

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 18 <sup>th</sup> February 2019	<b>Ref No:</b> 1696
<b>Type of Operational Decision:</b>	
<b>Executive Decision</b> <input checked="" type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>
<b>Status:</b> For publication	
<b>Title/Subject matter:</b> Permission to Recruit 1 x Housing Provider Liaison and Support Worker FTE (temporary 12 months) – Grade 9 (subject to job evaluation)	
<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:	
(i) within an Approved Budget	Anti-poverty/homelessness fund (see attached)
(ii) not in conflict with Council Policy	
(iii) not raising new issues of Policy	
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	

**Details of Operational Decision Taken [with reasons]:**

In the 2018/19 financial year, Cllr Eamonn O'Brien created an annual budget of 200k to help tackle poverty and homelessness across the Borough. He requested bids to the fund for ideas for consideration to help reduce poverty and homelessness.





Bids were submitted and the above post was approved to help address homelessness and poverty in the future. 40k was approved to provide this new post on an initial 12 months temporary basis. (See attached submitted bid by Karen Young that was approved by Cllr O'Brien).

The submission and post was approved on the following basis and outcomes :-

- Reduction in people in supported accommodation
- Increase in sustained tenancies
- Reduction in tenancy failures
- More customers who are facing poverty and homelessness being accommodated in Housing association properties.

A Job description and person specification has been produced to ensure a suitably experienced and qualified candidate / person is appointed to achieve the above outcomes.

Post to go through job evaluation but the expected level of the post would be grade 9. Expected appointment by April 2019.

<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
Interim Executive Director – Resources and Regulation		28/2/19
Interim Executive Director - Communities & Wellbeing		19/2/2019
Head of Workforce – Communities & Wellbeing		
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		4.3.19
Lead Member		11/3/19.
Opposition Spokesperson		

## Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

