

## **ADULT SOCIAL CARE PROVIDER FEE UPLIFTS 2024/25**

1. Councillor Tamoor Tariq, Cabinet Member for Health and Adult Care, presented the report which detailed the fee engagement process including timelines and proposed recommendations for the fee proposal to contracted providers of adult social care services for the period 2024/25. It was noted that for each provider sector the Council was proposing uplifting the staffing element of the fee by 10% in line with the increase in the Real Living Wage and National Living Wage, and proposals had been developed alongside provider partners.
2. Cabinet approved the recommendations as set out in the report.

## **ANNUAL REVIEW OF ADULT SOCIAL CARE FEES AND CHARGES FOR THE FINANCIAL YEAR 2024/25**

3. Councillor Tamoor Tariq, Cabinet Member for Health and Adult Care, presented the report which detailed the proposed 2024/25 Adult Social Care fees and charges across the directorate to take effect in April 2024. It was noted that all adult social care is means tested and charges are only paid by people who have assets or income above the thresholds set by government.
4. Cabinet approved the recommendations as set out in the report.

## **ADULT SOCIAL CARE PERFORMANCE QUARTER THREE REPORT 2023/24**

5. Councillor Tamoor Tariq, Cabinet Member for Health and Adult Care, presented the report which outlined delivery of the Adult Social Care Strategic Plan, preparation for the new CQC Assessment regime for local authorities, and provided an illustration and report on the department's performance framework. In response to Member questions, Councillor Tariq provided assurance around the Council's preparedness for the CQC inspection, advising that work had been underway addressing specific issues raised at the LGA Peer Review last year including reviewing processes and increasing transparency. Thanks were extended to officers for their ongoing hard work in improving the service and getting Bury to a position of growing strength.
6. Cabinet approved the recommendations as set out in the report.

## **PROPOSED REVIEW OF THE PERSONA SHAREHOLDER AGREEMENT**

7. Councillor Tamoor Tariq, Cabinet Member for Health and Adult Care, presented the report which proposed a review of the Persona Shareholder agreement to ensure the company's ability to grow as well as adapt its care models more rapidly in response to its users preferences enabling more highly person centred care, ensuring its sustained position as a high quality care provider of choice. In response to a Member's question, it was noted that the review was anticipated to take 3-4 months.
8. Cabinet approved the recommendations as set out in the report.

## **QUARTER 3 BUDGET MONITORING REPORT**

12. Councillor Richard Gold, Cabinet Member for Finance and Communities, presented the report which outlined the forecast financial position of the Council at Quarter three 2023/24 based on the information known as at 31 December 2023. This report also provided an update on the work to mitigate and reduce the overspends and how this will be managed throughout the remainder of this financial year. The report set out the position for both revenue and capital and provides an analysis of the variances, both under and overspending.
13. Members discussed the paper and in response to questions it was noted that the Project Safety Valve (PSV) had been accepted by the Government but there were still targets for the Council to meet to stay on track. Councillor Lucy Smith advised that PSV discussions had been challenging but, now agreement had been reached, the Council could push forward with transformation plans to meet need while addressing financial controls. It was noted that PSV could come to a future scrutiny meeting for consideration.
14. With regards to a query regarding crossing patrols, it was noted that the overspend were most likely caused by staffing sickness and absence but specific data would be shared with Councillor Bernstein after the meeting. In response to a question regarding "SOBC" figures in the report, it was noted that this referred to a Strategic Outline Business Case and would relate to monies drawn down for feasibility studies and design work, but specific detail regarding the £1.83m figure could be shared with Councillor Mike Smith after the meeting.
15. Finally, it was noted that the £1.8m overspend in Operations budgets was a reflection of rising energy costs being absorbed by the directorate, and budget planning for the coming year was taking place later in the month starting from a zero budget position.
16. Cabinet approved the recommendations as set out in the report.

