

Reference	
Executive Director	Sam Evans
Cabinet Member	Cllr. Richard Gold

Section A

Service Area	All Service Areas with fees and charges
Budget Option Description	Review of all fees and charges for the financial year 23/24 ensuring that any increase covers the cost of inflation and ensure that the impact on Bury residents is not adverse.

Budget Reduction Proposal – Detail and Objectives
<p>Fees and charges set by Bury Council have undergone a review by the respective Heads of Service and Finance to ensure they reflect not only the cost of inflation but to ensure that the impact on Bury residents is not adverse. Fees and charges have been benchmarked to other Greater Manchester Authorities ensuring they are in line with other Local Authorities.</p> <p>Consultation has been taken with services to identify the appropriate levels of increase and each increase has been considered on a case-by-case basis.</p> <p>Several services are subject to statutory increases, and these are set externally and not by the Council so are out with this review. Examples include Licensing, such as application for premises license and variations fees.</p> <p>Fees for New Roads and Street Works are set by GMRAPs (TfGM (Transport for Greater Manchester)) for all GM (Greater Manchester) authorities, and therefore are also outside of this review.</p> <p>Penalty charges are included but are set by legislation. They are the same across GM authorities</p> <p>Adult Social Care costs have been excluded from the proposed increase due to the majority being means tested and an increase would have negligible impact.</p> <p>Analysis of all Fees and Charges Budgets has been undertaken and whilst the increase in the fees and charges range from 5% to 15% only budgets that can support an increase in budget has been included. If specific budgets are currently underachieving this has been taken into context in the setting of a new budget.</p> <p>The following is the proposed budget increases by Department as a consequence of the proposed increase in fees and charges</p>

Directorate	£
Business, Growth & Infrastructure	80,000
Corporate Core	309,00
Department of operations	611,000
Total	1,000,000

Proposed increase in charges, the detail for every individual charge will be communicated through the appropriate mechanisms as the list is too extensive to include here

Service	Fee	Proposed average Increase
Waste management	Commercial Waste	Between 5% - 15%
Parks	Hire of facilities, allotments, car boot sales land hire, Fishing permits and Peel Tower entry	10%
Environmental Health	Sampling, visits general Fees and Charges	Between 5% - 10%
Trading Standards	Testing & Stamping Weighing & Measuring Equipment, Hourly charge for Business Advice	15%
Pest Control	Domestic and commercial insect and rodent control	10%
Leisure Services	Session fees, discount cards, memberships, facility hire for dry and wet activities	10%
Bereavement Services	Rights of Burial, memorial charges,	10%
Libraries	Photocopying, printing, hire charges, fines, room hire, IT charges and archives	Between 5% - 15%
Engineers	Permits, Traffic orders and miscellaneous fees	Between 5% - 15%
Licencing	Animal welfare, Zoo, Piercers, street trading and miscellaneous.	Between 5% - 15%
Markets	Trader fees	10%
Building Control	Domestic Work	10%
Development Control	Pre-application advice, planning fees and advice	15%
Legal	Legal advice and licences	Between 5% - 15%
Registrars	Attendance at ceremonies & citizenship	10%

Private Rented Sector	Houses in multiple occupation licences, enforcement action costs and officer time	10%	
Elections & Land Charges	Enquiries on decisions, other matters, land search fees	10%	

	2023/24	2024/25
Increase in income range (£)	£1m	Inflation dependant
Staffing Reduction (FTE)	None	None

Is the proposal One-Off or Ongoing?	Ongoing and to be reviewed annually
Property	
None	
Service Delivery	
Service delivery will continue. Increases in fees and charges are reviewed to ensure that increases do not adversely impact on demand.	
Organisation (Including Other Directorates/Services)	
Increases in fees and charges will need to be communicated. All services with fees and charges, except for schools, will be affected. Statutory fees and charges are included in the review, but not able to be altered.	
Workforce – Number of posts likely to be affected.	
None	
Communities and Service Users	
Service delivery will continue. Increases in fees and charges are reviewed to ensure that increases do not impact on demand or the community in an adverse way.	
Other Partner Organisations	
This is a council wide review.	

Section C

Key Risks and Mitigations

Risks	Mitigations
Increases in fees and charges will reduce demand	Heads of Service are to review all proposed fees and charges to ensure the community is not adversely affected or demand in the service drops.
Increased income of over 10% due to inflation will not be realised as cost to provide the service increases	Other efficiencies in service delivery will need to be considered by the specific departments to ensure that cost to provide the service remains viable.

Key Delivery Milestones

Include timescales for procurement, commissioning changes etc.

Milestone	Timeline
<ul style="list-style-type: none">Once approved, all fee's need to be increased as per individual factors	<ul style="list-style-type: none">On a case-by-case basis after approval, with all being implemented by April 2023

Section D

Consultation Required?	Consultation is required as part of the budget
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	Start Date	End Date
Staff		
Trade Unions		
Public	Oct 2022	Dec 2022
Service User	Oct 2022	Dec 2022
Other		

Section E

Financial Implications and Investment Requirements

Investment requirements – Revenue and Capital
None although changes will need to be made to websites and systems

Finance Comments – Will the proposal deliver the savings and within the agreed timescales?
Yes – Review of increased charges to realise increased income to be included.