for the coming year was taking place later in the month starting from a zero budget position.
16. Cabinet approved the recommendations as set out in the report.

PROPOSED REDEVELOPMENT OF THE ELMS FOR THE DELIVERY OF ACCOMMODATION FOR OLDER PEOPLE

17. Councillor Clare Cummins, Cabinet Member for Housing Services, presented the report which sought approval to dispose of The Elms in Whitefield for the delivery of an independent living scheme for the over 55's subject to procurement, to facilitate delivery of the Housing Strategy and generate savings to adult social care budgets. Councillor Cummins confirmed that commissioning partners had been fully involved, and thanked the Adult Social Care and Housing teams for their effective co-working. Councillors praised the scheme, welcoming the disposal of the old site and the proposed new facility.
18. Cabinet approved the recommendations as set out in the report.

PROCUREMENT OF WATER HYGIENE MONITORING SERVICES FOR THE PREVENTION OF LEGIONELLA AWARD RECOMMENDATION

19. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which sought formal approval of a contract award recommendation following completion of the further competition exercise carried out to procure the Council's

water hygiene monitoring services contract via the ESPO 198_20 Framework. The contract is for the period 1st July 2024 to 30th June 2027 with an extension option at the discretion of the Council for a further 2 years.

20. Cabinet approved the recommendations as set out in the report.

ADOPTION OF MILL GATE REGENERATION FRAMEWORK

21. Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth, presented the report which proposed the adoption of the revised regeneration framework following a period of public and stakeholder consultation, to establish the long-term vision for the future development of the Mill Gate estate. With regards to next steps, the Leader advised that the revised framework would be adopted by the JV Board and reported to the Town Centre Advisory Panel before delivery timescales were finalised regarding mobilisation of possible interventions around other work underway in the area (e.g. flexi hall and the interchange).

22. Cabinet approved the recommendations as set out in the report.

GIGG LANE STADIUM

20. Councillor Charlotte Morris, Cabinet Member for Culture, Economy and Skills, presented the report which update the Cabinet on a previous decision to approve an investment of up to £450k in the Gigg Lane Stadium at its meeting on the 13th of July 2022, and to refresh the delegations for that decision which would enable the installation of a 3G pitch.

21. Jacqui Dennis, Director of Law and Democratic Services, advised that the wording of the recommendations had changed since the report was published, and advised on the new wording which removed the condition for a lease to be in place providing sustainability and longevity was secured. This allowed for greater flexibility for the stadium and the Club and would still enable the security of the grant agreement.

22. Members discussed the report, noting the huge opportunity for community benefit and the continued support from the Council in the development of the stadium and the Club. In response to a question regarding the benefactors, it was noted that they had made significant financial contribution thus far, and financial due diligence undertaken still gave confidence in the Council's investment for the pitch. With regards to the timescales involved, these were for the Club to manage but they were aiming to have the pitch installed over summer to be in place for the next season.

23. Cabinet approved the recommendations as set out in the report.

APPOINTMENTS UPDATE

24. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which set out amendments to the appointments made at the Annual Meeting of the Council held on 24th May 2023 and the proposal for Councillor Noel Bayley to be appointed as Deputy Mayor for the Civic year 2024/25.

25. Cabinet approved the recommendations as set out in the report.

GENERAL REPORT OF THE MEETING HELD ON 17 APRIL 2024

REVIEW OF NEIGHBOURHOOD HOUSING SUPPORT SERVICES- COMPLEX NEEDS AND FLOATING SUPPORT/DISPERSED ACCOMMODATION SERVICES

23. Councillor Tamoor Tariq, Cabinet Member for Health and Adult Care, presented the report which sought approval for the review of two lots of housing related support provision in Neighbourhood Housing Support services, namely Adullam Homes- Bury Bridges- Complex Needs Accommodation, and Calico Enterprise- Bury Gateway- Floating Support/Dispersed Accommodation.
24. There was a potential to bring both services together into more effective commissioning that provides a one service approach to housing related to support for people and households that are homeless or at risk of losing their tenancies but, as contract end dates do not align, this report proposed the extension of one service to bring them into line before a full review is carried out.
25. In response to a Member's query regarding timescales for the review, it was noted that soft market testing had begun, and co-production with both Adullam and Calico would begin upon approval tonight to ensure the review was completed early in the summer in order to meet September timescales.
26. Cabinet approved the recommendations as set out in the report.

HOME TO SCHOOL TRAVEL ASSISTANCE AND TRANSPORT POLICY

27. Councillor Lucy Smith, Cabinet Member for Children and Young People, presented the report which sought the approval and adoption of a new policy of how the Council will meet its statutory duty to make necessary travel arrangements for all 'eligible children and young people'. This policy had been co-produced with parents and had been subject to consultation with a range of stakeholders.
28. In response to Members' questions, it was noted that the EHCP assessments would be carried out at the same time as transport assessments, therefore streamlining the process rather than creating additional appointments, and reflecting the feedback received from residents (a 'tell us once' approach'). With regards to regular reviews moving forwards, it was noted that relationships with parents had been strengthened through the co-production approach and officers would continue to build on these to ensure policies were up to date and appropriate, as part of the wider improvements to SEND governance.
29. Cabinet approved the recommendations as set out in the report.

CORPORATE PLAN 2024/25

30. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the 2024/25 Corporate Plan, which set out the strategic delivery objectives for Bury Council, in partnership with NHS GM Bury, over the next financial year. The Plan is structured around three overarching priorities which, collectively, will also support the Council's financial sustainability. These are to deliver ongoing improvements in Children's Services, drive economic growth, and tackle inequalities.

31. Members discussed a foodbank in Radcliffe and the difficulties in finding appropriate premises for it after August. It was noted that the organisation had particular needs which meant identifying premises was complicated, but the asset plan in the Corporate Plan would assist with searches like this so all options could be reviewed. With regards to evidencing the Corporate Peer Review suggestions, it was noted that the action plan from the review was included in the wider Plan and the smaller set of priorities should enable them to be met and reduce timescale slippage.
32. Cabinet approved the recommendations as set out in the report.

LOCAL GOVERNMENT ASSOCIATION CORPORATE PEER REVIEW

33. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which summarised the approach taken by the Local Government Association and the feedback received from the Peer Review Team from the full Corporate Peer Challenge (CPC) undertaken in December 2023. This visit was intended to assess progress since the last full CPC in 2018, and in particular to validate actions taken through the Finance Improvement Plan to deliver a balanced Medium Term Financial Strategy in for Full Council in February 2024.
34. Members noted the feedback included praise for the high level of understanding of staff regarding the Let's Do It priorities and the strong relationships with health partners in the borough. Comments were received regarding improving governance and work would continue on aspects of organisational culture (including Member development). The Leader advised that it had been very useful feedback, and thanked the LGA team and all involved with the challenge.
35. Cabinet approved the recommendations as set out in the report

RENEWAL OF THE COUNCIL'S HR & PAYROLL MANAGEMENT SYSTEM CONTRACT

36. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which set out proposals to join the Greater Manchester framework and extend the Council's use of iTrent, the Council's current HR and Payroll Management System, for three years with the option to extend for a further two. During this period, officers will continue to explore and pursue opportunities for improvement and efficiencies in the use of the system to support the Council, enabled by the integration of Payroll and HR services into a single Service as previously agreed by Cabinet.
37. Members discussed the idea of, in principle, sharing HR services with other Authorities and it was noted that this was not the intention at the moment but it would be the natural first step for any such arrangements. These would be complex however, as different Councils would use different versions of the iTrent system, or use them in different ways.
38. Cabinet approved the recommendations as set out in the report.

CONSTITUTION UPDATE

39. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which recommended some changes to the Local Choice Functions set out in

Schedule 2 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000. These functions may be, but need not be, the responsibility of Cabinet.

40. Cabinet approved the recommendations as set out in the report.

GENERAL REPORT OF THE MEETING HELD ON 05 JUNE 2024

CARE AT HOME REVIEW

41. Councillor Tamoor Tariq, Deputy Leader and Cabinet Member for Health and Wellbeing presented the report regarding the Care at Home review. The Care at Home service supports the vulnerable people of Bury with their assessed needs under the Care Act 2014. This includes support with personal care, moving and handling, nutrition and hydration, and medication.
42. Cabinet approved the recommendations as set out in the report.

MILLWOOD PRIMARY SPECIAL SCHOOL - PROGRAMME UPDATE & REQUEST FOR APPROVAL TO APPOINT CONTRACTOR

43. Councillor Lucy Smith outlined that the report provided a full explanation of the latest position, details of the programme and sought approval in principle of a fully costed bid from the contractors for the construction of the new wing and authorisation to enter a Design and Build Contract with them.
44. Cabinet approved the recommendations as set out in the report.

PRU-PHASE 2-WHITEFIELD CENTRE-REQUEST APPROVAL TO INVITE TENDERS FOR WORK IN RELATION TO THE PUPIL REFERRAL UNIT

45. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People presented the report regarding the Pupil Referral Unit. In response to a member question regarding consultation with residents, Councillor O'Brien, advised that any potential site that is looked at for the PRU will be done with a full extensive consultation.
46. Cabinet approved the recommendations as set out in the report.

DEVELOPER CONTRIBUTIONS FOR EDUCATION SUPPLEMENTARY PLANNING DOCUMENT - CONSULTATION DRAFT

47. Councillor Eammon O'Brien, Leader and Cabinet Member for Strategic Growth presented the report regarding Developer Contributions for the Education Supplementary Planning Document. Members were advised it is proposed that, following consultation, a further version of the Developer Contributions for Education SPD will be brought back to Cabinet for formal approval. Members discussed the report and in response to a member question the Cabinet were informed that this will form part of local planning guidance and sit alongside the local plan.
48. Cabinet approved the recommendations as set out in the report.