#### **PROPOSED REDEVELOPMENT OF THE ELMS FOR THE DELIVERY OF ACCOMMODATION FOR OLDER PEOPLE**

17. Councillor Clare Cummins, Cabinet Member for Housing Services, presented the report which sought approval to dispose of The Elms in Whitefield for the delivery of an independent living scheme for the over 55's subject to procurement, to facilitate delivery of the Housing Strategy and generate savings to adult social care budgets. Councillor Cummins confirmed that commissioning partners had been fully involved, and thanked the Adult Social Care and Housing teams for their effective co-working. Councillors praised the scheme, welcoming the disposal of the old site and the proposed new facility.
18. Cabinet approved the recommendations as set out in the report.

#### **PROCUREMENT OF WATER HYGIENE MONITORING SERVICES FOR THE PREVENTION OF LEGIONELLA AWARD RECOMMENDATION**

19. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which sought formal approval of a contract award recommendation following completion of the further competition exercise carried out to procure the Council's

water hygiene monitoring services contract via the ESPO 198\_20 Framework. The contract is for the period 1st July 2024 to 30th June 2027 with an extension option at the discretion of the Council for a further 2 years.

20. Cabinet approved the recommendations as set out in the report.

### **ADOPTION OF MILL GATE REGENERATION FRAMEWORK**

21. Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth, presented the report which proposed the adoption of the revised regeneration framework following a period of public and stakeholder consultation, to establish the long-term vision for the future development of the Mill Gate estate. With regards to next steps, the Leader advised that the revised framework would be adopted by the JV Board and reported to the Town Centre Advisory Panel before delivery timescales were finalised regarding mobilisation of possible interventions around other work underway in the area (e.g. flexi hall and the interchange).

22. Cabinet approved the recommendations as set out in the report.

### **GIGG LANE STADIUM**

20. Councillor Charlotte Morris, Cabinet Member for Culture, Economy and Skills, presented the report which update the Cabinet on a previous decision to approve an investment of up to £450k in the Gigg Lane Stadium at its meeting on the 13th of July 2022, and to refresh the delegations for that decision which would enable the installation of a 3G pitch.

21. Jacqui Dennis, Director of Law and Democratic Services, advised that the wording of the recommendations had changed since the report was published, and advised on the new wording which removed the condition for a lease to be in place providing sustainability and longevity was secured. This allowed for greater flexibility for the stadium and the Club and would still enable the security of the grant agreement.

22. Members discussed the report, noting the huge opportunity for community benefit and the continued support from the Council in the development of the stadium and the Club. In response to a question regarding the benefactors, it was noted that they had made significant financial contribution thus far, and financial due diligence undertaken still gave confidence in the Council's investment for the pitch. With regards to the timescales involved, these were for the Club to manage but they were aiming to have the pitch installed over summer to be in place for the next season.

23. Cabinet approved the recommendations as set out in the report.

### **APPOINTMENTS UPDATE**

24. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which set out amendments to the appointments made at the Annual Meeting of the Council held on 24th May 2023 and the proposal for Councillor Noel Bayley to be appointed as Deputy Mayor for the Civic year 2024/25.

25. Cabinet approved the recommendations as set out in the report.

## **GENERAL REPORT OF THE MEETING HELD ON 17 APRIL 2024**

### **REVIEW OF NEIGHBOURHOOD HOUSING SUPPORT SERVICES- COMPLEX NEEDS AND FLOATING SUPPORT/DISPERSED ACCOMMODATION SERVICES**

23. Councillor Tamoor Tariq, Cabinet Member for Health and Adult Care, presented the report which sought approval for the review of two lots of housing related support provision in Neighbourhood Housing Support services, namely Adullam Homes- Bury Bridges- Complex Needs Accommodation, and Calico Enterprise- Bury Gateway- Floating Support/Dispersed Accommodation.
24. There was a potential to bring both services together into more effective commissioning that provides a one service approach to housing related to support for people and households that are homeless or at risk of losing their tenancies but, as contract end dates do not align, this report proposed the extension of one service to bring them into line before a full review is carried out.
25. In response to a Member's query regarding timescales for the review, it was noted that soft market testing had begun, and co-production with both Adullam and Calico would begin upon approval tonight to ensure the review was completed early in the summer in order to meet September timescales.
26. Cabinet approved the recommendations as set out in the report.

