

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 06 April 2023	Ref No: CS717
Type of Operational Decision:	
Executive Decision <input type="checkbox"/> Yes	Council Decision <input type="checkbox"/>
Status: To be published	
Title/Subject matter: Home to School Transport System	
Transport system to assist with the management and planning of travel for children and young people with SEND (Special Educational Needs and Disability)	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No

The current transport system (Transys) provided by KL2 is due to become obsolete. KL2 were bought out by 365 Response in 2022, they have advised that they are no longer supporting the Transys system although their licence for the system is expected to be in place until early 2024.

A soft market test exercise was undertaken by STAR Procurement on behalf of Bury Council, Rochdale Council and Trafford Council for the provision of Transport system to assist with the management and planning of travel for children and young people with SEND (Special Educational Needs and Disability).

Five suppliers expressed an interest with 2 suppliers being able to fully meet the specified requirements.

Following demonstrations of the system it is recommended that a direct award via the G Cloud framework agreement is made to:

PAX Systems
Alban House
99 High Street South
Dunstable
LU6 3SF

Costs

The annual contract value of the system is £23,200 with an additional implementation fee of £8,000 payable in year 1. PAX Systems have been assessed under the G Cloud framework agreement allowing a direct award. Over the term of the contract (four years) the cost will equate to £100,800. This will be funded through the general home to school transport budget, although there is an increase in cost in comparison with the existing system the savings that can be made from improved route planning and efficiencies will fund the system.

Implementation

Implementation period of 8 to 12 weeks will be required to set up the system bespoke to Bury's requirements. Contract start date may alter slightly to accommodate implementation, it is expected that the existing system will run alongside PAX for the first few months to ensure all system aspects and transport is managed during the changeover.

Contract benefits:

- Competitive pricing for the duration of the contract, reduction in costs based on collaborative procurement with Rochdale Council and Trafford Council
- GIS based route planning system, partnered with Ordnance survey to improve geo coding of addresses and mapping.
- Enhanced finance reporting module to allow tracking of trends in travel requirements and costs. Supports budget forecasting for the academic year.

Please see enclosed supporting information for further details:

Background Information

Appendix A

Appendix B

Decision taken by:	Signature:	Date:
Jeanette Richards Executive Director of Children & Young People		09/05/23
Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		
<p>Notes</p> <ol style="list-style-type: none"> 1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted. 2. This form must not be used for urgent decisions. 		