PERMISSION TO TENDER - RADCLIFFE ENTERPRISE CENTRE

49. Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth presented the report regarding Radcliffe Enterprise Centre. Members discussed the report, and in response to a members question regarding Radcliffe Library Cabinet was informed that the intention is to find a suitable option for temporary relocation. In response to a members question regarding another location (Bridge Community Church/Centre), user preferences and community engagement the Leader provided assurance that users and staff are being kept up to date as and when updates are available.
50. Cabinet approved the recommendations as set out in the report.

AWARDING OF FRESH FRUIT AND VEGETABLE CONTRACT TO A SUPPLIER ON BEHALF OF CATERING SERVICES

51. Councillor Tahir Rafiq Cabinet Member for Corporate Affairs and HR presented the report regarding the award of a contract relating to Fresh Fruit and Vegetable.
52. Cabinet approved the recommendations as set out in the report.

GENERAL REPORT OF THE MEETING HELD ON 16 JULY 2024

PRESTWICH FUNDING

53. Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth, presented the report which set out the Prestwich Village Regeneration Scheme that will deliver a comprehensive redevelopment of the Prestwich Village site including the Longfield Centre.
54. Cabinet approved the recommendation as set out in the report

BURY MARKET & FLEXI HALL LEVELLING UP SCHEME – ENABLING AND MAIN WORKS CONTRACT

55. Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth, presented the report which advised Cabinet of the Enabling Works and Main Works packages, that in line with the Bury Market & Flexi Hall project programme, will now need to be instructed through the Enabling Works and Main Works Contract. In response to a member's query regarding the Levelling-up fund members were assured that no issues are expected to arise due to national political changes. Members were informed that national changes will provide a kick-start to other projects such as the Mill Gate. The Leader assured members that it is no coincidence that two of the levelling up schemes sit in areas with the highest level of deprivation and all will be done to ensure these schemes are delivered.
56. Cabinet approved the recommendations as set out in the report.

BUY BACK & ACQUISITIONS POLICY & PROCEDURES 2024 - 2028

57. Councillor Clare Cummins, Cabinet Member for Housing Services, presented the report which set out a summary of the Buy Back & Acquisitions Policy & Procedures, which will support the Council to purchase residential dwellings in private ownership

and convert them into social and affordable housing, to help meet housing needs in the borough and reduce homelessness. All potential acquisitions will be subject to a pre-acquisition suitability assessment and robust financial appraisal. Properties acquired under this policy will be refurbished to decent homes standards as required, added to the housing stock and allocated to eligible applicants on the Council's housing waiting lists at a social or affordable rent capped at local housing allowance rates where appropriate, to ensure affordability. The Council has recently purchased two properties applying the methods detailed within the new policy, and a further four acquisitions are currently being assessed. In response to a Member's query regarding the Council having the funds for the acquisitions of properties, Cabinet was advised that there are available funds within the HRA Budget and on occasion Section 106 monies can also be used. In addition, the Leader reminded Cabinet that any sales above £250,000 will be required to be considered through the Cabinet decision making process. When questioned regarding the feasibility of competing in a competitive market, members were assured that there is a need for the properties and new building take a considerable amount of time in comparison to a sale of a property.

58. Cabinet approved the recommendations as set out in the report.

PROPOSED MAJOR WORKS PROGRAMME FOR THE COUNCIL'S HOUSING STOCK 2024/25

59. Councillor Clare Cummins, Cabinet Member for Housing Services, presented the report which outlined that a review of the capital works programme has been quickly undertaken to ensure compliance with regulatory standards and in recognition of the backlog of work that has been identified during the transfer process of Six Town Housing's principal responsibilities. The programme saw a large volume of council owned properties given necessary adaptations and the housing stock has been improved. Trying to keep people well at home often means changes to the property and is a welcome part of the report. In response to a member's query regarding the reports reference to historical process errors, members were advised that these issues have not had financial issues.

60. Cabinet approved the recommendations as set out in the report.

PRU PHASE 2 WHITEFIELD CENTRE

61. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People, presented the report which requested Cabinet approval of the project sum for works in relation Cabinet, 16 July 2024 7 to the Pupil Referral Unit, following conclusion of the tender exercise, and specifically in relation to the PRU's Whitefield Centre building. These are phase 2 of works following the relocation of the main PRU building from Spring Lane to the New Kershaw Centre. A member requested that there is ongoing consultation with residents in the local area throughout the process and highlighted a known query in relation to the site entrance which is currently being looked into

62. Cabinet approved the recommendations as set out in the report.

SIX TOWN HOUSING BOARD GOVERNANCE

63. Councillor Clare Cummins, Cabinet Member for Housing Services, presented the report which sought approval for the necessary post transition actions and transactions to complete arrangements for Six Town Housing to continue its reduced social housing activities after it ceased to be the Council's ALMO.
64. Cabinet approved the recommendations as set out in the report.

THE ACCEPTANCE OF THE LOWEST TENDER FOR THE REPLACEMENT OF EXISTING STREET LIGHTING LANTERNS WITH LED LANTERNS (PHASE 3)

65. Councillor Alan Quinn, Cabinet Member for Environment, Climate Change and Operations, presented the report which requested Cabinet approval to accept the lowest tender submitted for the Replacement of Existing Street Lighting Lanterns with LED Lanterns (Phase 3) by E.ON Energy Solutions Ltd. In response to a members query in relation to the increase or decrease in brightness of street lights member were informed that this is possible, however, decisions must always be based on public safety over hobbies or other matters.
66. Cabinet approved the recommendations as set out in the report.

TOP PARK, RAMSBOTTOM 3G FOOTBALL PITCH

67. Councillor Alan Quinn, Cabinet Member for Environment, Climate Change and Operations, presented the report which provided Cabinet with details of a proposed floodlit 3G Football Turf Pitch (FTP) at Top Park Playing Fields in Ramsbottom together with associated improvements to the pavilion and car park. The report also outlined the details of a funding bid submitted to the Football Foundation (FF) as well as seeking approval to the overall funding package including expenditure of approved Council capital match funding.
68. Cabinet approved the recommendations as set out in the report.

YEAR END/QUARTER FOUR CORPORATE PLAN PERFORMANCE REPORT 2023/24 AND SUBMISSION OF THE PRODUCTIVITY PLAN

69. Councillor Tahir Rafiq, Cabinet Member for, Corporate Affairs and HR, presented the report on behalf of Councillor Sean Thorpe, Cabinet Member, Finance and Transformation which set out a summary of the full year performance and delivery monitoring report up for the Corporate Plan for 2023/24. In addition, the report also contained the proposed Productivity Plan for submission to central government in July for Cabinet approval. In April 2024 letters were sent to all local authorities from the Department for Levelling Up, Housing & Communities (DLUHC) requesting that productivity plans were produced as part of a central government exercise to review productivity across public services.
70. Cabinet approved the recommendations as set out in the report.

STAR ACADEMY RADCLIFFE – CAPITAL COSTS

71. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People, presented the report which advised that the DfE has now received confirmed contract costs for the project to construct the new secondary school in Radcliffe, including the access road and junction works, the costs of which fall to the Council. Discussions took place regarding the process for the building and the Council's commitment in advance of the building being complete. In response to a member observation regarding the cyclops junction members were assured that the proposed infrastructure of the cyclops junction is welcomed and will help the local community access the building safely, whilst encouraging active travel and road safety by connecting to existing road safety infrastructure.
72. Cabinet approved the recommendations as set out in the report.

BUDGET UPDATE REPORT

73. Councillor Sean Thorpe, Cabinet Member, Finance and Transformation, presented the report which set out the following:
- the 2023/24 revenue outturn position.
 - the updated Medium-Term Financial Forecast (MTFF) position for 2024/25 to 2026/27.
 - the updated Net Budget for 2024/25.
 - the final reserves position as at 31 March 2024.
 - 2023/24 capital outturn position
 - An update on the Finance Improvement Plan

Members were advised there is an overspend of £6.607 million with the direction of travel being downwards with the pressures being primarily in the Children and Young People budget. In response to a member query regarding dividends from Manchester Airport, members were informed that dividend is not due until 2028. Neil Kissock advised updated information on the matter will inform the Medium-Term Financial Strategy and be reported back to Cabinet in September.

74. Cabinet approved the recommendations as set out in the report.

RADCLIFFE SCHOOL FUNDING

75. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People, presented the report which outlined that the Cabinet has previously received a number of reports affirming the Council's commitment to the delivery of a new secondary school for Radcliffe by the Department for Education, including approval of the revenue and capital financial obligations on the Council. At Cabinet on the 15th March 2023, cabinet received a report that set out the financial arrangements that included a commitment from the Council to underwrite revenue costs in the event that the school did not recruit to its capacity in each of the first two years of operation, to be funded through the Dedicated Schools Grant (DSG). The school is currently planning to admit up to its admission number in September 2024, and there will not be a requirement to underwrite places in the first year. However, an unexpected financial risk has also been identified during the preparation of the complex annual return to the

Department for Education which allocates the total Dedicated Schools Grant to fund activities specified in the Regulations.

76. Cabinet approved the recommendations as set out in the report.

IMPLEMENTATION OF THE CHILDREN'S SERVICES LEADERSHIP RESTRUCTURE

77. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which outlined an update in respect of the restructure of the Children & Young People's Department Senior Management Restructure.