### **HOME TO SCHOOL TRAVEL ASSISTANCE AND TRANSPORT POLICY**

27. Councillor Lucy Smith, Cabinet Member for Children and Young People, presented the report which sought the approval and adoption of a new policy of how the Council will meet its statutory duty to make necessary travel arrangements for all 'eligible children and young people'. This policy had been co-produced with parents and had been subject to consultation with a range of stakeholders.
28. In response to Members' questions, it was noted that the EHCP assessments would be carried out at the same time as transport assessments, therefore streamlining the process rather than creating additional appointments, and reflecting the feedback received from residents (a 'tell us once' approach'). With regards to regular reviews moving forwards, it was noted that relationships with parents had been strengthened through the co-production approach and officers would continue to build on these to ensure policies were up to date and appropriate, as part of the wider improvements to SEND governance.
29. Cabinet approved the recommendations as set out in the report.

### **CORPORATE PLAN 2024/25**

30. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the 2024/25 Corporate Plan, which set out the strategic delivery objectives for Bury Council, in partnership with NHS GM Bury, over the next financial year. The Plan is structured around three overarching priorities which, collectively, will also support the Council's financial sustainability. These are to deliver ongoing improvements in Children's Services, drive economic growth, and tackle inequalities.

31. Members discussed a foodbank in Radcliffe and the difficulties in finding appropriate premises for it after August. It was noted that the organisation had particular needs which meant identifying premises was complicated, but the asset plan in the Corporate Plan would assist with searches like this so all options could be reviewed. With regards to evidencing the Corporate Peer Review suggestions, it was noted that the action plan from the review was included in the wider Plan and the smaller set of priorities should enable them to be met and reduce timescale slippage.
32. Cabinet approved the recommendations as set out in the report.

#### **LOCAL GOVERNMENT ASSOCIATION CORPORATE PEER REVIEW**

33. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which summarised the approach taken by the Local Government Association and the feedback received from the Peer Review Team from the full Corporate Peer Challenge (CPC) undertaken in December 2023. This visit was intended to assess progress since the last full CPC in 2018, and in particular to validate actions taken through the Finance Improvement Plan to deliver a balanced Medium Term Financial Strategy in for Full Council in February 2024.
34. Members noted the feedback included praise for the high level of understanding of staff regarding the Let's Do It priorities and the strong relationships with health partners in the borough. Comments were received regarding improving governance and work would continue on aspects of organisational culture (including Member development). The Leader advised that it had been very useful feedback, and thanked the LGA team and all involved with the challenge.
35. Cabinet approved the recommendations as set out in the report

#### **RENEWAL OF THE COUNCIL'S HR & PAYROLL MANAGEMENT SYSTEM CONTRACT**

36. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which set out proposals to join the Greater Manchester framework and extend the Council's use of iTrent, the Council's current HR and Payroll Management System, for three years with the option to extend for a further two. During this period, officers will continue to explore and pursue opportunities for improvement and efficiencies in the use of the system to support the Council, enabled by the integration of Payroll and HR services into a single Service as previously agreed by Cabinet.
37. Members discussed the idea of, in principle, sharing HR services with other Authorities and it was noted that this was not the intention at the moment but it would be the natural first step for any such arrangements. These would be complex however, as different Councils would use different versions of the iTrent system, or use them in different ways.
38. Cabinet approved the recommendations as set out in the report.

#### **CONSTITUTION UPDATE**

39. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which recommended some changes to the Local Choice Functions set out in

Schedule 2 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000. These functions may be, but need not be, the responsibility of Cabinet.

