






**OFFICER DELEGATION SCHEME
RECORD OF DECISION**

TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 20th September 2023	Ref No: 946
Responsible Officer: Jason Kelly, Head of Facilities Management	
Type of Decision (please refer to MO Guidance):	
Key	<input type="checkbox"/> Y <input type="checkbox"/>
Non-Key	<input type="checkbox"/>
Freedom of Information Status: <i>(can the report go in the public domain)</i>	
For publication	
Title/Subject matter: Water supply contract for all Corporate Buildings and Schools	
Budget/Strategy/Policy/Compliance:	
(i) Is the decision within an Approved Budget?	Yes
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?	Yes
(v) Has the s151 & MO been consulted? (Please attach any advice)	Yes

<p>Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]</p>	<p>No</p>	
<p>Summary: The Council’s corporate water supply contract covers the supply of water to office buildings, schools, community centres, libraries, leisure facilities and buildings occupied by Persona and Six Town Housing. This comprises in excess of 300 supply points across the borough. The current contract expires on 31st October 2023. It is proposed to renew the contract through a direct award appointment using the YPO (Yorkshire Purchasing Organisation) Framework1008 for the Supply of Water, Wastewater and Ancillary Services. The contract period will be for two years commencing 1st November 2023 until 31st October 2025 with an option to extend for a further two years until 31st October 2027.</p> <p>See attached Cabinet Report for further information.</p> <div style="text-align: center;">  Water Supply Contract Renewal Cat </div>		
<p>Wards affected: All</p>		
<p>Consultations:</p>		
<p>Scrutiny & Review Committee Interest:</p>		
<p>Options considered: Details contained within the attached Cabinet report.</p>		
<p>Decision <i>[with reasons]</i> To award the contract to Wave Ltd Northumbria House, Abbey Rd, Pity Me, Durham DH1 5FJ at an indicative cost of £956267.00 per annum.</p>		
<p>Decision made by:</p>	<p>Signature:</p>	<p>Date:</p>
<p>Executive Director of Operations</p>		<p>21/09/23</p>

Assistant Director of Operations (Strategy)		20/09/23
Executive Director of Finance (S151 Officer)		22/9/23
Members Consulted [see note 1 below]		
Cabinet Member		26/09/23
Lead Member		
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.