78. Cabinet approved the recommendations as set out in the report.

GENERAL REPORT OF THE MEETING HELD ON 04 SEPTEMBER 2024

OBJECTIONS TO THE PROPOSED DISPOSAL OF PUBLIC OPEN SPACE – LAND OFF MANCHESTER ROAD/RADCLIFFE ROAD, BURY

79. Councillor O'Brien reported that the report provides details of the objections received to the proposed disposal of Public Open Space (POS) of land off Manchester Road/Radcliffe Road, Bury, details of the areas affected were in the accompanying report.

80. Members discussed the disposal, the requirement to make land available for a new specialist educational provision, and the use of the land currently for recreational activities. Councillor Tariq, speaking as the ward Councillor, stated that he recognised the difficulties in balancing competing priorities. However, he asked Officers to consider approaching the Department for Education to make them aware of the strong local opposition.

81. Cabinet approved the recommendations as set out in the report.

HEALTH AND SAFETY ANNUAL REPORT

82. Councillor Rafiq Cabinet Member for Corporate Affairs and HR presented an annual Health and Safety Report. This report set out key health and safety activity over the preceding financial year alongside a summary of reported health and safety incidents. As part of the annual reporting process the Council's Health and Safety Policy is also reviewed and was presented for approval. Additionally, the Council has developed a new 3-year Health and Safety Strategy which proposes a set of priorities for 2024-27 and is presented for approval.

83. Cabinet approved the recommendations as set out in the report.

ADULT SOCIAL CARE PERFORMANCE QUARTER ONE REPORT 2024/25

84. Councillor Tariq, Deputy Leader and Cabinet Member for Health and Wellbeing presented the Quarter 1 Report for 2024-25. The report outlined delivery of the Adult Social Care Strategic Plan, preparation for the new CQC Assessment regime for local authorities and provides an illustration and report on the department's performance framework.

85. Cabinet approved the recommendations as set out in the report.

HOUSING ALLOCATION POLICY

86. Councillor Cummins, Cabinet Member for Housing Services, presented an update on the recently reviewed Housing Allocations Policy. The Policy had been reviewed to reflect the changing legislation, aligned with guidance from the Ministry of Housing, Communities and Local Government on Social Housing Allocations and good practice sourced from the Housing Quality Network.
87. Members discussed the establishment of a Common Housing Register. Phil Cole, Head of Service - Homelessness & Housing Options reported the establishment of the register will help to assist in allocating both Council and Housing Association properties as well as affordable homes.
88. Cabinet approved the recommendations as set out in the report.

UPDATE ON THE ALPD (ACCELERATED LAND AND PROPERTY DISPOSALS)

89. The Leader presented an update on the ALPD (Accelerated Land and Property Disposals) which has been in operation following Cabinet approval on 24th November 2020.
90. The Council Monitoring Officer reported that following discussions with Group Leaders and ward Councillors, North Block will remove from the current report pending further consultation. With regards to the Leigh Lane site in Walshaw, the Leader reports that the Council have not moved away from potentially siting a school on this site. With regards to greater promotion of community asset transfer, the Leader reported that community asset transfer should be part of that process and consideration.
91. Cabinet approved the recommendations as set out in the report.

NEIGHBOURHOOD HOUSING SUPPORT SERVICES

92. Councillor Tariq, Deputy Leader and Cabinet Member for Health and Adult Care reported that following the Cabinet report on the 4th April 2024, approval was given to the Community Commissioning Division to engage in a tendering exercise for supported accommodation and floating support for people that require housing related support. After review and procurement, this further report requested the approval for the division to award two contracts: Supported Accommodation and Floating Support, both within Neighbourhood Housing Support Services.
93. Cabinet approved the recommendations as set out in the report.

CORPORATE PARENTING - ANNUAL FOSTERING REPORT

94. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People presented to Cabinet the Annual Fostering report.
95. Cabinet approved the recommendations as set out in the report.

CORPORATE PARENTING STRATEGY

96. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People presented to Cabinet the Corporate Parenting Strategy.
97. Cabinet approved the recommendations as set out in the report.

BURY LOCAL AREA SEND RESPONSE TO LOCAL AREA INSPECTION

98. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People presented to Cabinet Bury Local Area SEND response to local area inspection. The Cabinet member reported between the 12th and 16th February, Bury's local area SEND services were inspected by the Care Quality Commission and Ofsted. The inspection team identified widespread, systemic failings in services and highlighted the challenge that we need to do more to improve the outcomes of children and young people with special educational needs. The inspection identifies 6 priority actions which Bury Council and NHS Greater Manchester ICB are jointly responsible for, along with 3 areas for improvement. As a result of the inspection outcome, the local authority will be issued with an Improvement Notice, and we will be subject to monitoring visits followed by a re-inspection in approximately 18 months.
99. Cabinet approved the recommendations as set out in the report.

TREASURY MANAGEMENT

100. Councillor Thorpe, Cabinet Member for Finance and Transformation Presented the Treasury Management report. Cabinet, 4 September 2024 8 The report outlines the financial position and provides an update on the following aspects of the Treasury Management function throughout 2023/24.
- **An economic update for 2023/24.**
 - **An update of the Council's current treasury management position.**
 - **Council Borrowing.**
 - **Treasury Investment Activity.**
 - **Non-Treasury Investments.**
 - **Treasury Performance for 2023/24.**
 - **Treasury Management Prudential Indicators.**
101. The Council is required by legislation to produce an annual Treasury Management review of activities and the actual prudential and treasury indicators for the year. This report meets both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).
102. Cabinet approved the recommendations as set out in the report.

GENERAL REPORT OF THE MEETING HELD ON 25 SEPTEMBER 2024

CONTINUED SUPPORT FOR DISPLACED INDOOR MARKET HALL TRADERS OPERATING IN THE MILLGATE SHOPPING CENTRE

103. Councillor Morris, Cabinet Member for Culture, Economy and Skills reported that in October 2023 Bury Indoor Market was closed due to the discovery of Reinforced Aerated Autoclaved Concrete (RAAC) which posed a significant Health and Safety risk. Following the closure, 49 Traders (62 Units) who operated within the hall were either relocated, had their units reconfigured to continue operating, or arranged alternatives for their business. During the consultation with traders to organise relocation, opportunities to move traders into the Millgate Shopping Centre presented themselves as Bury Council had recently entered a Joint Venture with Bruntwood to purchase the Millgate to regenerate the area, which links to the Bury Town Centre Master Plan. By committing support, the traders that are now operating within the Millgate Shopping Centre are receiving a continued subsidy, which is over and above their rent and service charge, which is at a continued cost to the council of £163,250 plus variable utility charges throughout the proposed occupation period to March 2025. The level of subsidy is unsustainable and is creating increased budget pressures on Bury Council. The traders were advised that the subsidy would be revisited and reviewed in 12 months. As traders were not relocated together, the date when the 12 months expires varies considerably.
104. Cabinet approved the recommendations as set out in the report.

DRAFT SUPPLEMENTARY PLANNING DOCUMENT 18 – DEVELOPMENT FRAMEWORKS FOR STRATEGIC SITE ALLOCATIONS AT ELTON RESERVOIR AND WALSHAW

105. Councillor O'Brien, Leader and Cabinet Member for Strategic Growth reported that this item concerns a new draft supplementary planning document that seeks to support the recently adopted Places for Everyone plan and the strategic housing sites at Elton Reservoir and Walshaw. Members were asked to approve the draft supplementary planning document for a six-week period of consultation in order to establish stakeholder views on its content. Following consultation, all comments received will be fully considered and changes made where appropriate before the supplementary planning document is brought back to Cabinet for approval to adopt. In response to a question regarding the provision of infrastructure requirements and the Council's ability to enforce the infrastructure requirements regardless of the size of plot members were advised the purpose of the Places for Everyone Masterplan is to ensure this is done all developers must work towards this. Members were encouraged to promote engagement with residents and to participate themselves.
106. Cabinet approved the recommendations as set out in the report.

HOLCROFT MOSS PLANNING OBLIGATIONS CONSULTATION DRAFT JOINT SUPPLEMENTARY PLANNING DOCUMENT

107. Councillor O'Brien, Leader and Cabinet Member for Strategic Growth reported that this item concerns another new draft supplementary planning document that supports a

policy in the recently adopted Places for Everyone plan. The Holcroft Moss Planning Obligations supplementary planning document applies across the whole Places for Everyone plan area and is, therefore, being prepared jointly by the nine Places for Everyone districts. Holcroft Moss is situated within the borough of Warrington and is a lowland raised bog that is thought to be the only known example in Cheshire that has never been cut for peat. It is designated as a Site of Special Scientific Interest and forms part of the Manchester Mosses Special Area of Conservation and therefore warrants strong protection.

108. Cabinet approved the recommendations as set out in the report.

BIODIVERSITY STRATEGY

109. Councillor Quinn, Cabinet Member Environment, Climate Change and Operations reported that this item relates to the Bury Biodiversity Strategy which embraces the first consideration of what the Council can do to meet its biodiversity duty. It outlines the current state of biodiversity in the Borough and the actions that we can take to conserve and enhance our biodiversity assets. A draft version of the Strategy was approved for consultation by Cabinet in December 2023 and consultation subsequently took place between 9 January and 20 February 2024. The consultation responses received are summarised in the Consultation Report. Following consideration of the responses, several changes have been made to the Biodiversity Strategy and these are also set out.