40. Cabinet approved the recommendations as set out in the report.

#### **GENERAL REPORT OF THE MEETING HELD ON 05 JUNE 2024**

##### **CARE AT HOME REVIEW**

41. Councillor Tamoor Tariq, Deputy Leader and Cabinet Member for Health and Wellbeing presented the report regarding the Care at Home review. The Care at Home service supports the vulnerable people of Bury with their assessed needs under the Care Act 2014. This includes support with personal care, moving and handling, nutrition and hydration, and medication.

42. Cabinet approved the recommendations as set out in the report.

##### **MILLWOOD PRIMARY SPECIAL SCHOOL - PROGRAMME UPDATE & REQUEST FOR APPROVAL TO APPOINT CONTRACTOR**

43. Councillor Lucy Smith outlined that the report provided a full explanation of the latest position, details of the programme and sought approval in principle of a fully costed bid from the contractors for the construction of the new wing and authorisation to enter a Design and Build Contract with them.

44. Cabinet approved the recommendations as set out in the report.

##### **PRU-PHASE 2-WHITEFIELD CENTRE-REQUEST APPROVAL TO INVITE TENDERS FOR WORK IN RELATION TO THE PUPIL REFERRAL UNIT**

45. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People presented the report regarding the Pupil Referral Unit. In response to a member question regarding consultation with residents, Councillor O'Brien, advised that any potential site that is looked at for the PRU will be done with a full extensive consultation.

46. Cabinet approved the recommendations as set out in the report.

##### **DEVELOPER CONTRIBUTIONS FOR EDUCATION SUPPLEMENTARY PLANNING DOCUMENT - CONSULTATION DRAFT**

47. Councillor Eammon O'Brien, Leader and Cabinet Member for Strategic Growth presented the report regarding Developer Contributions for the Education Supplementary Planning Document. Members were advised it is proposed that, following consultation, a further version of the Developer Contributions for Education SPD will be brought back to Cabinet for formal approval. Members discussed the report and in response to a member question the Cabinet were informed that this will form part of local planning guidance and sit alongside the local plan.

48. Cabinet approved the recommendations as set out in the report.

##### **PERMISSION TO TENDER - RADCLIFFE ENTERPRISE CENTRE**

49. Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth presented the report regarding Radcliffe Enterprise Centre. Members discussed the report, and in response to a members question regarding Radcliffe Library Cabinet was informed that the intention is to find a suitable option for temporary relocation. In response to a members question regarding another location (Bridge Community Church/Centre), user preferences and community engagement the Leader provided assurance that users and staff are being kept up to date as and when updates are available.
50. Cabinet approved the recommendations as set out in the report.

#### **AWARDING OF FRESH FRUIT AND VEGETABLE CONTRACT TO A SUPPLIER ON BEHALF OF CATERING SERVICES**

51. Councillor Tahir Rafiq Cabinet Member for Corporate Affairs and HR presented the report regarding the award of a contract relating to Fresh Fruit and Vegetable.
52. Cabinet approved the recommendations as set out in the report.

#### **GENERAL REPORT OF THE MEETING HELD ON 16 JULY 2024**

##### **PRESTWICH FUNDING**

53. Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth, presented the report which set out the Prestwich Village Regeneration Scheme that will deliver a comprehensive redevelopment of the Prestwich Village site including the Longfield Centre.
54. Cabinet approved the recommendation as set out in the report

##### **BURY MARKET & FLEXI HALL LEVELLING UP SCHEME – ENABLING AND MAIN WORKS CONTRACT**

55. Councillor Eamonn O'Brien, Leader and Cabinet Member for Strategic Growth, presented the report which advised Cabinet of the Enabling Works and Main Works packages, that in line with the Bury Market & Flexi Hall project programme, will now need to be instructed through the Enabling Works and Main Works Contract. In response to a member's query regarding the Levelling-up fund members were assured that no issues are expected to arise due to national political changes. Members were informed that national changes will provide a kick-start to other projects such as the Mill Gate. The Leader assured members that it is no coincidence that two of the levelling up schemes sit in areas with the highest level of deprivation and all will be done to ensure these schemes are delivered.
56. Cabinet approved the recommendations as set out in the report.

