

OFFICER DELEGATION SCHEME RECORD OF DECISION

Date:	10 July 2026	Ref No:	PLACE OPS1310
Responsible Officer: Catherine Kenworthy – Senior Engineer			
Title/Subject matter: Work Package S64 (Preventative Maintenance 2026)			
Budget/Strategy/Policy/Compliance:			
(i) Is the decision within an Approved Budget?	Yes		
(ii) Is the decision in conflict with the Council's policies, strategies or relevant service plans?	No		
(iii) Does the decision amend existing or raise new policy issues?	No		
Is publication still required? (see guidance)	Yes/No		
Is there any implications with 3 rd party spend?	No If yes, please contact procurement via CorporateProcurement@bury.gov.uk		
Is there any IT implications i.e. Additional hardware, new software, changes to systems	No If yes, please contact IT via servdesk@bury.gov.uk		
Item for Decision:			
<p>Bury Council requires a suitably qualified contractor to carry out a programme of carriageway preventative maintenance works throughout the borough in 2025. The works comprise of various surface treatments including surface dressing and other proprietary treatments at various locations throughout the borough, together with associated traffic management and sweeping.</p>			

It is recommended that the quotation of £487,642.80 (Work Package S64 Preventative Maintenance 2026) submitted by Tarmac Trading Ltd of Ground Floor T3 Trinity Park, Bickenhill Lane, Birmingham, B37 7ES is accepted as providing the best overall value to the authority.

This will be funded from the HIS Preventative Maintenance Capital Budget 2026/27 of £1,000,000.

Approval to recruit to newly created vacancies
NB: Chief Officer graded roles require AD HR and AD Finance approval

Not Applicable

Decision made by:

Signature:

Date:

Executive Director



24.07.2026

Advised by HR Business Partner

Advised by Finance Business Partner

Joanne Ainsworth

10/7/26

Chief Officer graded roles:
Assistant Director of HR

Chief Officer graded roles: Advised by Assistant Director Finance / Chief Accountant

Member Consulted (only if applicable) [see note 4 below]

Notes

1. In most cases a single signature is required in accordance with the Table below.
2. The form must be published if expenditure is over £100K. However, this must be after all the required contract documentation has been completed. This is to avoid publishing exempt confidential information.
3. A report to Cabinet must be made if expenditure is over £500K.
4. In a small number of cases in accordance with the requirements of the Officer Delegation Scheme, consultation is required from the appropriate Cabinet Member who must sign the form to confirm that they have been consulted and that they agree with the proposed action. Please refer to the Guidance.
5. This form must not be used for urgent decisions.
6. Where there is any doubt officers should always err on side of caution and seek advice from Democratic Services, the Monitoring Officer or Corporate Procurement where applicable.

EXPENDITURE APPROVAL TABLE

Approval Limit	Approval By (in consultation with Finance & HR Business Partner)	
Over £500,000	Cabinet.	
Over£250,000 to £500,000	Chief Executive	
Over£100,000 to £250,000	Executive Director	
Over £50,000 to £100,000	Director/Assistant Director	
Over £10,000 to £50,000	Head of Service	
Up to £10,000	Service Lead	

For Chief Officer Graded Roles:

Assistant Director HR Approval
Assistant Director Finance / Chief Accountant Approval