110. Cabinet approved the recommendations as set out in the report.

NORTHERN GATEWAY (GOVERNANCE / INVESTMENT ZONE / MDC)

111. Councillor O'Brien, Leader and Cabinet Member for Strategic Growth reported that following the adoption of the Places for Everyone Plan in March, we are working towards delivering the Northern Gateway site and the economic growth and employment opportunities that it brings. It is proposed that governance structures are put in place to ensure robust control, management and monitoring of the various workstreams. This would provide a single statutory body and formalise joint working arrangements with Rochdale and the Combined authority. The report also raises that the fact that the Northern Gateway site forms part of Greater Manchester's Investments Zone, which is designed to help the site deliver growth and innovation in the advanced manufacturing and materials sector.

112. Cabinet approved the recommendations as set out in the report.

DEVELOPER CONTRIBUTIONS FOR EDUCATION SUPPLEMENTARY PLANNING DOCUMENT-CONSULTATION DRAFT

113. Councillor O'Brien, Leader and Cabinet Member for Strategic Growth reported that this item relates to the supplementary planning document 17, which sets out how the Council will deal with developer contributions towards education. In June 2024, Cabinet members approved a draft of SPD17 for consultation purposes. Consultation was

subsequently undertaken over a six-week period running from 15th July to 19th August 2024. The comments received and the Council's response to these are set out in the Consultation Statement which is appended to this report. Following consideration of the consultation responses, a small number of changes have been made to the SPD.

114. Cabinet approved the recommendations as set out in the report.

DELIVERY OF A NEW SEMH SECONDARYSPECIAL SCHOOL - LAND PROPOSAL TO DEPARTMENT FOR EDUCATION (DfE) & OAK LEARNING PARTNERSHIP

115. Councillor O'Brien, Leader and Cabinet Member for Strategic Growth reported that Bury Council is committed to delivering a new special school, working in collaboration with the Department for Education (DfE) and Oak Learning Partnership. The scheme will be funded and delivered through the Department for Education Free School Programme with the Council being required to make a modest Capital contribution towards site remediation costs. Indicative Capital costs of £475,000 have been received by the Department for Education in relation to the Council's obligations. Following detailed assessment these will be the subject of a further report to Cabinet once confirmed. Provision has been made within the Children & Young People Capital Programme to meet these costs. A member reflected on comments from the community brought up at full Council regarding access. In response Councillor O'Brien advised that he is confident that those who currently use the site regularly will be able to continue and currently, work is taking place with Bury Football Club to consider other offers also.

116. Cabinet approved the recommendations as set out in the report.

BURY ART MUSEUM

117. Councillor Morris, Cabinet Member for Culture, Economy and Skills reported that the report relates to the Bury Art Museum roof which needs a large capital programme to repair it at a total cost of £ 655,050.04. The Council bid for a grant from the Arts Council MEND Fund and was successfully awarded £589,545 to which the Council have approved a matched amount of £65,505. The Council will need to enter into a deed of covenant with the Arts Council guaranteeing the building will remain as an Arts Museum for a further period of 15 years. Members were advised that once the building contractor is appointed, we will know more details about how long the Art Museum may need to be closed and further information will be brought to a future Cabinet meeting along with additional information about taking an Art Museum programme out into community venues.

118. Cabinet approved the recommendations as set out in the report.

CORPORATE PARENTING - ANNUAL ADOPTION REPORT

119. Councillor O'Brien, Leader and Cabinet Member for Strategic Growth presented the Annual Adoption Report. This is the annual report from the Regional Adoption Agency

(RAA): Adoption Now. Adoption Now acts as the adoption agency on behalf of six local authorities: of Bury, Bolton, Blackburn with Darwen, Oldham, Rochdale and Tameside.

120. Cabinet approved the recommendations as set out in the report.

PROCUREMENT OF LD2 SMOKE ALARM INSTALLATION PROGRAMME, IN RELATION TO FRA COMPLIANCE WORKS.

121. Councillor Cummins, Cabinet Member for Housing Services reported that the report seeks formal approval of a contract to the approved bidder. The regulator requires the stock to be upgraded in line with current regulations, Pennington Choices Limited carried out a full review of general needs and sheltered blocks which identified a range of works necessary to ensure compliance, the LD2 smoke detection upgrade works are within the scope to complete.

122. Cabinet approved the recommendations as set out in the report.

2024/25 CORPORATE PLAN - SIX MONTH UPDATE

123. Councillor Thorpe Cabinet Member, Finance and Transformation reported that this report highlights progress against the 2024/25 Corporate Plan that was agreed by Cabinet in April. Whilst remaining true to the LET'S Vision for 2030 to achieve inclusive economic growth and reduce deprivation, the Plan focused the input of the Council towards delivering that vision through three strategic objectives: Sustainable growth; Improving children's lives; and Tackling inequalities. Discussions took place regarding collaborative working and all departments supporting each other to achieve better outcomes for residents.

124. Cabinet approved the recommendations as set out in the report.

Q1 FINANCE POSITION

125. Councillor Thorpe, Cabinet Member for Finance and Transformation reported the 2024/25 forecast revenue outturn position as at 30 June 2024, and the 2024/25 forecast capital outturn position as at 30 June 2024. With regards to a question regarding the ISG going into administration and if any due diligence took place before the awarding of the contract. Members were advised that a response will be provided following the meeting.

126. Cabinet approved the recommendations as set out in the report.

UNIT 4

127. Councillor Thorpe, Cabinet Member for Finance and Transformation reported that the Council's current Enterprise Resource Planning (ERP) Financial Management system is supplied by Unit 4 (formerly Agresso Business World Software). The initial contract was signed back in 2004 and implemented for use by the Council from April 2006 onwards.

128. Cabinet approved the recommendations as set out in the report.

ESTABLISHING A BURYLOCAL BEE NETWORK FORUM

129. Councillor O'Brien, Leader and Cabinet Member for Strategic Growth presented a report which sets out the proposal to establish a Bury Local Bee Network Forum. This Forum will help to ensure that the Bee Network, Greater Manchester's integrated transport system, develops in a way that meets Bury's local needs and priorities, and supports our ambitious growth plans and Let's Do It vision.
130. Cabinet approved the recommendations as set out in the report.

	Party	Question	Questioner
1	Labour Cllr Walmsley CC	With the very welcome announcement in the Budget that the Household Support Fund will be extended again, can the Cabinet Member for Communities and Inclusion provide an update on how we plan to co-produce our plans to spend this much-needed extra money?	Cllr Hayes
		<p>On 4th November 2024 representatives from Bury Council, public sector partners and community leads, including foodbanks, pantries, welfare support groups and faith leads, came together at Radcliffe Football Club for the latest Anti-Poverty and Cost of Living Summit.</p> <p>The sessions primary purpose was to bring a range of partners, community groups and resident representatives together; to better understand the challenges our residents are facing. Then on the back of this, collaboratively discuss and shape the use of the current allocation of Household Support Funding.</p> <p>The feedback from the event was invaluable and as a result of the discussions we are just finalising a clear, co-designed plan for the use of the HSF which takes into account local residents needs and community groups feedback.</p>	
2	Labour Cllr Thorpe CC - Finance	Following our representations to the new Government for extra and fairer funding for local government, does the Cabinet Member for Finance believe we are now heading in the right direction following the Budget announcements?	Cllr Moss
		<p>The Chancellor of the Exchequer presented her Autumn Statement on 30 October 2024</p> <p>Overall it was better than had been anticipated for Bury, and local government as a whole, with a 3.2% (£1.3bn) real terms increase in core spending power. In particular, the Chancellor announced additional funding of £600m nationally for the social care grant and another £700m of additional local government grant as well as the continuation of the Household Support Fund, £500m of additional funding nationally for local roads maintenance and £1bn for the special educational needs and disabilities system.</p> <p>Whilst these additions within the budget are welcome we know that they will not be sufficient in themselves to address the existing funding gap either for this council or local government as a whole. To fix this toxic legacy</p>	

	Party	Question	Questioner
		<p>of 14 years under the Conservatives, we need a government committed to fairer funding and reform of public services.</p> <p>I am encouraged that the ministerial team within MHCLG have indicated an intent to change the funding system ahead of the comprehensive spending review and 3-year settlement, with a stated focus on directing funding towards authorities with higher needs, but also taking local revenues (business rates and council tax) into account. We will, of course, continue to speak up for Bury as part of this process and demand our fair share.</p> <p>For now, the actual impact of the Budget for councils will not be known until the outcome of the draft Local Government Finance Settlement which is due in mid-December.</p>	
3	Conservative Leader	Does the Leader believe that the 7 Principles of Public Life are robustly adhered to within this Council?	Cllr Lancaster
		The 7 Principles of Public Life are adhered to in this Council. However, on the rare occasion when they are not, we deal with the matter robustly and comprehensively.	
4	Radcliffe First Cllr L Smith	Given that the next intake for Star Academy in Radcliffe is to be housed in additional temporary buildings, can we have confirmation that any additional costs relating to these temporary units will not fall to the Council but be borne by the DfE?	Cllr M Smith
		The costs of the additional modular accommodation for Star Radcliffe Academy for the second year's intake are to be borne by the DfE.	
5	Labour Cllr Cummins	Can the Cabinet Member for Housing outline what steps are being taken to prepare our social housing provision for any future inspection from the regulator?	Cllr Farooq
		<p>The Housing service began conducting a consumer standard self-assessment in 2023 when the new Social Housing regulations were introduced. This was in preparation of an In-Depth Assessment which can be conducted by the regulator at any time over the next three years.</p> <p>In addition to this we have recruited a specialist housing</p>	

