

Report to:	Council	Date: 18 January 2023
Subject:	Appointment of Deputy Electoral Registration Officers	
Report of	Leader and Cabinet Member for Strategic Growth and Skills	

Summary

1. The Council is required to appoint Deputy Electoral Registration Officers to provide assistance and cover to the Electoral Registration Officer.

Recommendation(s)

2. Council appoints Lynne Ridsdale, Bury Council's Deputy Chief Executive as Deputy Electoral Registration Officer until 1 March 2023.
3. Council appoints, Bury Council's Monitoring Officer, Jacqui Dennis and the Joint Chief Information Officer, Kate Waterhouse as Deputy Electoral Registration Officers.

Reasons for recommendation(s)

4. Following the Deputy Chief Executive's appointment as Chief Executive, she will automatically become Electoral Registration Officer from 1 March 2023.
5. The Council's Monitoring Office and the Chief Information Officer will be the senior officers supporting the Chief Executive in their electoral responsibilities.

Alternative options considered and rejected

Not applicable.

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Background

6. All Councils must appoint a senior officer to be Electoral Registration Officer (ERO) with responsibility for maintaining the Electoral Register throughout the year.
7. At Bury Council this role is fulfilled by the Chief Executive who is also the Returning Officer.
8. Sections 52 and 53 of the Representation of the People Act 1982 sets out the statutory functions of the ERO.

9. The Electoral Commission recommend that Council's approves the appointment of one or more Deputy EROs who can carry out the duties and powers of the ERO if they are unable to act personally.
10. The ERO does not have the power to appoint a Deputy ERO. This must be a Council decision.

Assessment and Mitigation of Risk:

Risk / opportunity	Mitigation
In the event that the Electoral Registration Officer is unable to fulfil their role, the Council need Deputies in place.	Appoint two deputies to provide cover if required.

Legal Implications:

11. The legal implications are set out in the body of the report.

Financial Implications:

12. There are no financial implications.

Appendices:

Please list any appended documents.

Background papers:

Please list any background documents to this report and include a hyperlink where possible.

Please include a glossary of terms, abbreviations and acronyms used in this report.

Term	Meaning
ERO	Electoral Registration Officer