##### **BUY BACK & ACQUISITIONS POLICY & PROCEDURES 2024 - 2028**

57. Councillor Clare Cummins, Cabinet Member for Housing Services, presented the report which set out a summary of the Buy Back & Acquisitions Policy & Procedures, which will support the Council to purchase residential dwellings in private ownership

and convert them into social and affordable housing, to help meet housing needs in the borough and reduce homelessness. All potential acquisitions will be subject to a pre-acquisition suitability assessment and robust financial appraisal. Properties acquired under this policy will be refurbished to decent homes standards as required, added to the housing stock and allocated to eligible applicants on the Council's housing waiting lists at a social or affordable rent capped at local housing allowance rates where appropriate, to ensure affordability. The Council has recently purchased two properties applying the methods detailed within the new policy, and a further four acquisitions are currently being assessed. In response to a Member's query regarding the Council having the funds for the acquisitions of properties, Cabinet was advised that there are available funds within the HRA Budget and on occasion Section 106 monies can also be used. In addition, the Leader reminded Cabinet that any sales above £250,000 will be required to be considered through the Cabinet decision making process. When questioned regarding the feasibility of competing in a competitive market, members were assured that there is a need for the properties and new building take a considerable amount of time in comparison to a sale of a property.

58. Cabinet approved the recommendations as set out in the report.

#### **PROPOSED MAJOR WORKS PROGRAMME FOR THE COUNCILS HOUSING STOCK 2024/25**

59. Councillor Clare Cummins, Cabinet Member for Housing Services, presented the report which outlined that a review of the capital works programme has been quickly undertaken to ensure compliance with regulatory standards and in recognition of the backlog of work that has been identified during the transfer process of Six Town Housing's principal responsibilities. The programme saw a large volume of council owned properties given necessary adaptations and the housing stock has been improved. Trying to keep people well at home often means changes to the property and is a welcome part of the report. In response to a member's query regarding the reports reference to historical process errors, members were advised that these issues have not had financial issues.

60. Cabinet approved the recommendations as set out in the report.

#### **PRU PHASE 2 WHITEFIELD CENTRE**

61. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People, presented the report which requested Cabinet approval of the project sum for works in relation Cabinet, 16 July 2024 7 to the Pupil Referral Unit, following conclusion of the tender exercise, and specifically in relation to the PRU's Whitefield Centre building. These are phase 2 of works following the relocation of the main PRU building from Spring Lane to the New Kershaw Centre. A member requested that there is ongoing consultation with residents in the local area throughout the process and highlighted a known query in relation to the site entrance which is currently being looked into

62. Cabinet approved the recommendations as set out in the report.



## **SIX TOWN HOUSING BOARD GOVERNANCE**

63. Councillor Clare Cummins, Cabinet Member for Housing Services, presented the report which sought approval for the necessary post transition actions and transactions to complete arrangements for Six Town Housing to continue its reduced social housing activities after it ceased to be the Council's ALMO.
64. Cabinet approved the recommendations as set out in the report.

## **THE ACCEPTANCE OF THE LOWEST TENDER FOR THE REPLACEMENT OF EXISTING STREET LIGHTING LANTERNS WITH LED LANTERNS (PHASE 3)**

65. Councillor Alan Quinn, Cabinet Member for Environment, Climate Change and Operations, presented the report which requested Cabinet approval to accept the lowest tender submitted for the Replacement of Existing Street Lighting Lanterns with LED Lanterns (Phase 3) by E.ON Energy Solutions Ltd. In response to a members query in relation to the increase or decrease in brightness of street lights member were informed that this is possible, however, decisions must always be based on public safety over hobbies or other matters.
66. Cabinet approved the recommendations as set out in the report.