	Party	Question	Questioner
		<p>consultant called Altair who is currently conducting a 14-week mock inspection of the Housing Service.</p> <p>This involves reviewing documents provided to the inspector on request, observing meetings that deliver oversight and scrutiny of the Housing service and its performance and undertaking workshops with the executive team, staff and tenants, to develop a deeper understanding of the service.</p> <p>The mock inspectors delivered a briefing session to Council members on 23rd October on the consumer standards, highlighting the level of assurance that is required by the regulator over the four standards. They provided insight to what the inspection process should deliver for us.</p> <p>We have regular update meetings with the inspectors and anticipate a full end-of-inspection report with recommendations in December.</p>	
6	Labour Cllr Cummins	Ahead of the colder weather this winter, what work is being done to support those who are rough sleeping or at risk of it?	Cllr Staples Jones
		<p>Whilst there is no statutory requirement to provide a cold weather provision this administration has made it clear that out top priority is to protect vulnerable people, especially those who are homeless. As a result, I can confirm that the Council will be providing:</p> <ul style="list-style-type: none"> • Additional cold weather provision at a local church (8pm-8am) offering 15 male bedspaces, 3 female. • Signposting to Red Door during the day and to the warm hubs who offer hot food, a shower, washing machine facilities and winter warmer packs. • high risk hotel provision for people who we can't accommodate elsewhere due to their complexity/risk. • early morning outreach work being provided by the Rough Sleepers Service to give additional and more intense support. This is complimented by 	

	Party	Question	Questioner
		<p>Bradley Fold out of hours security team who deliver this throughout the night.</p> <p>All people who access cold weather provision are also offered wrap around support while they are using the service, this aims to plan for their long-term accommodation and needs.</p> <p>(For info: This year's annual rough sleepers count will be conducted on the evening of 28th November and the morning of the 29th November.)</p>	
7	Conservative Cllr A Quinn Ops	Will the Cabinet Member for the Environment, Climate Change and Operations confirm that this Council will not be charging residents an additional fee for collecting garden refuse as is being suggested at other Labour run Councils in Greater Manchester?	Cllr Vernon
		There are no plans to roll out charging for garden waste.	
8	Radcliffe First Cllr A Quinn	For some time now I have questioned the validity of relying solely on diffusion tubes to make NO2 readings for some locations in Bury including Bury Bridge. In August 2022 an electro-chemiluminescence analyser was installed at the Bury Bridge location. Having tracked the readings for this analyser, it would appear that the diffusion tube readings may be questionable. I certainly believe evaluation research on NO2 measurements appears to show that the ECL readings are more likely to be accurate. Have any adjustments been made in terms of identified hotspots considering the ECL reported data, which could lead to a better understanding of the pattern and causes of NO2 peaks?	Cllr Birchmore
		<p>The automatic chemiluminescent analysers like the one at Bury Bridge have been installed to monitor the Greater Manchester Clean Air Plan and are sited as reference level analysers. For practical reasons it is always difficult to site these monitors in all locations where there are hotspots of higher pollution and air quality risk. Government guidance is therefore to use them in combination with diffusion tubes, which are more easily installed at locations of interest.</p> <p>The siting of the automatic analyser at the A58 Bury Bridge was limited by the availability of power and access. This has meant that it had to be located upwind of the road and therefore records lower concentrations than if it was sited on the other side of the road with the</p>	

	Party	Question	Questioner
		<p>prevailing wind transporting vehicle emissions towards it.</p> <p>The first year of data for the automatic site at Bury Bridge was 2023, when it recorded 22 ug/m3 as an annual average. A diffusion tube was co-located at this site so that a comparison of the diffusion tube measurements could be made. This co-located diffusion tube recorded 23.3 ug/m3 in 2023. This 6% variance is considered good agreement and supports the use of the wider diffusion tube survey in monitoring and appraisal of the Greater Manchester Clean Air Plan.</p>	
9	Labour Cllr L Smith CYP	<p>Following on from Care Leavers Week, earlier this month can the Cabinet Member for Children's Services update the Council on what work is being done to best support our Care Leavers?</p>	Cllr D Quinn
		<p>Improving Children's Lives is one of our top priorities and that should start with making sure our children who are care experienced get the very best. I am very pleased to say that we opened our Care Leaver Hub earlier this year. The Hub is open Monday to Friday, 8:45am to 5pm and is a safe place for our young people, who know they can just come inside, meet up, access support or just talk.</p> <p>The Hub has a timetable of support available about health, education, employment and training and housing. Partners involved include the DWP – to support full access to benefit entitlement and support into work; Early Break and Achieve. We also hope to put on 'Stay and Play' sessions for young parents and emotional wellbeing sessions in yoga and mindfulness. Bury Catering will also support with cooking skills.</p> <p>Over the past year we have also overhauled and improved many of the council's wider policies that are most critical for care leavers:</p> <ul style="list-style-type: none"> We have changed our housing allocation policy to ensure our Care Leavers have Band 1 priority for housing. There are also new protocols in place to plan for young people's housing needs, and improved escalation processes to ensure that young people get the right property, at the right time. We have also changed our financial policy to make it clearer about what young people get when and what they are entitled to. 	

	Party	Question	Questioner
		<p>All care leavers continue to have a Personal Advisor - who proactively reaches out and responds to requests for support – and a Pathway Plan that assesses their needs and draws upon the multi-agency partnership for support and creating a strong network for every one of our young people. We continue to work on the quality of plans to ensure that they are as robust as can be and that they are truly co-produced with our young people.</p> <p>Finally, our Local Offer to care experienced young people is being updated and developed to be more ambitious and draw more effectively from the support available across the full, wider partnership of local agencies. We are also developing stronger links with the GM wider network of support for care experienced young people, as well as the GM Youth Network.</p>	
10	Labour Cllr A Quinn	Does the Cabinet Member for Operations welcome the additional £500m for potholes announced in the Budget?	Cllr A Arif
		<p>The terrible record of the Conservative Governments over the past 14 years has laid bare the scale of the challenge to fix our borough and nation's roads.</p> <p>The recent ALARM survey outlines a funding shortfall in England and Wales for carriageway maintenance of £1.22billion for the past year alone. The survey also details that one off funding of £16.9billion is required to catch up on the maintenance backlog.</p> <p>Despite this difficult context, the £500m extra announced is welcome and a step in the right direction towards fixing the problems of the toxic Tory legacy.</p> <p>Bury's allocation from the £500m has not yet been confirmed, but we will update members when it has been and confirm which parts of our highways investment plan it will help deliver.</p> <p>This Labour administration is proud to have delivered additional investment worth £30m over the past 9 years into our highway network. It has fixed more potholes, resurfaced more roads and drastically reduced insurance claims. We know more needs to be done though and will keep fighting for more money to fix the 14 year, £17bn Tory blackhole in our highways.</p>	
11	Conservative	Does the Cabinet Member for Children's Services agree with	Cllr McBriar

	Party	Question	Questioner
	Cllr L Smith	the Secretary of State for Education that Bury children who attend private schools do not deserve to have facilities for swimming and sports?	
		<p>This question refers to a post by the Secretary of State for Education, Bridget Phillipson, where she writes: <i>“Our state schools need more teachers than private schools need embossed stationery. Our children need mental health support more than private schools need new pools. Our students need careers advice more than private schools need AstroTurf pitches.”</i></p> <p>The point being made is <u>not</u> that children in Private schools do not deserve or need swimming and sports facilities, but rather that the needs of children attending state schools is greater and more fundamental following 14 years of neglect of public services by the previous government.</p> <p>Raising taxes is never popular and it’s not something that any government wishes to do. However, as the party opposite often notes: ‘there is no magic money tree’ and money to fund essential public services must come from somewhere.</p>	
12	Labour Cllr Morris	What are the latest plans for the current Radcliffe Library provision, in light of the positive progress being made on the delivery of a new Enterprise Centre?	Cllr Grimshaw
		<p>Radcliffe Library will move to its new permanent home at Radcliffe Hub during 2026, after the construction works are complete and the building is ready for occupation. In the interim period before the Hub is ready, Radcliffe Library will temporarily relocate to the first floor at Stand Lane. The relocation of the library will take 4 weeks.</p> <p>The library will be closed from 1pm on Saturday 2 November until 10 am on Tuesday 3 December. While the library is briefly closed:</p> <ul style="list-style-type: none"> • Alternative library services and activities will be available across our other libraries at Bury, Prestwich and Ramsbottom. • The Library loan period will be extended. • The ground floor will be sealed off, ready to accommodate the construction programme for the enterprise centre. <p>Three public engagement events have taken place to answer any questions</p>	
13	Labour	Will the Cabinet Member for Communities like to	Cllr Ibrahim

	Party	Question	Questioner
	Cllr Walmsley CC	congratulate all those who have worked to secure the successful retention of the Purple Flag status for Bury Town Centre?	
		<p>Areas awarded the Purple Flag are recognised for providing a vibrant and diverse mix of dining, entertainment and culture while promoting the safety and wellbeing of visitors and local residents. Bury town centre has won this award for yet another year which reflects not only what the town has to offer but also the effective partnership working that takes place to ensure a positive and welcoming experience. The award is recognition of the partnership activity which we are grateful for the ongoing positive multiagency input from colleagues across Greater Manchester Police, Bury Street Pastors, Pubwatch and local licenced premises, cultural partners, colleagues at the Bury Business Improvement District and broader Town Centre Board including Bruntwood, Millgate and The Rock.</p> <p>In the most recent application, the Purple Flag assessors particularly welcomed the increased activity through the successful Safer Streets investment and UKSPF, the enhanced town centre events programme and the initiatives and proactive work to improve the safety of women and girls.</p> <p>Having a safe and vibrant town centre is vital for the successful delivery of the The Bury Town Centre masterplan over the next 10 to 15 years. These plans will continue to be supported by Bury's Community Safety Partnership and keep Bury a fantastic town to live, shop, work and socialise in.</p>	
14	Conservative Cllr A Quinn	Can the Cabinet Member for the Environment, Climate Change and Operations confirm what the gully maintenance programme will be for this winter?	Cllr Harris
		<p>An extra £100k funding has been allocated to gully cleansing this year to help ensure that we can continue to have 2 gully crews out checking all 42,000 road gullies annually.</p> <p>When extreme wet weather events are predicted we check our known local flooding hot spots to help ensure our drainage systems are operating correctly.</p>	

