

**MINUTES OF HOUSING STRATEGY PROGRAMME BOARD  
HELD ON WEDNESDAY 26<sup>th</sup> January 2016**

Present: Steve Kenyon – Interim Director of Resources and Regulation (Chair) **SK**  
 Emma Joos – Administrative Support Officer, Corporate Policy, Department of Communities and Wellbeing (Minutes) **EJ**  
 Marcus Connor - Corporate Policy Manager, Department of Communities and Wellbeing **MCC**  
 Sharon McCambridge - Chief Executive of Six Town Housing **SMC**  
 John Merrick - Director of Neighbourhoods, Six Town Housing **JM**  
 Emma Richman - Director of Assets, Six Town Housing **ER**  
 Tracey Hunt - Financial Services Business Manager, Six Town Housing **TH**  
 Harry Downie - Assistant Director of Business Re-Design & Development, Department of Communities and Wellbeing **HD**

ACTION

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|------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>1.0</b> | <b>Apologies:</b>                                                                                                                                |           |
| 1.1        | Pat Jones Greenhalgh - Executive Director of Communities and Wellbeing <b>PJG</b>                                                                |           |
| 1.2        | Sharon Hanbury - Head of Urban Renewal, Department of Communities and Wellbeing <b>SH</b>                                                        |           |
| 1.3        | Karen Young - Head of Inclusion, Department of Communities and Wellbeing <b>KY</b>                                                               |           |
| 1.4        | Cllr Rishi Shori - Deputy Leader of the Council, Cabinet Member for Finance & Housing <b>RS</b>                                                  |           |
| <b>2.0</b> | <b>Minutes of 16<sup>th</sup> December 2015 Meeting:</b>                                                                                         |           |
| 2.1        | The minutes of the meeting, held on Wednesday 16 <sup>th</sup> December 2015 were approved as a correct record.                                  |           |
| <b>3.0</b> | <b>Matters Arising:</b>                                                                                                                          |           |
| 3.1        | <b>Item 4.2</b> A report will be brought back to HSPB in May 2016 covering the findings of the impact assessment of Universal Credit.            | <b>JM</b> |
| 3.2        | <b>Item 5.2.1.2</b> No further update on the new extra care scheme, however, a report is to be brought back to a later HSPB meeting on progress. | <b>ER</b> |
| <b>4.0</b> | <b>Items for Decision:</b>                                                                                                                       |           |
| 4.1        | a) <u>New Items</u>                                                                                                                              |           |
| 4.1.1      | i) <i>Garage Site</i> – <b>ER</b>                                                                                                                |           |
| 4.1.1.1    | A discussion took place around the redevelopment of a garage site by                                                                             |           |

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| <p>4.1.1.2</p> <p>4.2</p> <p>4.2.1</p> <p>4.2.1.1</p> <p>4.2.1.2</p> <p>4.2.1.3</p> | <p>Six Town Housing. The proposal will result in the provision of eight new homes for affordable rent.</p> <p>SK to liaise with TH to finalise details of the proposal and will get back to MCC to provide further updates to HSPB.</p> <p>b) <u>Existing Items</u></p> <p>i) <i>STH Performance Targets - ER</i></p> <p>As part of the annual business planning process Six Town Housing shares their proposed performance indicator targets for the coming year with HOB and HSPB, they are then approved by STH Board.</p> <p>MCC confirmed that HOB had seen and approved these and he had had separate discussions to finalise the information presented to HSPB.</p> <p>HSPB agreed the proposed targets for 2016/17.</p> | <p><b>SK</b></p> |
| <p><b>5.0</b></p>                                                                   | <p><b>Information Briefs:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                  |
| <p>5.1</p> <p>5.1.1</p> <p>5.1.1.1</p> <p>5.1.2</p> <p>5.1.2.1</p>                  | <p>a) <u>Existing Items</u></p> <p>i) <i>HOB Action Plan to HSPB- MCC</i></p> <p>MCC provided HSPB with a summary of items discussed at the last HOB.</p> <p>ii) <i>G &amp; T Site - ER</i></p> <p>ER presented a report highlighting planned works on the site.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                  |
| <p><b>6.0</b></p>                                                                   | <p><b>Date of Next Meeting</b><br/>         Wednesday 24<sup>th</sup> February 2016, 1.00pm – 2.30pm<br/>         Lancashire Fusiliers Room, 1<sup>st</sup> Floor, Town Hall</p> <p><b>However, it was noted that the date of this meeting may result in it being cancelled or rearranged. EJ to provide HSPB with updates nearer the time.</b></p>                                                                                                                                                                                                                                                                                                                                                                             |                  |