## **TOP PARK, RAMSBOTTOM 3G FOOTBALL PITCH**

67. Councillor Alan Quinn, Cabinet Member for Environment, Climate Change and Operations, presented the report which provided Cabinet with details of a proposed floodlit 3G Football Turf Pitch (FTP) at Top Park Playing Fields in Ramsbottom together with associated improvements to the pavilion and car park. The report also outlined the details of a funding bid submitted to the Football Foundation (FF) as well as seeking approval to the overall funding package including expenditure of approved Council capital match funding.
68. Cabinet approved the recommendations as set out in the report.

## **YEAR END/QUARTER FOUR CORPORATE PLAN PERFORMANCE REPORT 2023/24 AND SUBMISSION OF THE PRODUCTIVITY PLAN**

69. Councillor Tahir Rafiq, Cabinet Member for, Corporate Affairs and HR, presented the report on behalf of Councillor Sean Thorpe, Cabinet Member, Finance and Transformation which set out a summary of the full year performance and delivery monitoring report up for the Corporate Plan for 2023/24. In addition, the report also contained the proposed Productivity Plan for submission to central government in July for Cabinet approval. In April 2024 letters were sent to all local authorities from the Department for Levelling Up, Housing & Communities (DLUHC) requesting that productivity plans were produced as part of a central government exercise to review productivity across public services.
70. Cabinet approved the recommendations as set out in the report.

## **STAR ACADEMY RADCLIFFE – CAPITAL COSTS**

71. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People, presented the report which advised that the DfE has now received confirmed contract costs for the project to construct the new secondary school in Radcliffe, including the access road and junction works, the costs of which fall to the Council. Discussions took place regarding the process for the building and the Council's commitment in advance of the building being complete. In response to a member observation regarding the cyclops junction members were assured that the proposed infrastructure of the cyclops junction is welcomed and will help the local community access the building safely, whilst encouraging active travel and road safety by connecting to existing road safety infrastructure.
72. Cabinet approved the recommendations as set out in the report.

### **BUDGET UPDATE REPORT**

73. Councillor Sean Thorpe, Cabinet Member, Finance and Transformation, presented the report which set out the following:
- the 2023/24 revenue outturn position.
  - the updated Medium-Term Financial Forecast (MTFF) position for 2024/25 to 2026/27.
  - the updated Net Budget for 2024/25.
  - the final reserves position as at 31 March 2024.
  - 2023/24 capital outturn position
  - An update on the Finance Improvement Plan

Members were advised there is an overspend of £6.607 million with the direction of travel being downwards with the pressures being primarily in the Children and Young People budget. In response to a member query regarding dividends from Manchester Airport, members were informed that dividend is not due until 2028. Neil Kissock advised updated information on the matter will inform the Medium-Term Financial Strategy and be reported back to Cabinet in September.

74. Cabinet approved the recommendations as set out in the report.

### **RADCLIFFE SCHOOL FUNDING**

75. Councillor Lucy Smith, Deputy Leader and Cabinet Member for Children and Young People, presented the report which outlined that the Cabinet has previously received a number of reports affirming the Council's commitment to the delivery of a new secondary school for Radcliffe by the Department for Education, including approval of the revenue and capital financial obligations on the Council. At Cabinet on the 15th March 2023, cabinet received a report that set out the financial arrangements that included a commitment from the Council to underwrite revenue costs in the event that the school did not recruit to its capacity in each of the first two years of operation, to be funded through the Dedicated Schools Grant (DSG). The school is currently planning to admit up to its admission number in September 2024, and there will not be a requirement to underwrite places in the first year. However, an unexpected financial risk has also been identified during the preparation of the complex annual return to the

Department for Education which allocates the total Dedicated Schools Grant to fund activities specified in the Regulations.

76. Cabinet approved the recommendations as set out in the report.

#### **IMPLEMENTATION OF THE CHILDREN'S SERVICES LEADERSHIP RESTRUCTURE**

77. Councillor Tahir Rafiq, Cabinet Member for Corporate Affairs and HR, presented the report which outlined an update in respect of the restructure of the Children & Young People's Department Senior Management Restructure.

78. Cabinet approved the recommendations as set out in the report.