	Party	Question	Questioner
15	Radcliffe First Cllr Morris	<p>BBC investigations have revealed that in some areas in the country a few businesses have been displaying inaccurate food hygiene ratings, with many lying about them when challenged.</p> <p>While in Bury there are many businesses with good ratings of five, are there any follow up checks being made to see that businesses are reporting, and displaying, the correct ratings? On checking the hygiene ratings in Bury , it appears that some inspections have not been carried out on some premises within the last four to five years. Is this considered good practice?</p>	Cllr Berry
		<p>The Public Protection Service Commercial team are responsible for food hygiene inspections and operate with limited resources, having 3 FTE officers to carry out all the functions of environmental health work in commercial premises. This equates to approximately 1300 food hygiene programmed inspections and additional newly registered premises throughout the year. The team also manage the investigation of food hygiene complaints, food hygiene premise complaints, investigating food borne illnesses and infectious diseases, reacting to complaints of health and safety concerns in workplaces, accident at work investigations, the investigation of statutory nuisances from a business. In addition, the service is a consultee in planning applications.</p> <p>The commercial team has been able to employ food hygiene contractors to assist with the backlog of food premises that require an inspection and has recently increased the capacity available to assist the team.</p> <p>The Food Standards Agency (FSA) in England does not mandate the displaying the food hygiene rating stickers in food businesses and the Council does not have any statutory powers to enforce this. Following all food hygiene inspections, a food hygiene rating is awarded based on the findings of an inspection and the corresponding sticker is provided for businesses to display. Food Hygiene ratings are published on the national FSA website. Where officers receive intelligence that a business is displaying an inaccurate food hygiene rating sticker a visit is made, and the sticker is removed,</p>	

	Party	Question	Questioner
		<p>and the correct one is provided.</p> <p>Food premises are categorised based on risk and national intervention periods. The level of risk can vary the type of intervention from an inspection, partial inspection or audit to an alternative enforcement assessment such as a self-assessment questionnaire. Where non-compliance issues are identified, these are followed up to achieve compliance in the shortest possible time with formal enforcement powers being considered for serious regulatory breaches.</p>	
16	Conservative Cllr Rafiq CC	Members recently received notification that the ChatGPT service would be blocked. Has there been any inappropriate use reported?	Cllr Rydeheard
		<p>There has been no reported inappropriate use of ChatGPT however the Council is reviewing its policies one of which being an Artificial Intelligence Policy however through due diligence into the usage of ChatGPT it was found that there were significant number of devices accessing this website. As a proactive precaution the decision was taken to remove this due to the need to review guidance from the Cyber Security Unit within the MHCLG that at the moment ChatGPT is not GDPR Compliant and therefore they have recommended that it's use should be restricted. This guidance has also been adopted by government departments such as the Department for Work and Pensions. Further updates will be shared with members soon on the use of CHAT GPT and other AI programmes.</p>	
17	Conservative Cllr Morris	Can the Cabinet Member for Culture, Economy and Skills provide an update as to what is happening with the Indoor Market which has now been closed for a year?	Cllr Brown
		<p>We have been taking steps to address the fundamental issue – the safety of the building. Alongside this work, we have been focussed on determining the future of the Indoor Market. We commissioned an independent options appraisal to assist our decision making on next steps in July this year. We had intended that this work would be finished by September this year. We are now, regrettably, past this deadline.</p> <p>Fundamentally, the work required to either repair or</p>	

	Party	Question	Questioner
		rebuild the Indoor Market goes far beyond what was expected it would be compared to this time 12 months ago. We previously expected that repairs could cost in the region of £6 million. Work to determine the final anticipated costs for the various options are being worked through, however they are significantly more than first anticipated and we need to consider a long-term strategy for the building in the wider context of the town centre regeneration. This will involve further work to understand the commercial viability to ensure we achieve the best outcome for the town centre and the wider borough.	
18	Conservative Leader	What additional public services and amenities does the Leader consider to be a top priority and prerequisite for any major new housebuilding in the Borough?	Cllr Gartside
		A strategic approach to housing development allows us to plan infrastructure. For example, the plans for Elton include a new Metrolink station and we will use the evolution of the Bee network to create much stronger bus connectivity between our core transport hubs and new housing. We will need to ensure that new development provides the right school choices for new residents and that our GP services are able to manage new populations. I don't think you can say any one of schools, health provision or transport is more important than another, they are all important, that is why we will take a strategic approach to housing development'	

This page is intentionally left blank

Meeting:	The Council
Meeting date:	13 November 2024
Title of report:	Update on Greater Manchester Joint Authorities Activity 
Report by:	Leader of the Council
Decision type:	Non key decision
Ward(s) to which the report relates:	All
Summary:	This report provides an update on the activity of the Greater Manchester Combined Authority.

1. Background

This report provides an update on work of the Greater Manchester Combined Authority (GMCA) and other Greater Manchester joint authorities following an update to Council in September 2024.

As agreed by Council, the report also now includes an update on a specific area of work, this months focus is the work of the Greater Manchester Health Scrutiny Committee.

This month's focus – GM Health Scrutiny Committee

As Chair of the Bury Health Scrutiny Committee I also attend the GM wide Health Scrutiny Committee. This is a long established forum reviewing potential NHS Service reconfiguration that affects all parts of Greater Manchester. This meeting had become even more important since the establishment of NHS Greater Manchester as a single NHS commissioning organization in July 2022 replacing 10 CCGs.

The GM Health Scrutiny Committee are sighted on a number of different types of consultation and engagement processes commenced by NHS GM.

At one level there are listening and engagement events – where NHS GM is interesting to understand the lived experience of patients and carers in order to inform future service planning. An example of this is an engagement process just underway on the experience of children and young people with ADHD.

A second type of consultation is the need for NHS GM to begin to standardize service access and thresholds across Greater Manchester which may have developed when there were 10 different commissioning organizations. This leads to inconsistent and unwarranted differential access. An example of this relates to consideration of the access to NHS funded IVF, where there are currently across GM different thresholds of either 1,2 or 3 cycles.

A third type of formal consultation relates to NHS proposals to reconfigure access to services, for example in relation to which hospitals provide which services, or in relation to new pathways that govern access to NHS services. For example NHS GM is currently consulting on the pathway for access to adult ADHD services,

The Bury Health Scrutiny Committee is sighted on all NHS GM listening, consultation, and engagement processes and invite relevant officers from NHS GM and other NHS partners to present proposals and be challenged.

For the benefit of all Cllrs, the NHS GM website under “have your say” has information on all live consultations and leadership events. <https://gmintegratedcare.org.uk/have-your-say/>

Councillor E FitzGerald

Transport for Greater Manchester (TfGM) Update

A great deal of work is ongoing across the transport network including:

School Streets and Crossings, development and implementation of a series of School Streets and Crossings as part of a School Travel Programme.

Draft School Travel Strategy – A Vision for School Travel in Greater Manchester.

Transport Infrastructure Pipeline -The report updates on progress delivering a pipeline of transport infrastructure improvements to support the operation of the Bee Network.

Including:

Bury: Radcliffe Town Centre Development Phase 1 (Spring Lane Junction Improvements): £2.89m and Full Business Case);

Night Time Bus Pilot Update:

Since the nighttime bus pilot launched on 1 September, around 7000 trips have been made within the first month of the pilot (1 – 28 September). Running on a trial basis, the services on the V1 and 36 routes connecting Manchester with Leigh and Bolton via Salford run at least every hour both ways, 24 hours a day, seven days a week. These journeys account for 14% of overnight trips on both routes, with Friday and Saturday nights proving the most popular among passengers. The scheme is also having a positive impact on the number of people using later-running services, with a total of 53,413 travelling on both new and existing night buses between 10pm and 7am.

New darker nights campaign - On Monday 14 October, Safer Roads Greater Manchester launched a new campaign called Invisible? *I'm Visible?*. The campaign encourages drivers across Greater Manchester to take extra care and look out for pedestrians and other road users over the winter months as darker nights make for more danger on our roads. Alongside other campaign toolkits, a partner toolkit for the Invisible? I'm Visible? Campaign is available on our [dedicated](#) webpage. We would be grateful for any amplification you can provide by sharing the messaging across your network, platforms and channels. The campaign will run until 10 November.

Media summary – GM and wider transport headlines –

There has been widespread local coverage after TfGM announced the launch of the first new bus route on the Bee Network. The new 615 service will connect Wigan

and Middlebrook retail park, according to reports in Manchester World, Manchester Evening News (MEN), Wigan Evening Post, Messenger and BBC Online. Previous links between the two areas were cancelled four years ago. The 132 service between Wigan and the Trafford Centre will also be doubled, running every 30 minutes instead of hourly.

The Manchester Evening News and the Telegraph have reported on calls on the government to simplify ticketing fares after a number of cases of people being threatened for underpaying for rail fares made national headlines. Sam Williamson, from Glossop, gained widespread attention on social media after using a railcard at the wrong time on a Northern service last month, with the operator threatening him with legal action before notifying him that they will be taking no further action. Sam and others, including Andy Burnham on last week's Hot Seat, have described the threat of fines for minor mistakes as "disproportionate".

