

BURY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2023 TO 31 JANUARY 2024

This Forward Plan sets out the details of the key decisions which the Executive Cabinet, individual Executive Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A key decision is a decision taken at a Cabinet meeting, by an individual Cabinet Member, or a Joint Committee of the Cabinet and is:

- Any decision in relation to an executive function which results in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A decision will be considered financially significant if it results in incurring expenditure or making savings of £500,000 or greater; unless the specific expenditure or savings have previously been agreed by full Council.
- Any other executive decision which in the opinion of the Monitoring Officer is likely to be significant having regard to:
 - (a) the number of residents/service users that will be affected in the Wards concerned;
 - (b) whether the impact is short term, long term or permanent;
 - (c) the impact on the community in terms of the economic, social and environmental well-being.

The current members of the Cabinet are:

Leader, Strategic Growth	Councillor O'Brien
Deputy Leader, Health and Wellbeing	Councillor Tariq
Deputy Leader Children and Young People	Councillor L Smith
Finance and Communities	Councillor Gold
Environment, Climate Change and Operations	Councillor Quinn
Corporate Affairs and HR	Councillor Rafiq
Culture, Economy and Skills	Councillor Morris
Housing Services	Councillor Cummins

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- It is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- If the decision is to be taken at a meeting of the Executive Cabinet, 5 clear days' notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with General Exception) and Special Urgency of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, or accessed from the Council's website: www.bury.gov.uk

- Council Constitution
- Forward Plan
- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Cabinet which are held at the Town Hall. The dates and times of the meetings are published on www.bury.gov.uk or you may contact the Democratic Services Section on democratic.services@bury.gov.uk for further details.

Lynne Ridsdale
Chief Executive

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Type of Decision	Expected Date of Decision	Open to public? (If exempt state reasons)	Documents to be considered by Decision taker	Contact Officer
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Future meetings of the Cabinet where there is an intention to hold part of a meeting in private: 5 October, 8 November, 13 December 2023, 10 January, 14 February, 13 March and 17 April 2024

October

Places for Everyone Modifications Consultation	Cabinet	Leader and Cabinet Member for Strategic Growth	Key	5 Oct 2023	Open	Report of the Executive Director of Place	David Wiggins (d.wiggins@bury.gov.uk)
Bury Local Transport Strategy	Cabinet	Leader and Cabinet Member for Strategic Growth, Cabinet Member for Environment, Climate Change and Operations	Key	5 Oct 2023	Open	Report of the Executive Director of Place	Joanne Betts (j.betts@bury.gov.uk)
Insurance Tender Process	Cabinet	Cabinet Member for Finance and Communities	Key	5 Oct 2023	Open	Report of the Executive Director of Finance	Janet Spelzini (j.spelzini@bury.gov.uk)

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Type of Decision	Earliest Date decision can be taken	Open to public? (If exempt state reasons)	Documents to be considered by Decision taker	Contact Officer
Youth Justice Plan	Cabinet	Deputy Leader and Cabinet Member for Children and Young People	Key	5 Oct 2023		Report of the Executive Director Children and Young People	Jeanette Richards (j.richards@bury.gov.uk)
Awarding of Frozen Food Contract to a supplier on behalf of Catering Services	Cabinet	Cabinet Member for Corporate Affairs and Human Resources	Key	5 Oct 2023	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report of the Executive Director of Operations	David Catterall (d.catterall@bury.gov.uk)

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Six Town Housing	Cabinet	Leader and Cabinet Member for Strategic Growth	Key	5 Oct 2023	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report of the Executive Director of Place	Liz Cook (l.cook@bury.gov.uk)
Update on Financial Improvement Panel	Cabinet	Cabinet Member for Finance and Communities	Non-Key	5 Oct 2023	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report of the Chief Executive	Philippa Braithwaite (p.braithwaite@bury.gov.uk)
Future meetings							

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Q1 & Q2 Performance Report	Cabinet	Cabinet Member for Corporate Affairs and Human Resources	Non-Key	7 Nov 2023	Open	Report of the Chief Executive	Helen Smith (h.smith@bury.gov.uk)
Bury Market & Flexi Hall project - enabling works	Cabinet	Leader and Cabinet Member for Strategic Growth	Key	7 Nov 2023	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report of the Executive Director of Place	Steve Manifold (s.manifold@bury.gov.uk)
Mill Gate Regeneration Framework	Cabinet	Leader and Cabinet Member for Strategic Growth	Key	7 Nov 2023	Open	Report of the Executive Director of Place	Steve Manifold (s.manifold@bury.gov.uk)

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East Lancashire Paper Mill Disposal Update	Cabinet	Leader and Cabinet Member for Strategic Growth	Key	7 Nov 2023	Open	Report of the Executive Director of Place	Roz Catlow-Patterson (r.catlow-patterson@bury.gov.uk)
Spurr House	Cabinet	Deputy Leader and Cabinet Member for Children and Young People	Key	7 Nov 2023	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report of the Executive Director Children and Young People	Samantha Horrocks (s.horrocks@bury.gov.uk)
Substance Misuse Service Contract	Cabinet	Deputy Leader and Cabinet Member for Health and Wellbeing	Key	7 Nov 2023	Open	Report of the Executive Director of Health and Adult Care	Jon Hobday (j.hobday@bury.gov.uk)

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Proposal for new housing offer 18-20 St Marys Place, Bury	Cabinet	Deputy Leader and Cabinet Member for Health and Wellbeing	Key	7 Nov 2023	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report of the Executive Director of Health and Adult Care	Hannah Wilson (h.wilson@bury.gov.uk)
Bury Market & Flexi Hall project	Cabinet	Leader and Cabinet Member for Strategic Growth	Key	13 Dec 2023	Open	Report of the Executive Director of Place	Richard Spensley (r.spensley@bury.gov.uk)