

OFFICER DELEGATION SCHEME RECORD OF DECISION

Date: 23/07/2026	Ref No: PLACE OPS1312
Responsible Officer: Mark Nightingale	
Title/Subject matter: Initial Feasibility Study of Structures – Phase 1, 2 & 3	
Budget/Strategy/Policy/Compliance:	
(i) Is the decision within an Approved Budget?	Yes
(ii) Is the decision in conflict with the Council's policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
Is publication still required? (see guidance)	Yes
Is there any implications with 3 rd party spend?	No
Is there any IT implications i.e. Additional hardware, new software, changes to systems	No

Item for Decision:

Authorisation is sought to enter into a contract with Bloom Services (an Authority approved third party end-to-end managed procurement service) to engage the lowest cost Consultant to carry out the Initial Feasibility Study of Structures Phase 1, 2 & 3, for Bury MBC highway structures and structures critical to the operation of the East Lancashire Railway, in the sum of £402,014.50

Bloom Services have sought competitive tenders via a mini tender for the Initial Feasibility Study of Structures Phase 1, 2 & 3. It is recommended Bury MBC enter into a contract with Bloom Services to engage the lowest cost Consultant to carry out the commission, in the sum of £402,014.50 (the tender amount of £372,0014.50 + a provisional sum of £30,000 for contingencies). The tendered amount of £372,014.50 includes the procurement/contract administration fee of Bloom Services of approximately £17,715, (base tender cost + 5%) as these costs are met by the Consultant/included in the Consultants tender.

The above costs are to be funded as follows, with the costs for ELR structures being reclaimed by Bury MBC, in full, from the ELR.

Bury MBC Structures:

£306,755.00 (£286,775.00 + £20,000 contingency) to be funded from the CRSTS capital allocation for highways (structures) to be charged to cost code 219 2060 XGD8311.

ELR Structures:

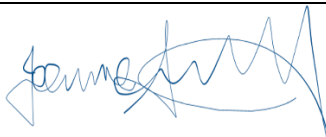
£95,259.50 (£85,259.50 + £10,000 contingency) to be charged to 219 2060 XDP7250 and reclaimed from the ELR.

Note the appointment of Waterman Infrastructure Ltd.

Approval to recruit to newly created vacancies

NB: Chief Officer graded roles require AD HR and AD Finance approval

Not Applicable

Decision made by:	Signature:	Date:
Chief Executive Lynne Ridsdale		21/08/26
Executive Director Paul Lakin		19/08/26
Assistant Director Place Operations Richard Binks		19/08/26
Advised by HR Business Partner	Na	
Advised by Finance Business Partner		19/08/26
Chief Officer graded roles: Assistant Director of HR		
Chief Officer graded roles: Advised by Assistant Director Finance / Chief Accountant		
Member Consulted (only if applicable) [see note 4 below]		22/08/26

Notes

1. In most cases a single signature is required in accordance with the Table below.
2. The form must be published if expenditure is over £100K. However, this must be after all the required contract documentation has been completed. This is to avoid publishing exempt confidential information.
3. A report to Cabinet must be made if expenditure is over £500K.
4. In a small number of cases in accordance with the requirements of the Officer Delegation Scheme, consultation is required from the appropriate Cabinet Member who must sign the form to confirm that they have been consulted and that they agree with the proposed action. Please refer to the Guidance.
5. This form must not be used for urgent decisions.
6. Where there is any doubt officers should always err on side of caution and seek advice from Democratic Services, the Monitoring Officer or Corporate Procurement where applicable.

EXPENDITURE APPROVAL TABLE

Approval Limit	Approval By (in consultation with Finance & HR Business Partner)
Over £500,000	Cabinet.
Over£250,000 to £500,000	Chief Executive
Over£100,000 to £250,000	Executive Director
Over £50,000 to £100,000	Director/Assistant Director
Over £10,000 to £50,000	Head of Service
Up to £10,000	Service Lead

For Chief Officer Graded Roles:

Assistant Director HR Approval
Assistant Director Finance / Chief Accountant Approval