There has been widespread national and regional coverage of reports that the government is reconsidering the decision to partially reverse the decision to scrap the northern leg of HS2, with several pieces and interviews airing on LBC, with the Independent, Mail Online, Business Live and others also covering the story. However, this was later followed by a rebuttal from government sources as reported by Reuters and also covered by i news. Meanwhile the Financial Times reports that the government is exploring proposals for a Birmingham to Manchester railway line as an alternative to the axed northern leg of HS2. However, trains on the proposed line would not run as fast as those on the HS2 high-speed rail network, according to people familiar with the plans.

Greater Manchester Combined Authority Meeting (September)

A link to the papers is available here:

<https://democracy.greatermanchester-ca.gov.uk/ieListDocuments.aspx?CIId=136&MIId=5554>

Approved Business Plan for the Integrated Water Management Plan to 31 March 2025	Approved next steps for Rail Integration and Reform Programme: Emerging Rail Reform Policy Position & Next Steps
Approved Bee Network Fares and Ticketing, including	Approve Working Well: Work and Health Programme direct award and contract extension of the Individual Placement and Support in Primary Care
Agreed A Housing First Unit Greater Manchester	Q1 Capital Update 2024- 2025
Approved Temporary Accommodation: Value for Money in Greater Manchester Plan	Q1 Revenue Update 2024-2025
Approved the Greater Manchester Brownfield Housing Fund Reallocation	Note the Annual Treasury Management Review 2023/24
Approved Atom Valley Mayoral Development Zone Business Plan 2024/25	Agreed Greater Manchester Housing Investment Loans Fund - Investment Variation Recommendation
Greater Manchester Investment Framework, Conditional Project Approval	

Greater Manchester Combined Authority Meeting (October)

A link to the papers are available here:

<https://democracy.greatermanchester-ca.gov.uk/ieListDocuments.aspx?CIId=136&MIId=5555>

Items considered and agreed included:

GM One Network Connectivity Partner Procurement	Bus Franchising Fleet
GM Investment Framework	GM Local Nature Reserves Recovery Strategy
Draft School Travel Strategy	

Recycle for Greater Manchester (R4GM)

Pots, tubs and trays

To mark Recycle Week 2024, we announced a substantial change to kerbside collections for residents across Greater Manchester. From 14th October, residents in Bury can recycle plastic pots, tubs and trays in their blue mixed recycling bin. This is a welcome change for many residents, who previously could only recycle plastic bottles in their mixed recycling bin at home – alongside items like aluminium cans, glass jars and aerosols. The change is possible due to upgrades in the Materials Recovery Facility (MRF) announced as part of the new contract signed between GMCA and SUEZ.

Communicating this change to residents was a substantial task and required us to fully audit all our existing communication materials such as the R4GM website, leaflets and education tour at the MRF. As part of this process, we also audited Bury Council's website to ensure information on recycling was up to date and shared a list of FAQs so the Council could plan their own activity.

As well as this, we created advertising to help communicate the change. This featured examples of commonly used pots, tubs and trays. We shared those adverts in The Bury Times, MEN and Asian Leaders newspapers. The change has been positively received since the announcement. Within a week of the announcement, over 85,000 residents have seen R4GM's social media content on the change. We're now working on additional communications materials to help residents recycle pots, tubs and trays such as a radio advert and targeted Christmas messaging.

CottonOn

In August this year, we launched our latest campaign called #CottonOn. This campaign encouraged residents to recycle clothing that was unwearable. Many residents know how to get rid of clothing that's in good condition - whether it's donating to charity, selling it online or giving it to family and friends. But many residents don't know that clothing that's ripped, stained or worn-out can be recycled, and precious fibres can be reused.

#CottonOn encouraged residents to take unwearable clothing, shoes and accessories to clothing banks across Greater Manchester. In Bury these can be found at Cemetery Road and Every Street recycling centres and also supermarkets and within some large shops. From there, clothing is collected and sorted within Greater Manchester and either resold or turned into new products such as car seats and animal bedding.

In October, we did a shopping centre takeover at Merseyway in Stockport. This featured an eye-catching washing line made up of visibly damaged clothing. It was a high-impact piece of marketing that got lots of attention throughout the district, linking residents to find their nearest clothing bank. We're currently in discussions to take the washing line to Mill Gate shopping centre in Bury.

Recycling Centre Rates

Site	June (%)	Year to date
Cemetery Rd, Radcliffe	66%	66%
Every St, Fernhill	67%	65%

2. Recommendation

- 2.1. That Council note the updates from the Greater Manchester Combined Authority, Transport for Greater Manchester, and Recycle for Greater Manchester, with further updates to be presented to future Council meetings.

List of Background Papers:-

Minutes of GMCA meetings linked throughout.

Contact Details:-

Haroon Asghar

Policy Officer

h.asghar@bury.gov.uk

This page is intentionally left blank

GMCA Questions

<p>The Second City Crossing was opened at the cost of £165 million by Metrolink in 2017. It was seen as offering greater capacity to cater for trams crossing the city and resilience.</p> <p>This year it has provided that resilience as planned maintenance work was twice carried out on the other city crossing.</p> <p>But to this day only one service, the Rochdale to East Didsbury, uses the Second City Crossing. Other services from Victoria to St Peter's Square continue to use the busy Shudehill/Piccadilly route.</p> <p>When will the Second City Crossing be used by other services on a regular basis?</p>	<p>Councillor Elliot Moss</p>	<p>Councillor Alan Quinn</p>
<p>The Second City Crossing provides significant resilience during engineering works in the City Centre and also serves us well during unplanned disruption such as protests in the City Centre, incidents, accidents or congestion across the city.</p> <p>The Second City Crossing is also used to support events or combinations of events, Parklife weekend being a good example when we have events taking place on the same day, and in some instances the same times and need to provide capacity for 140,000+ trips into and across the City Centre spanning several days.</p> <p>Rochdale Town Centre and Shaw & Crompton to East Didsbury services currently utilise the Second City Crossing, and there are plans for services on the Trafford Park Line to come into the City via this route towards the end of 2025.</p> <p>The options and resilience it provides to move these passengers in such volumes safely is invaluable.</p>		
<p>What is the evidence that spending £2.89 million in an Active Travel Scheme in Radcliffe provides effective use of public finance?</p>	<p>Councillor Luis McBriar</p>	<p>Councillor Alan Quinn</p>
<p>The Spring Lane proposals represent the first phase of Bury Council's £9m programme of transport improvements for Radcliffe and the plans were included within Greater Manchester's City Region Sustainable Transport Settlement (CRSTS) funding proposals (approved by GMCA and Government in 2022).</p> <p>As outlined in GM's CRSTS Programme Case, the Radcliffe town centre scheme "targets transport investment to ensure regeneration developments emerging from the Strategic Regeneration Framework (SRF) come forward in a sustainable and cohesive manner.</p>		

The SRF includes delivery of a new Civic Hub, Market Chambers, a secondary school and approximately 500 new residential dwellings at key sites. The transport measures include improved facilities for bus, a number of junction improvements, green corridors and active travel enhancements that will ensure the new development sites are efficiently connected to existing communities providing a joined-up active travel and public transport network.

In line with the assurance process for GM's CRSTS programme, a full business case for the Spring Lane junction improvement scheme was submitted and reviewed by an independent TfGM officer panel against an agreed set of criteria. Following this review, the proposals were deemed to have demonstrated the appropriate strategic case, alignment with CRSTS funding objectives, value for money and deliverability for the scheme to progress.

additional information

The scheme will provide access to the new secondary school via the new CYCLOPS junction and the active travel elements of the school access road. The benefits of the scheme are driven by improvements to journey quality for pedestrians and cyclists due to the high-quality infrastructure improvements and health benefits associated with increased active travel.

Can an update be provided in relation to the response by GMFRS to Bonfire Night?

Councillor
Shahbaz
Arif

Councillor
Sandra
Walmsley

Greater Manchester Fire and Rescue Services have been undertaking bonfire and firework safety campaign across the region and firework safety information was provided to all the people that attended our spooktacular event at the Bury training and safety Centre, crews also undertook some community intervention and firework safety inspections.

Between the 1st – 5th November the Bury crews attended 40 incidents in total, although only 11 related to the category of outdoor incidents. A further, 11 were false alarms. In terms of volumes Bury, the incident level is the lowest across GMFRS with the highest levels seen in Wigan, Bolton, Salford and City of Manchester. No emergency response crews in the Borough came under any form of attack or violence, as unfortunately was seen elsewhere

Is the Radcliffe Neighbourhood policing team fully resourced?


Councillor
Jo
Lancaster

Councillor
Sandra
Walmsley

The establishment for the Radcliffe neighbourhood team under the neighbourhood Inspector is 1 Sergeant, 4 Police Constables and 3 Police Community Support Officers. As of 7th November 2024 this establishment is staffed with the exception of one Police Constable who has recently left the force and has not at this time been replaced. The Chief Superintendent,

Kirsty Oliver, is keen to achieve full establishment in the neighbourhood model in line with GMP's Vision. This situation is currently being reviewed at GMP Bury's fortnightly Resource management meetings in the context of the totality of operational requirements and at this time GMP cannot commit to a time frame for this role being filled.

This page is intentionally left blank

<p>Conservative NOM</p> <p></p> <p>CONMOTION11092 4AMEND.docx</p>	<ol style="list-style-type: none"> 1. Write to the Deputy Prime Minister and Secretary of State for Housing, Communities and Local Government imploring that the CSP for Bury is again higher than the national average. 2. In the same letter to the Deputy Prime Minister and Secretary of State for Housing, Communities and Local Government asking when will a Fair Funding Review take place. 3. Write to the Chancellor of the Exchequer asking what level of HSF this Council can expect for the remainder of this financial year and for the 2025/26 financial year bearing in mind the impact of scrapping winter fuel payments other than for those on pension credit or other means-tested benefits. 	<p>Letters sent September 2024</p>
<p>Radcliffe First NOM</p> <p>As amended</p>	<ul style="list-style-type: none"> • Hold a further Anti-Poverty Summit to draw together our borough's anti-poverty partnership and co-produce an action plan for how to utilise the 	<p>On 4th November 2024 representatives from Bury Council, public sector partners and community leads, including foodbanks, pantries, welfare support groups and faith leads, came together at Radcliffe</p>



Labour Amendment
to RF NOM - Draft V


extended Household Support Fund – including a specific focus on how we support our older residents during the winter months.

- Continue our work, as the Council and with our partners, to encourage and support foodbanks, community groups and other drop-ins with wrap around support for those who need additional help.
- Work with our PCNs and wider public service partnership to find a sustainable funding model for the Live Well and Staying Well provision.

Football Club for the latest Anti Poverty and Cost of Living Summit. The session included a joint reflection on work to date including an evaluation from Public Health on local anti poverty approaches; an update on the targeted approach to increase pension credit update; to hear and share the great work and case studies from local community groups; and collaborative discussions to shape the use of the current allocation of Household Support Funding.

The summit showcased the latest Cost of Living Community Grant recipients and how previous rounds are sharing future Live Well grants, alongside promotion of the Working Well programme.

The Council have focused on opportunities to increase pension credit uptake, including a data driven approach to best use data available, including those on Council Tax Support but not currently claiming pension credit and a 'Team Bury' approach to contacting and supporting uptake- from direct contact over the phone to provision through daily neighbourhood support hubs available across the Borough. Housing Services and Staying Well colleagues are supporting in the identification and engagement with those who could benefit. This is part of the broader work ongoing work of the Council and partners, overseen through the monthly Anti Poverty Steering Group, which has also included a refresh of information on Warm Spaces available across the neighbourhood. Information on the latest offers and opportunities continue to be shared through public and community networks to

		<p>increasingly connect those requiring support with that which is available locally.</p> <p>The Council Live Well and staying well services continue to work closely with PCNs and other partners to tailor their services and support to meet the needs of local residents in an efficient and effective way. They also continue to proactively seek out funding opportunities (both local and national) to establish sustainable solutions.</p>
<p>Lab NOM</p>  <p>Lab NOM.docx</p>	<ul style="list-style-type: none"> • Build on our response work by collaborating with our faith and community leaders to build greater resilience and strength • Participate fully in the Greater Manchester recovery coordination activity, recognising the fluidity of communities across administrative borders, whilst reflecting specifics of Bury's neighbourhoods • Collaborate with faith and community leaders and MPs to support future applications to the Home Office security protection fund • Revisit our LET'S Do It! strategy, alongside the Community Safety Partnership Plan, to refresh our priorities by co-developing with our communities and build a 'Stronger Together' community strategy for Bury 	<p>Work has continued against each recommendation in this Motion since September's meeting.</p> <p>Work with faith leaders has included awareness and reassurance letters ahead of High Holy Days in October and there have been further direct offers of practical support to Mosque leads on security advice and applications to the national Protective Security Scheme.</p> <p>The Council's Strategic Partnerships Manager continues to place an active role within the GM Recovery Co-ordination Group, which has most recently met on the 4th November, including opportunities to learn from collective community impact assessments and the potential for a Greater Manchester Cohesion Framework.</p> <p>Community Cohesion remains a current standing item at Bury Community Safety Partnership, which included the meeting of the 20th September and</p>

	<ul style="list-style-type: none"> • Foster and facilitate opportunities for social interactions that allow the development of tolerance and trust to develop a shared sense of pride and place in Bury • Ensure Council communication and engagement is reflective and responsive to the needs of all our communities, and work with partners to do ensure their approach is the same • Link our community strategy work into that of Health Inequalities to deliver an equitable and inclusive approach • Identify projects that encourage communities to work together for mutual benefit • Progress the 'Different Cultures, Same Horizons' element as part of our Culture Strategy, with intergenerational work based on heritage • Facilitate Team Bury work to gain insight of new and emerging communities (and leaders within these) that don't currently show in census data • Encouragement of 'upstanding' – calling out and reporting behaviour – rather than bystanding and promote our Hate Crime reporting centres. 	<p>upcoming meeting of 15th November. The September session fed into a Team Bury Partnership discussion on 26th September so that this is at the heart of work to refresh Bury's LETS narrative The LETS Refresh provides the opportunity to amplify the linkage and co-dependency between inequalities as determinants of wellbeing. A further Community Cohesion roundtable session is taking place on 21st November to be co-facilitated with Bury Voluntary and Community Faith Alliance and ADAB. This will inform the ongoing refresh of the Bury Community Safety Partnership Strategy, alongside input from the upcoming Circles of Influence session with young people and B.Safe sessions held with year 8 pupils during October which included specific reference to 'upstanding'.</p> <p>During national hate crime awareness week Bury held an intercultural market and hate crime information session at Kay Gardens, along with input into the Greater Manchester Hate Crime Strategy launch. To encourage activity for the Greater Manchester Hate Crime Awareness Week in February, Standing Together community funding has been launched and shared across community networks for voluntary & community groups to apply for activity to foster greater community safety with cohesion a specified priority this year within this.</p> <p>November will see the Bury BID Lantern Parade, expanded from original focus around Diwali to encompass broader community celebration, along with the adoption of an updated Inclusion Strategy</p>
--	--	--

		<p>for the Council, with a specific engagement priority within this to align with this work. Work is also ongoing with the Local Cultural Education Partnership to consider their role in participation and belonging, including a review of the inclusivity of their partnership, and opportunities to further insight from the local Asylum and Migration Partnership.</p>
--	--	--

This page is intentionally left blank

Chancellor of the Exchequer
Rachel Reeves
House of Commons
London
SW1A 0AA



Chief Executive

Letter sent by email to rachel.reeves.mp@parliament.uk

Dear Rachel Reeves,

Bury Council at its Full Council meeting on 11 September 2024 debated a motion on Government Funding Streams.

In debating this motion, the Council noted:

- That the previous government had provided funding up to the 30 September 2024 in respect of the Household Support Fund (HSF). This fund was aimed at providing targeted support and did not affect people who received any benefits.
- The Chancellor of the Exchequer, yourself, has announced that the Labour Government would be scrapping winter fuel payments for those pensioners not on pension credit or other means-tested benefits.
- The previous Government in the 2024/25 Local Government Policy Statement, published on 05 December 2023, confirmed that they remained committed to improving the local government finance landscape in the next parliament.
- The scrapping of the winter fuel payments (other than for those pensioners on pension credit or other means-tested benefits) is likely to result in a significant number of pensioners living in Bury struggling to stay warm this winter.
- That the Labour Government, although announcing an extension to the household support fund, are yet to announce the level of funding for Bury.

The Council resolved to:

- Write to you to kindly ask what level of HSF this Council can expect for the remainder of this financial year and for the 2025/26 financial year bearing in mind the impact of scrapping winter fuel payments other than for those on pension credit or other means-tested benefits.

I am therefore writing to ask you to consider the issue raised. I look forward to hearing your response.

Yours sincerely,

A handwritten signature in black ink, appearing to read "L Ridsdale", written over a light grey dotted rectangular background.

Lynne Ridsdale
Chief Executive
Bury Council

This page is intentionally left blank

Deputy Prime Minister and Secretary of State for
Housing, Communities and Local Government
The Rt Hon Angela Rayner MP



Chief Executive

Letter sent by email to angela.rayner.mp@parliament.uk

Dear Deputy Prime Minister,

Bury Council at its Full Council meeting on 11 September 2024 debated a motion on Government Funding Streams.

In debating this motion, the Council noted:

- That the previous government had provided funding up to the 30 September 2024 in respect of the Household Support Fund (HSF). This fund was aimed at providing targeted support and did not affect people who received any benefits.
- The Chancellor of Exchequer has announced that the Labour Government would be scrapping winter fuel payments for those pensioners not on pension credit or other means-tested benefits.
- The previous Government in the 2024/25 Local Government Policy Statement, published on 05 December 2023, confirmed that they remained committed to improving the local government finance landscape in the next parliament.
- That a fair funding review of Local Government has been promised since 2016 and Bury Council voted against a Conservative Group proposal to lobby direct the then Secretary of State for Levelling-Up, Housing and Communities to give a commitment as to when such a review would take place.
- Notwithstanding the above in recent years the Local Government Settlement has resulted in this Council's Core Spending Power (CSP) being higher than the overall Core Spending Power for the rest of the country.
- The scrapping of the winter fuel payments (other than for those pensioners on pension credit or other means-tested benefits) is likely to result in a significant number of pensioners living in Bury struggling to stay warm this winter.
- That the Labour Government, although announcing an extension to the household support fund, are yet to announce the level of funding for Bury.

The Council resolved to:

- Write to you to kindly implore that the CSP for Bury is again higher than the national average;
- Write to you to kindly ask when a Fair Funding Review take place;
- Write to the Chancellor of the Exchequer asking what level of HSF this Council can expect for the remainder of this financial year and for the 2025/26 financial year bearing in mind the impact of scrapping winter fuel payments other than for those on pension credit or other means-tested benefits.

I am therefore writing to ask you to consider the issues raised. I look forward to hearing your response.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "L Ridsdale", written over a light grey dotted rectangular area.

Lynne Ridsdale
Chief Executive
Bury Council

This page is intentionally left blank